

BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
FEBRUARY 19, 2025

CALL TO ORDER: The regular meeting of February 19, 2025 was called to order at 6:33 pm at the Plainfield Township Administration Building at 22525 W. Lockport Street, Plainfield. The Pledge of Allegiance was recited. Roll call was conducted. Regular members present: Gilmore, Schmidt, Knight, Grotto, Las, Malec, Puetz. Regular members absent: None. Staff present: Pappas, Hartley, Wold. Guests present: None.

PUBLIC COMMENT: None.

OTHER COMMENT: Trustees discussed attendance at community events including the Village of Plainfield board meeting in which the Library was honored with a Proclamation to mark its Centennial.

CONSENT AGENDA: Gilmore accepted the minutes of the regular meeting of January, 15, 2025 and the Finance Committee report of the same date.

APPROVAL OF BILLS PAID: Puetz moved to approval of bills paid and bills payable for December for a total of \$777,109.10. Grotto seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: The Bylaws ad-hoc committee is finalized their meeting for March 19, 2025 at 5:30 pm. The Personnel Committee is scheduled for April 23, 2025 at 6:30 pm.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report.

ACTION ITEMS: Unfinished Business

1. Renovation Planning – Pappas presented renovation updates including the planned brief closing to move collections from the upper to lower floor, staff moving into the addition, and opening the lobby to the public at the end of March 2025.

ACTION ITEMS: NEW BUSINESS

1. Trustee Events – the Board discussed attendance at upcoming events and scheduled four separate reservations for State of the Village, State of the County, and Trustee Atlas Day totally no more than \$200 for tickets. Puetz moved to approve the cost for four registrations to local events. Malec seconded the motion, all voted yes via roll call vote; motion carried.
2. Hometown Irish & Homecoming Parades – Several Library staff are signed up to participate in the Hometown parade using the Library's van. The Homecoming parade's theme will include the Library's Centennial. Members of the Board will attend the parades.
3. Trustee Intergovernmental Meetings – Details of the proposed meetings are still in discussion. New information will be shared with the Board.
4. Out of State Conference – the Board reviewed the out of state conference request by a staff member. Malec moved to approve the costs as presented. Las seconded the motion, all voted yes via roll call vote; motion carried.
5. Full Day In-service November 7, 2025 – the Board previously approved a November 2025 full day in-service day with a date to be determine. Malec moved to finalize the date as November 7, 2025. Puetz seconded the motion, all voted yes via roll call vote; motion carried.

ADJOURNMENT: Grotto moved to adjourn. Malec seconded the motion, all voted yes via voice vote. The meeting adjourned at 7:16 pm.

Aimee Hartley
Recording Secretary

Vicki M. Knight
Board Secretary