

PLAINFIELD AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING AGENDA  
LARGE MEETING ROOM  
MARCH 20, 2024  
6:30 PM

1. Call to Order, Pledge, Roll Call
2. Public Comment
  - a. Other Comments
  - b. Trustee Attendance at Community Events
3. Consent Agenda
  - a. February 21, 2024 Regular Board Meeting Minutes
4. Approval of Bills Paid and Bills Payable
  - a. Payroll \$155,842.16
  - b. General Bills \$ 98,469.10
  - c. Other Compensation/Administrative Costs \$ 7,813.31
  - d. Total \$262,124.57
5. Committee Reports
  - a. Decennial Committee February 21, 2024 report
  - b. Personnel Committee
  - c. Finance Committee, April 8, 2024
6. Library Director's Report
7. Action Items: Unfinished Business
  - a. Renovation Planning
    - i. SMC: Phasing (discussion)
    - ii. Groundbreaking (discussion)
    - iii. Park District IGA (action)
    - iv. Plainfield United Methodist Church agreement (action)
    - v. Plainfield Township agreement (action)
8. Action Items: New Business
  - i. Closure for Moving: April 29-May 12 (action)
  - ii. State of the Village (action)
9. Closed Session
10. Action for Items Discussed in Closed Session
11. Adjournment

BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING  
FEBRUARY 21, 2024

**Call to Order:** The meeting of February 21, 2024 was called to order at 6:31 pm in the Library's Large Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited at the previous Decennial Committee. Roll call was conducted. Regular members present: Gilmore, Schmidt, Grotto, Las, Malec. Absent: Knight, Crowner. Staff: Pappas, Agne, Hartley, Wold. Guest: Jaime Rachlan from Meristem Financing.

**Public Comment:** None.

**OTHER COMMENT:** The board recognized Head of Facilities Lance Agne for 10 years of service and thanked him for his dedication to the library's community.

**CONSENT AGENDA:** Gilmore accepted the minutes of the regular meeting of January 17, 2024

**APPROVAL OF BILLS PAID:** Malec moved approval of bills paid and bills payable for January for a total of \$457,599.18. Grotto seconded the motion, all voted yes via roll call vote; motion carried.

*Action item 7aiii was moved up to accommodate the guest.*

**COMMITTEE REPORTS:** The Personnel Committee meeting will be set at the regular March meeting. The Finance Committee will meet April 8 at 7:00 pm.

**LIBRARY DIRECTOR'S REPORT:** Pappas presented her monthly report including: the Library's new community partners for programming and library meetings during renovation, the IGA and contracts for these partnerships will be on the agenda for the regular March meeting, plans for razing house, the new pardon our progress site.

**ACTION ITEMS:** Unfinished Business

1. Renovation Planning
  - a. Moving Bids - Pappas presented the bid matrix. Las moved to approve the Hallett proposal as presented up to \$153,800 for the base bid and optional alternate 2 to be decided later at the Director's discretion. Grotto seconded the motion, all voted yes via roll call vote; motion carried.
  - b. Shales McNutt Construction - SMC did not present.
  - c. Meristem: Rachlan presented the highlights of the pricing of the bond sale and answered the Board's questions regarding financing and the bonds. Malec moved to approve Ordinance 2024-1 Approving the Meristem Bond Sale as presented. Schmidt seconded the motion, all voted yes via roll call vote; motion carried.

**ACTION ITEMS:** New Business

1. ILA Virtual Trustee Spring Training - Malec will attend two sessions, Las will attend one, and the Board will approve one additional registration for absent trustees. Schmidt moved to approve the Virtual Trustee Spring Training registrations up to a total of \$60. Las seconded the motion, all voted yes via roll call vote; motion carried.

The Board did not move to a closed session.

**ADJOURNMENT:** Grotto moved to adjourn. Malec seconded the motion, all voted yes via voice vote. The meeting adjourned at 7:39 pm.

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Aimee Hartley  
Recording Secretary

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Lisa Schmidt  
Board Secretary Pro Tem

**Plainfield Public Library District - Total**  
**Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L**  
July 2023 - February 2024

|  | February   |            |             | YTD          |              |             | YTD to Total Budget |               |             |
|--|------------|------------|-------------|--------------|--------------|-------------|---------------------|---------------|-------------|
|  | Actual     | Budget     | % of Budget | Actual       | Budget       | % of Budget | Actual              | Budget        | % of Budget |
| Income                                 |            |            |             |              |              |             |                     |               | 66.67%      |
| 1004001 Real Estate Taxes Library      | 14,667.62  | 0.00       |             | 3,708,693.69 | 3,725,107.20 | 99.56%      | 3,708,693.69        | 3,725,107.20  | 99.56%      |
| 1004002 Personal Property Taxes        | 4,988.72   | 2,313.34   | 215.65%     | 24,698.04    | 13,159.09    | 187.69%     | 24,698.04           | 35,000.00     | 70.57%      |
| 1004003 Overlap Districts Agreement    | 320,127.93 | 126,000.00 | 254.07%     | 320,127.93   | 252,000.00   | 127.03%     | 320,127.93          | 315,000.00    | 101.63%     |
| 1004004 Lost/Damaged                   | 621.52     | 464.73     | 133.74%     | 5,168.40     | 3,442.50     | 150.14%     | 5,168.40            | 5,000.00      | 103.37%     |
| 1004006 Copier Fees                    | 558.25     | 424.98     | 131.36%     | 3,826.95     | 2,982.31     | 128.32%     | 3,826.95            | 5,000.00      | 76.54%      |
| 1004007 Fax Fees                       | 102.00     | 70.30      | 145.09%     | 725.35       | 603.95       | 120.10%     | 725.35              | 1,000.00      | 72.54%      |
| 1004008 Non Resident Fees              | 236.94     | 397.85     | 59.56%      | 3,345.48     | 2,834.60     | 118.02%     | 3,345.48            | 4,000.00      | 83.64%      |
| 1004009 Book Sales                     | 225.32     | 165.04     | 136.52%     | 1,567.64     | 1,297.53     | 120.82%     | 1,567.64            | 2,000.00      | 78.38%      |
| 1004010 Meeting Room Deposits          | 50.00      | 120.33     | 41.55%      | 850.00       | 759.20       | 111.96%     | 850.00              | 1,000.00      | 85.00%      |
| 1004012 CC Processing Fees             |            |            |             | 0.00         | 0.00         |             | 0.00                | 0.00          |             |
| 1004310 Staff Purchases                |            |            |             | -3,017.60    | 0.00         |             | -3,017.60           | 0.00          |             |
| 1004402 E-Pay Interest                 | 2,181.75   | 925.97     | 235.62%     | 17,657.68    | 5,416.09     | 326.02%     | 17,657.68           | 10,000.00     | 176.58%     |
| 1004410 Unrealized Gain(Loss)          |            |            |             | 48,448.31    | 0.00         |             | 48,448.31           | 0.00          |             |
| 1004417 Tax Escrow Interest HB         | 10,783.98  | 2,083.33   | 517.63%     | 108,496.12   | 16,666.64    | 650.98%     | 108,496.12          | 25,000.00     | 433.98%     |
| 1004502 Donations                      | 2,386.32   |            |             | 12,678.42    | 0.00         |             | 12,678.42           | 0.00          |             |
| 1004701 Per Capita Grant               |            | 0.00       |             | 116,617.93   | 116,606.13   | 100.01%     | 116,617.93          | 116,606.13    | 100.01%     |
| 1004702 Grants - Other                 |            |            |             | 2,000.00     | 0.00         |             | 2,000.00            | 0.00          |             |
| 1004901 Miscellaneous Income (Library) | 865.95     |            |             | 5,871.08     | 0.00         |             | 5,871.08            | 0.00          |             |
| 1004902 Sale of Library Used Equipment | 2,213.26   | 53.97      | 4100.91%    | 2,213.26     | 256.19       | 863.91%     | 2,213.26            | 500.00        | 442.65%     |
| 1004903 License Plate Renewal          | 2,504.63   |            |             | 21,900.75    | 0.00         |             | 21,900.75           | 0.00          |             |
| 1004909 Rental Income                  | 8,050.00   | 8,208.33   | 98.07%      | 64,400.00    | 65,666.64    | 98.07%      | 64,400.00           | 98,500.00     | 65.38%      |
| 1015500 Operating Transfer Out         |            | 0.00       |             | 0.00         | 0.00         |             | 0.00                | -1,048,000.00 | 0.00%       |
| 2004001 Real Estate Taxes (FICA)       |            | 0.00       |             | 123,688.65   | 124,729.36   | 99.17%      | 123,688.65          | 124,729.36    | 99.17%      |
| 2004810 Transfer In From Gen Fund      |            | 0.00       |             | 0.00         | 0.00         |             | 0.00                | 51,000.00     | 0.00%       |
| 2504001 Real Estate Taxes (IMRF)       |            | 0.00       |             | 147,476.42   | 148,717.28   | 99.17%      | 147,476.42          | 148,717.28    | 99.17%      |
| 2504810 Transfer In from General Fund  |            | 0.00       |             | 0.00         | 0.00         |             | 0.00                | 77,000.00     | 0.00%       |
| 3004001 Real Estate Taxes (Audit)      |            |            |             | 0.00         | 0.00         |             | 0.00                | 0.00          |             |
| 3004810 Transfer In                    |            | 0.00       |             | 0.00         | 0.00         |             | 0.00                | 10,000.00     | 0.00%       |
| 5004001 Real Estate Taxes - Facil Fund |            | 0.00       |             | 335,389.57   | 338,211.52   | 99.17%      | 335,389.57          | 338,211.52    | 99.17%      |
| 6004810 Transfer From General Fund     |            | 0.00       |             | 0.00         | 0.00         |             | 0.00                | 910,000.00    | 0.00%       |
| 7504251 Bonds                          | 151,100.00 | 0.00       |             | 151,100.00   | 9,000,000.00 | 1.68%       | 151,100.00          | 9,000,000.00  | 1.68%       |
| 7504400 Interest                       | 296.83     | 88.09      | 336.96%     | 2,478.88     | 940.41       | 263.60%     | 2,478.88            | 1,500.00      | 165.26%     |



|  | February      |               |             | YTD             |                  |             | YTD to Total Budget |                  |             |
|--|---------------|---------------|-------------|-----------------|------------------|-------------|---------------------|------------------|-------------|
|  | Actual        | Budget        | % of Budget | Actual          | Budget           | % of Budget | Actual              | Budget           | % of Budget |
| 7504401 7504401 Bond Interest                | 178.88        |               |             | 178.88          | 0.00             |             | 178.88              | 0.00             |             |
| 7504450 Prime Account Interest               |               | 7.30          | 0.00%       | 0.00            | 537.01           | 0.00%       | 0.00                | 1,000.00         | 0.00%       |
| 7504451 Unrealized Gain(Loss) iPrime         |               |               |             | 29,772.66       | 0.00             |             | 29,772.66           | 0.00             |             |
| 7504504 Impact Fees                          | 14,965.00     | 7,077.16      | 211.45%     | 130,828.00      | 44,733.41        | 292.46%     | 130,828.00          | 75,000.00        | 174.44%     |
| 7504900 Miscellaneous Income                 |               |               |             | 0.10            | 0.00             |             | 0.10                | 0.00             |             |
| Total Income                                 | \$ 537,104.90 | \$ 148,400.72 | 361.93%     | \$ 5,387,182.59 | \$ 13,864,667.06 | 38.86%      | \$ 5,387,182.59     | \$ 14,032,871.49 | 38.39%      |
| Gross Profit                                 | \$ 537,104.90 | \$ 148,400.72 | 361.93%     | \$ 5,387,182.59 | \$ 13,864,667.06 | 38.86%      | \$ 5,387,182.59     | \$ 14,032,871.49 | 38.39%      |
| Expenses                                     |               |               |             |                 |                  |             |                     |                  |             |
| 1015000 Administration Department            |               |               |             |                 |                  |             |                     |                  |             |
| 1015001 Adminstration Salaries               | 24,344.74     | 25,909.98     | 93.96%      | 218,230.46      | 202,475.40       | 107.78%     | 218,230.46          | 321,000.00       | 67.98%      |
| 1015002 Unemployment Insurance               |               | 0.00          |             | 842.22          | 2,089.14         | 40.31%      | 842.22              | 4,500.00         | 18.72%      |
| 1015005 Health Insurance                     | 14,654.12     | 16,855.91     | 86.94%      | 116,895.59      | 151,934.64       | 76.94%      | 116,895.59          | 201,250.00       | 58.08%      |
| 1015011 Staff Development                    | 7.96          | 1,382.74      | 0.58%       | 7,714.94        | 14,962.26        | 51.56%      | 7,714.94            | 22,000.00        | 35.07%      |
| 1015012 Travel Expenses                      | 852.46        | 1,078.48      | 79.04%      | 7,823.33        | 9,203.18         | 85.01%      | 7,823.33            | 15,000.00        | 52.16%      |
| 1015013 Membership Dues                      |               | 564.59        | 0.00%       | 2,919.66        | 6,465.48         | 45.16%      | 2,919.66            | 8,000.00         | 36.50%      |
| 1015014 Human Resources                      | 35.28         | 30.97         | 113.92%     | 358.71          | 668.10           | 53.69%      | 358.71              | 2,000.00         | 17.94%      |
| 1015015 Staff Development EDI                |               | 1,666.67      | 0.00%       | 0.00            | 13,333.36        | 0.00%       | 0.00                | 20,000.00        | 0.00%       |
| 1015016 Staff Phone/Tec Expense              | 0.00          | 83.33         | 0.00%       | 410.00          | 666.64           | 61.50%      | 410.00              | 1,000.00         | 41.00%      |
| 1015201 Payroll Services                     | 1,218.04      | 1,397.83      | 87.14%      | 6,875.61        | 6,779.53         | 101.42%     | 6,875.61            | 10,500.00        | 65.48%      |
| 1015202 Legal Services (Library)             |               | 0.00          |             | 1,125.00        | 2,914.66         | 38.60%      | 1,125.00            | 7,000.00         | 16.07%      |
| 1015204 Bank Fees                            | 328.91        | 398.54        | 82.53%      | 2,818.29        | 2,714.82         | 103.81%     | 2,818.29            | 4,500.00         | 62.63%      |
| 1015205 Trustee Development                  |               | 296.73        | 0.00%       | 767.54          | 2,165.93         | 35.44%      | 767.54              | 2,500.00         | 30.70%      |
| 1015308 Office Supplies - Paper              |               | 69.07         | 0.00%       | 103.08          | 1,261.12         | 8.17%       | 103.08              | 2,000.00         | 5.15%       |
| 1015310 Office Supplies - Admin              |               | 323.16        | 0.00%       | 1,660.92        | 2,420.33         | 68.62%      | 1,660.92            | 4,000.00         | 41.52%      |
| 1015311 Postage                              |               | 340.48        | 0.00%       | 2,400.97        | 2,488.37         | 96.49%      | 2,400.97            | 3,750.00         | 64.03%      |
| 1015313 Newsletter                           | 12,580.61     | 8,717.45      | 144.32%     | 53,890.63       | 47,227.49        | 114.11%     | 53,890.63           | 66,000.00        | 81.65%      |
| 1015316 Printing - Legal                     |               | 0.00          |             | 398.00          | 1,887.62         | 21.08%      | 398.00              | 2,000.00         | 19.90%      |
| 1015317 Telephone                            | 1,145.08      | 1,350.43      | 84.79%      | 9,049.73        | 9,366.76         | 96.62%      | 9,049.73            | 14,000.00        | 64.64%      |
| 1015318 Public Relations (Library)           | -35.20        | 3,708.35      | -0.95%      | 6,988.82        | 21,717.32        | 32.18%      | 6,988.82            | 39,000.00        | 17.92%      |
| 1015322 Contingencies Operating Fund         | 954.50        | 2,563.32      | 37.24%      | 6,909.74        | 9,135.04         | 75.64%      | 6,909.74            | 20,000.00        | 34.55%      |
| 1015801 Library-Wide Supplies & Events       | 4,928.05      | 881.30        | 559.18%     | 7,036.62        | 6,163.66         | 114.16%     | 7,036.62            | 12,000.00        | 58.64%      |
| 1015802 Library-Wide EDI Public Initiat      |               | 416.67        | 0.00%       | 0.00            | 3,333.36         | 0.00%       | 0.00                | 5,000.00         | 0.00%       |
| 1015805 Liab Ins. - Property/Package         | -39.00        | 738.75        | -5.28%      | 40,158.29       | 49,502.09        | 81.12%      | 40,158.29           | 50,000.00        | 80.32%      |
| 1015901 Miscellaneous Expense                |               |               |             | 34.25           | 0.00             |             | 34.25               | 0.00             |             |
| 1015902 License Plate Renewal Fees           | 39.60         |               |             | 216.25          | 0.00             |             | 216.25              | 0.00             |             |
| 1015903 License Plate Renewal Funds to State | 1,392.00      |               |             | 20,241.00       | 0.00             |             | 20,241.00           | 0.00             |             |
| 1015909 Rental Property Prof Svcs-Misc       | 644.00        | 1,083.33      | 59.45%      | 6,062.00        | 8,666.64         | 69.95%      | 6,062.00            | 13,000.00        | 46.63%      |
| 1018001 Equipment Maintenance                |               | 416.67        | 0.00%       | 0.00            | 3,333.36         | 0.00%       | 0.00                | 5,000.00         | 0.00%       |

|   | February            |                     |               | YTD                  |                      |               | YTD to Total Budget  |                      |               |
|---|---------------------|---------------------|---------------|----------------------|----------------------|---------------|----------------------|----------------------|---------------|
|   | Actual              | Budget              | % of Budget   | Actual               | Budget               | % of Budget   | Actual               | Budget               | % of Budget   |
| 1018002 Equipment                                 |                     | 0.00                |               | 0.00                 | 45,000.00            | 0.00%         | 0.00                 | 45,000.00            | 0.00%         |
| 1018003 Furniture & Fixtures                      |                     | 304.98              | 0.00%         | 124.98               | 2,414.27             | 5.18%         | 124.98               | 5,000.00             | 2.50%         |
| <b>Total 1015000 Administration Department</b>    | <b>\$ 63,051.15</b> | <b>\$ 70,579.73</b> | <b>89.33%</b> | <b>\$ 522,056.63</b> | <b>\$ 630,290.57</b> | <b>82.83%</b> | <b>\$ 522,056.63</b> | <b>\$ 905,000.00</b> | <b>57.69%</b> |
| <b>1025000 Materials Management Dept</b>          |                     |                     |               |                      |                      |               |                      |                      |               |
| 1025001 Materials Management Salaries             | 10,421.02           | 13,807.05           | 75.48%        | 94,149.77            | 104,230.35           | 90.33%        | 94,149.77            | 165,000.00           | 57.06%        |
| 1025306 Materials Mgmt Process Supply             | 279.86              | 1,514.65            | 18.48%        | 5,250.19             | 9,162.69             | 57.30%        | 5,250.19             | 15,000.00            | 35.00%        |
| 1025307 OCLC                                      |                     | 0.00                |               | 3,432.25             | 3,894.33             | 88.13%        | 3,432.25             | 4,000.00             | 85.81%        |
| <b>Total 1025000 Materials Management Dept</b>    | <b>\$ 10,700.88</b> | <b>\$ 15,321.70</b> | <b>69.84%</b> | <b>\$ 102,832.21</b> | <b>\$ 117,287.37</b> | <b>87.68%</b> | <b>\$ 102,832.21</b> | <b>\$ 184,000.00</b> | <b>55.89%</b> |
| <b>1035000 Borrower Services Department</b>       |                     |                     |               |                      |                      |               |                      |                      |               |
| 1035001 Borrower Services Salaries                | 34,129.42           | 37,326.07           | 91.44%        | 311,867.70           | 309,982.98           | 100.61%       | 311,867.70           | 475,000.00           | 65.66%        |
| 1035308 Borrower Services Supplies                |                     | 1,401.45            | 0.00%         | 5,956.87             | 8,998.79             | 66.20%        | 5,956.87             | 12,000.00            | 49.64%        |
| 1035309 ILL Lost Items                            |                     | 9.58                | 0.00%         | 433.77               | 664.06               | 65.32%        | 433.77               | 1,000.00             | 43.38%        |
| 1035310 Home Delivery Supplies                    |                     | 463.87              | 0.00%         | 48.85                | 3,453.77             | 1.41%         | 48.85                | 4,000.00             | 1.22%         |
| <b>Total 1035000 Borrower Services Department</b> | <b>\$ 34,129.42</b> | <b>\$ 39,200.97</b> | <b>87.06%</b> | <b>\$ 318,307.19</b> | <b>\$ 323,099.60</b> | <b>98.52%</b> | <b>\$ 318,307.19</b> | <b>\$ 492,000.00</b> | <b>64.70%</b> |
| <b>1045000 Adult Services</b>                     |                     |                     |               |                      |                      |               |                      |                      |               |
| 1045001 Adult Services Salaries                   | 33,734.34           | 35,852.21           | 94.09%        | 313,943.13           | 310,610.60           | 101.07%       | 313,943.13           | 484,000.00           | 64.86%        |
| 1045101 Adult Summer Reading                      |                     | 0.00                |               | 2,729.70             | 1,222.33             | 223.32%       | 2,729.70             | 11,000.00            | 24.82%        |
| 1045102 Adult Programs                            | 353.53              | 2,495.06            | 14.17%        | 13,600.42            | 15,324.93            | 88.75%        | 13,600.42            | 24,000.00            | 56.67%        |
| 1045105 Portable Media Devices - Adult            |                     | 893.96              | 0.00%         | 3,723.54             | 5,972.84             | 62.34%        | 3,723.54             | 7,500.00             | 49.65%        |
| 1045106 Video Games - Adult                       |                     | 441.60              | 0.00%         | 1,865.50             | 2,342.75             | 79.63%        | 1,865.50             | 4,000.00             | 46.64%        |
| 1045107 Compact Discs - Adult                     | 217.18              | 38.65               | 561.91%       | 1,698.14             | 1,941.29             | 87.47%        | 1,698.14             | 2,500.00             | 67.93%        |
| 1045108 Videos & DVDs- Adult                      | 740.11              | 1,157.91            | 63.92%        | 7,536.55             | 9,590.61             | 78.58%        | 7,536.55             | 15,000.00            | 50.24%        |
| 1045109 Audio Books - Adult                       | 337.43              | 432.49              | 78.02%        | 3,144.86             | 3,850.57             | 81.67%        | 3,144.86             | 5,500.00             | 57.18%        |
| 1045111 Digital Resources                         |                     | 18,750.00           | 0.00%         | 112,731.17           | 150,000.00           | 75.15%        | 112,731.17           | 225,000.00           | 50.10%        |
| 1045112 Fiction - Adult                           | 1,313.80            | 1,871.10            | 70.22%        | 13,796.40            | 16,355.68            | 84.35%        | 13,796.40            | 25,000.00            | 55.19%        |
| 1045113 Leased Material - Adult                   |                     | 5,600.00            | 0.00%         | 18,542.58            | 27,978.23            | 66.28%        | 18,542.58            | 28,000.00            | 66.22%        |
| 1045114 Large Print - Adult                       | 141.71              | 478.94              | 29.59%        | 2,058.12             | 3,796.77             | 54.21%        | 2,058.12             | 6,000.00             | 34.30%        |
| 1045115 Graphic Novels - Adult                    | 266.97              | 324.10              | 82.37%        | 3,250.66             | 2,837.26             | 114.57%       | 3,250.66             | 4,500.00             | 72.24%        |
| 1045116 Nonfiction - Adult                        | 2,083.21            | 1,451.35            | 143.54%       | 14,073.16            | 14,718.39            | 95.62%        | 14,073.16            | 24,000.00            | 58.64%        |
| 1045117 Foreign Language - Adult                  | 253.45              | 128.86              | 196.69%       | 3,459.31             | 3,424.31             | 101.02%       | 3,459.31             | 6,500.00             | 53.22%        |
| 1045118 Reference - Adult                         |                     | 23.44               | 0.00%         | 360.00               | 662.30               | 54.36%        | 360.00               | 1,000.00             | 36.00%        |
| 1045119 Standing Orders - Adult                   | 488.52              | 255.79              | 190.98%       | 6,174.36             | 2,997.39             | 205.99%       | 6,174.36             | 5,000.00             | 123.49%       |
| 1045120 Periodicals - Adult                       | 7,048.68            | 78.97               | 8925.77%      | 8,997.66             | 2,438.97             | 368.91%       | 8,997.66             | 8,500.00             | 105.85%       |
| 1045212 Instructors and Facilitators              | 150.00              | 243.50              | 61.60%        | 1,725.00             | 2,713.83             | 63.56%        | 1,725.00             | 4,000.00             | 43.13%        |
| 1045305 Bindery                                   |                     | 0.00                |               | 0.00                 | 140.00               | 0.00%         | 0.00                 | 400.00               | 0.00%         |
| 1045306 Microfilming Supplies                     |                     | 800.00              | 0.00%         | 125.00               | 1,377.45             | 9.07%         | 125.00               | 4,000.00             | 3.13%         |
| 1045310 Department Supplies - Adult               |                     | 70.75               | 0.00%         | 350.59               | 1,831.70             | 19.14%        | 350.59               | 3,500.00             | 10.02%        |
| 1045405 Local History Supplies                    |                     | 16.42               | 0.00%         | 1,391.04             | 885.38               | 157.11%       | 1,391.04             | 2,500.00             | 55.64%        |

|  | February     |              |             | YTD           |               |             | YTD to Total Budget |               |             |
|--|--------------|--------------|-------------|---------------|---------------|-------------|---------------------|---------------|-------------|
|  | Actual       | Budget       | % of Budget | Actual        | Budget        | % of Budget | Actual              | Budget        | % of Budget |
| Total 1045000 Adult Services           | \$ 47,128.93 | \$ 71,405.10 | 66.00%      | \$ 535,276.89 | \$ 583,013.58 | 91.81%      | \$ 535,276.89       | \$ 901,400.00 | 59.38%      |
| 1055000 Youth Services                 |              |              |             |               |               |             |                     |               |             |
| 1055001 Youth Services Salaries        | 36,012.17    | 40,653.27    | 88.58%      | 298,709.39    | 322,929.80    | 92.50%      | 298,709.39          | 498,000.00    | 59.98%      |
| 1055101 Summer Reading - Childrens     | 400.00       | 351.39       | 113.83%     | 2,028.31      | 3,511.39      | 57.76%      | 2,028.31            | 9,000.00      | 22.54%      |
| 1055102 JUV Programs                   | 1,465.00     | 1,015.09     | 144.32%     | 7,013.12      | 7,747.17      | 90.52%      | 7,013.12            | 10,000.00     | 70.13%      |
| 1055103 Databases - YS/YA              |              | 0.00         |             | 18,966.09     | 26,498.29     | 71.57%      | 18,966.09           | 28,000.00     | 67.74%      |
| 1055104 Downloadable Materials YS/YA   |              | 0.00         |             | 0.00          | 8,226.90      | 0.00%       | 0.00                | 14,000.00     | 0.00%       |
| 1055105 Portable Media Devices - YS/YA |              | 172.26       | 0.00%       | 0.00          | 1,378.08      | 0.00%       | 0.00                | 2,800.00      | 0.00%       |
| 1055107 Compact Discs - Children's     |              | 48.28        | 0.00%       | 180.14        | 312.11        | 57.72%      | 180.14              | 700.00        | 25.73%      |
| 1055108 Videos & DVDs - Children's     | 177.66       | 975.56       | 18.21%      | 1,575.69      | 6,000.98      | 26.26%      | 1,575.69            | 9,000.00      | 17.51%      |
| 1055109 Audio Books - Children's       |              | 0.00         |             | 0.00          | 451.66        | 0.00%       | 0.00                | 1,300.00      | 0.00%       |
| 1055112 Fiction - Children's           | 1,880.17     | 1,530.61     | 122.84%     | 10,709.19     | 13,491.90     | 79.37%      | 10,709.19           | 20,000.00     | 53.55%      |
| 1055116 Nonfiction - Children's        | 47.07        | 3,208.86     | 1.47%       | 24,841.05     | 22,269.82     | 111.55%     | 24,841.05           | 39,000.00     | 63.70%      |
| 1055119 Standing Orders - Children's   |              | 0.00         |             | 235.63        | 2,141.17      | 11.00%      | 235.63              | 3,500.00      | 6.73%       |
| 1055123 Easy Fiction                   | 783.47       | 1,816.96     | 43.12%      | 11,699.30     | 12,443.05     | 94.02%      | 11,699.30           | 22,000.00     | 53.18%      |
| 1055310 Department Supplies - Y/S      | 0.00         | 263.83       | 0.00%       | 2,070.22      | 4,173.05      | 49.61%      | 2,070.22            | 9,000.00      | 23.00%      |
| Total 1055000 Youth Services           | \$ 40,765.54 | \$ 50,036.11 | 81.47%      | \$ 378,028.13 | \$ 431,575.37 | 87.59%      | \$ 378,028.13       | \$ 666,300.00 | 56.74%      |
| 1065000 Teen Services                  |              |              |             |               |               |             |                     |               |             |
| 1065101 Summer Reading - Teen          |              | 150.42       | 0.00%       | 1,754.57      | 2,091.71      | 83.88%      | 1,754.57            | 5,000.00      | 35.09%      |
| 1065102 Teen Programs                  |              | 1,276.33     | 0.00%       | 4,418.85      | 5,737.40      | 77.02%      | 4,418.85            | 8,000.00      | 55.24%      |
| 1065104 Downlodable Materials - Teen   |              | 83.33        | 0.00%       | 0.00          | 666.64        | 0.00%       | 0.00                | 1,000.00      | 0.00%       |
| 1065105 Portable Media Devices - Teen  |              | 125.00       | 0.00%       | 14.09         | 1,000.00      | 1.41%       | 14.09               | 1,500.00      | 0.94%       |
| 1065108 Videos & DVDs - Teen           |              | 4.10         | 0.00%       | 0.00          | 525.08        | 0.00%       | 0.00                | 1,000.00      | 0.00%       |
| 1065112 Fiction - Teen                 | 37.51        | 707.61       | 5.30%       | 4,827.65      | 7,014.46      | 68.82%      | 4,827.65            | 12,000.00     | 40.23%      |
| 1065116 Nonfiction - Teen              |              | 589.79       | 0.00%       | 135.91        | 3,649.32      | 3.72%       | 135.91              | 4,500.00      | 3.02%       |
| 1065310 Department Supplies - Teen     |              | 125.00       | 0.00%       | 547.04        | 1,000.00      | 54.70%      | 547.04              | 1,500.00      | 36.47%      |
| Total 1065000 Teen Services            | \$ 37.51     | \$ 3,061.58  | 1.23%       | \$ 11,698.11  | \$ 21,684.61  | 53.95%      | \$ 11,698.11        | \$ 34,500.00  | 33.91%      |
| 1075000 Community Relations Dept       |              |              |             |               |               |             |                     |               |             |
| 1075001 Community Relations Salaries   | 9,590.40     | 10,329.40    | 92.85%      | 85,852.89     | 85,348.09     | 100.59%     | 85,852.89           | 128,000.00    | 67.07%      |
| 1075310 Comm. Relations Supplies       |              | 123.75       | 0.00%       | 0.00          | 239.28        | 0.00%       | 0.00                | 500.00        | 0.00%       |
| Total 1075000 Community Relations Dept | \$ 9,590.40  | \$ 10,453.15 | 91.75%      | \$ 85,852.89  | \$ 85,587.37  | 100.31%     | \$ 85,852.89        | \$ 128,500.00 | 66.81%      |
| 1095000 Technology                     |              |              |             |               |               |             |                     |               |             |
| 1015314 Web Page Development           | 90.00        | 347.07       | 25.93%      | 720.00        | 849.16        | 84.79%      | 720.00              | 1,500.00      | 48.00%      |
| 1095206 Pinnacle Cooperative           |              | 0.00         |             | 191.67        | 195.66        | 97.96%      | 191.67              | 69,000.00     | 0.28%       |
| 1095207 Technology Maintenance         | 6,027.44     | 8,333.33     | 72.33%      | 41,561.73     | 66,666.64     | 62.34%      | 41,561.73           | 100,000.00    | 41.56%      |
| 1095209 Email & Web Hosting Fees       |              | 28.15        | 0.00%       | 109.94        | 191.52        | 57.40%      | 109.94              | 500.00        | 21.99%      |
| 1095210 Lease Agreements               | 5,335.45     | 6,784.79     | 78.64%      | 30,531.96     | 26,156.25     | 116.73%     | 30,531.96           | 35,000.00     | 87.23%      |
| 1095211 Subscription Services          |              | 522.76       | 0.00%       | 27,437.07     | 35,357.47     | 77.60%      | 27,437.07           | 65,000.00     | 42.21%      |

|   | February      |                  |             | YTD             |                 |             | YTD to Total Budget |                  |             |
|---|---------------|------------------|-------------|-----------------|-----------------|-------------|---------------------|------------------|-------------|
|   | Actual        | Budget           | % of Budget | Actual          | Budget          | % of Budget | Actual              | Budget           | % of Budget |
| 1095301 Software                        |               | 433.60           | 0.00%       | 4,625.37        | 3,072.60        | 150.54%     | 4,625.37            | 8,000.00         | 57.82%      |
| 1095302 Computer Supplies               |               | 50.98            | 0.00%       | 1,855.45        | 2,114.80        | 87.74%      | 1,855.45            | 3,000.00         | 61.85%      |
| 1095303 Data Lines                      | 219.95        | 215.36           | 102.13%     | 1,759.60        | 1,999.58        | 88.00%      | 1,759.60            | 3,000.00         | 58.65%      |
| 1095304 Computers (Library)             |               | 528.57           | 0.00%       | 20,140.17       | 8,438.31        | 238.68%     | 20,140.17           | 26,000.00        | 77.46%      |
| Total 1095000 Technology                | \$ 11,672.84  | \$ 17,244.61     | 67.69%      | \$ 128,932.96   | \$ 145,041.99   | 88.89%      | \$ 128,932.96       | \$ 311,000.00    | 41.46%      |
| 2005011 FICA Expense                    | 11,869.86     | 13,948.32        | 85.10%      | 104,789.24      | 114,000.72      | 91.92%      | 104,789.24          | 175,000.00       | 59.88%      |
| 2505012 IMRF Expense-ER                 |               | 17,293.07        | 0.00%       | 109,707.76      | 145,299.23      | 75.50%      | 109,707.76          | 225,000.00       | 48.76%      |
| 3005218 Audit Expense                   |               | 0.00             |             | 7,390.00        | 10,000.00       | 73.90%      | 7,390.00            | 10,000.00        | 73.90%      |
| 5085000 Facilities Expenses             |               |                  |             |                 |                 |             |                     |                  |             |
| 5085001 Facilities Salaries             | 9,663.00      | 10,189.83        | 94.83%      | 82,478.20       | 82,553.80       | 99.91%      | 82,478.20           | 127,000.00       | 64.94%      |
| 5085212 Custodial Services              | 3,608.00      | 3,853.26         | 93.63%      | 28,864.00       | 28,704.24       | 100.56%     | 28,864.00           | 45,100.00        | 64.00%      |
| 5085213 Disposal Services               | 680.55        | 557.78           | 122.01%     | 5,233.30        | 4,665.72        | 112.16%     | 5,233.30            | 7,200.00         | 72.68%      |
| 5085214 Facilities Maint Agreement      | 531.02        | 500.00           | 106.20%     | 4,925.86        | 4,000.00        | 123.15%     | 4,925.86            | 6,000.00         | 82.10%      |
| 5085215 Equipment Maintenance Agreement | 1,513.00      | 1,121.84         | 134.87%     | 8,142.39        | 7,835.37        | 103.92%     | 8,142.39            | 12,000.00        | 67.85%      |
| 5085216 Building Repair                 |               | 3,803.53         | 0.00%       | 10,961.77       | 20,540.67       | 53.37%      | 10,961.77           | 35,000.00        | 31.32%      |
| 5085217 Equipment Repair                |               | 878.49           | 0.00%       | 10,113.75       | 11,129.48       | 90.87%      | 10,113.75           | 16,500.00        | 61.30%      |
| 5085399 Contingencies                   |               | 0.00             |             | 0.00            | 0.00            |             | 0.00                | 20,000.00        | 0.00%       |
| 5085601 Utilities - Electric            | 4,083.54      | 4,660.09         | 87.63%      | 32,166.85       | 27,945.64       | 115.11%     | 32,166.85           | 48,000.00        | 67.01%      |
| 5085602 Utilities - Gas                 | 1,300.72      | 1,553.07         | 83.75%      | 4,975.01        | 5,299.46        | 93.88%      | 4,975.01            | 7,200.00         | 69.10%      |
| 5085603 Utilities - Water               | 288.98        | 314.92           | 91.76%      | 2,471.35        | 2,973.00        | 83.13%      | 2,471.35            | 4,200.00         | 58.84%      |
| 5085604 Building Supplies               | 24.58         | 501.22           | 4.90%       | 2,026.52        | 6,248.15        | 32.43%      | 2,026.52            | 9,600.00         | 21.11%      |
| 5085605 Equipment & Tools               | 26.17         | 142.78           | 18.33%      | 425.95          | 1,456.16        | 29.25%      | 425.95              | 3,500.00         | 12.17%      |
| 5085606 Janitorial Supplies             | 1,665.20      | 1,526.26         | 109.10%     | 9,733.90        | 13,775.05       | 70.66%      | 9,733.90            | 20,000.00        | 48.67%      |
| 5085611 Rental Prop Util/Trash/Water    | 643.66        | 0.00             |             | 4,433.63        | 7,999.98        | 55.42%      | 4,433.63            | 8,000.00         | 55.42%      |
| 5085909 Rental Prop General Maint       |               | 1,250.00         | 0.00%       | 2,160.94        | 10,000.00       | 21.61%      | 2,160.94            | 15,000.00        | 14.41%      |
| Total 5085000 Facilities Expenses       | \$ 24,028.42  | \$ 30,853.07     | 77.88%      | \$ 209,113.42   | \$ 235,126.72   | 88.94%      | \$ 209,113.42       | \$ 384,300.00    | 54.41%      |
| 6006002 Bond Interest                   |               | 0.00             |             | 0.00            | 0.00            |             | 0.00                | 455,000.00       | 0.00%       |
| 6006003 Bond Principal                  |               | 0.00             |             | 0.00            | 0.00            |             | 0.00                | 455,000.00       | 0.00%       |
| 7505213 Legal services                  |               | 375.00           | 0.00%       | 1,170.00        | 2,116.75        | 55.27%      | 1,170.00            | 5,000.00         | 23.40%      |
| 7505214 Architechural Services          | 1,500.00      | 66,666.67        | 2.25%       | 366,429.98      | 533,333.36      | 68.71%      | 366,429.98          | 800,000.00       | 45.80%      |
| 7508005 Real Estate Acquisition         |               | 0.00             |             | 3,574.13        | 10,500.00       | 34.04%      | 3,574.13            | 21,000.00        | 17.02%      |
| 7508006 BLDG Development                | 20,500.00     | 428,571.42       | 4.78%       | 90,106.75       | 1,285,714.26    | 7.01%       | 90,106.75           | 3,000,000.00     | 3.00%       |
| 7508008 Building Improvements           |               | 428,571.42       | 0.00%       | 0.00            | 1,285,714.26    | 0.00%       | 0.00                | 3,000,000.00     | 0.00%       |
| 7508909 Rental Prop Bldg Improvements   |               | 1,250.00         | 0.00%       | 0.00            | 10,000.00       | 0.00%       | 0.00                | 15,000.00        | 0.00%       |
| Total Expenses                          | \$ 274,974.95 | \$ 1,264,831.92  | 21.74%      | \$ 2,975,266.29 | \$ 5,969,385.76 | 49.84%      | \$ 2,975,266.29     | \$ 12,168,000.00 | 24.45%      |
| Net Income                              | \$ 262,129.95 | -\$ 1,116,431.20 | -23.48%     | \$ 2,411,916.30 | \$ 7,895,281.30 | 30.55%      | \$ 2,411,916.30     | \$ 1,864,871.49  | 129.33%     |

| Transaction |            | Vendor Name                             | Account                     | Amount       |
|-------------|------------|---|-----------------------------|--------------|
| Check Num   | Date       |   |                             |              |
| 11606       | 02/05/2024 | Staub, Carrie                           | Checking Account Chase Bank | -\$500.00    |
| 11607       | 02/12/2024 | Balaban, Laura                          | Checking Account Chase Bank | -\$184.00    |
| 11608       | 02/12/2024 | New Readers Press-Proliteracy Worldwide | Checking Account Chase Bank | -\$171.79    |
| 11609       | 02/12/2024 | Rand, Janet                             | Checking Account Chase Bank | -\$150.00    |
| 11610       | 02/14/2024 | Accurate Employment Screening, LLC      | Checking Account Chase Bank | -\$35.28     |
| 11611       | 02/14/2024 | Aflac                                   | Checking Account Chase Bank | -\$317.48    |
| 11612       | 02/14/2024 | Anderson Pest Solutions                 | Checking Account Chase Bank | -\$99.30     |
| 11613       | 02/14/2024 | Baker & Taylor - Continuation Service   | Checking Account Chase Bank | -\$703.61    |
| 11614       | 02/14/2024 | Blackstone Publishing                   | Checking Account Chase Bank | -\$199.77    |
| 11615       | 02/14/2024 | Brillon, Becky                          | Checking Account Chase Bank | -\$200.00    |
| 11616       | 02/14/2024 | Carrie White Photography, LLC.          | Checking Account Chase Bank | -\$150.00    |
| 11617       | 02/14/2024 | Central Technology, Inc.                | Checking Account Chase Bank | -\$2,541.64  |
| 11618       | 02/14/2024 | Children's Plus Inc.                    | Checking Account Chase Bank | -\$68.39     |
| 11619       | 02/14/2024 | Daily Southtown                         | Checking Account Chase Bank | -\$114.99    |
| 11620       | 02/14/2024 | Dan Laib Studios, Inc.                  | Checking Account Chase Bank | -\$490.00    |
| 11621       | 02/14/2024 | Envision3, LLC                          | Checking Account Chase Bank | -\$12,580.61 |
| 11622       | 02/14/2024 | Erica Bough                             | Checking Account Chase Bank | -\$175.00    |
| 11623       | 02/14/2024 | Gabrielle, Jill                         | Checking Account Chase Bank | -\$400.00    |
| 11624       | 02/14/2024 | Groot, Inc.                             | Checking Account Chase Bank | -\$680.55    |
| 11625       | 02/14/2024 | Metronet                                | Checking Account Chase Bank | -\$1,031.69  |
| 11626       | 02/14/2024 | Nicor Gas                               | Checking Account Chase Bank | -\$1,366.62  |
| 11627       | 02/14/2024 | Outsource IT Solutions Group            | Checking Account Chase Bank | -\$573.86    |
| 11628       | 02/14/2024 | S&P Global Ratings                      | Checking Account Chase Bank | -\$20,500.00 |
| 11629       | 02/14/2024 | Shaw Media                              | Checking Account Chase Bank | -\$74.66     |
| 11630       | 02/14/2024 | Village of Plainfield                   | Checking Account Chase Bank | -\$134.63    |
| 11631       | 02/14/2024 | World Book, Inc.                        | Checking Account Chase Bank | -\$59.99     |
| 11632       | 02/14/2024 | Village of Plainfield                   | Checking Account Chase Bank | -\$218.36    |
| 11633       | 02/14/2024 | Village of Plainfield                   | Checking Account Chase Bank | -\$134.63    |
| 11634       | 02/19/2024 | Allegiant Fire Protection               | Checking Account Chase Bank | -\$1,133.00  |
| 11635       | 02/19/2024 | Baker & Taylor Books-                   | Checking Account Chase Bank | -\$2,761.92  |
| 11636       | 02/19/2024 | Blackstone Publishing                   | Checking Account Chase Bank | -\$44.99     |

| Transaction |            | Vendor Name                            | Account                     | Amount              |
|-------------|------------|--|-----------------------------|---------------------|
| Check Num   | Date       |  |                             |                     |
| 11637       | 02/19/2024 | Cintas                                 | Checking Account Chase Bank | -\$369.35           |
| 11638       | 02/19/2024 | First-Citizens Bank & Trust Co.        | Checking Account Chase Bank | -\$2,697.65         |
| 11639       | 02/19/2024 | Midwest Tape, LLC                      | Checking Account Chase Bank | -\$996.20           |
| 11640       | 02/19/2024 | NCPERS Group Life Ins.                 | Checking Account Chase Bank | -\$96.00            |
| 11641       | 02/19/2024 | Outsource IT Solutions Group           | Checking Account Chase Bank | -\$6,027.44         |
| 11642       | 02/19/2024 | Randall, Julian                        | Checking Account Chase Bank | -\$550.00           |
| 11643       | 02/19/2024 | Valley Fire Protection Services, LLC   | Checking Account Chase Bank | -\$380.00           |
| 11644       | 02/19/2024 | Whitmore Ace                           | Checking Account Chase Bank | -\$159.06           |
| 11645       | 02/20/2024 | Baker & Taylor Books-                  | Checking Account Chase Bank | -\$1,704.76         |
| 11646       | 02/20/2024 | Gale / Cengage Learning                | Checking Account Chase Bank | -\$128.59           |
| 11647       | 02/20/2024 | Nicor Gas                              | Checking Account Chase Bank | -\$214.33           |
| 11648       | 02/21/2024 | Elan Financial Services                | Checking Account Chase Bank | -\$12,542.05        |
| 11649       | 02/21/2024 | Nicor Gas                              | Checking Account Chase Bank | -\$115.56           |
| 11650       | 02/27/2024 | Aflac                                  | Checking Account Chase Bank | -\$317.48           |
| 11651       | 02/27/2024 | Balaban, Laura                         | Checking Account Chase Bank | -\$770.50           |
| 11652       | 02/27/2024 | Barking Dog Interpretive Design        | Checking Account Chase Bank | -\$4,558.35         |
| 11653       | 02/27/2024 | Blue Cross and Blue Shield of Illinois | Checking Account Chase Bank | -\$14,162.72        |
| 11654       | 02/27/2024 | Catapult- Formerly CAI & TEA           | Checking Account Chase Bank | -\$50.00            |
| 11655       | 02/27/2024 | Chicago Tribune                        | Checking Account Chase Bank | -\$304.00           |
| 11656       | 02/27/2024 | Metropolitan Life Insurance Company    | Checking Account Chase Bank | -\$1,579.16         |
| 11657       | 02/27/2024 | T-Mobile                               | Checking Account Chase Bank | -\$333.34           |
| 11658       | 02/27/2024 | Vision Service Plan (IL)               | Checking Account Chase Bank | -\$75.70            |
| 11659       | 02/27/2024 | Weblinx Incorporated                   | Checking Account Chase Bank | -\$90.00            |
| 11660       | 02/27/2024 | Ferak, John                            | Checking Account Chase Bank | -\$100.00           |
| 11661       | 02/27/2024 | Galik, Matthew                         | Checking Account Chase Bank | -\$100.00           |
| 11662       | 02/27/2024 | Lucero, Juan                           | Checking Account Chase Bank | -\$400.00           |
| 11663       | 02/27/2024 | Maddox, Susan                          | Checking Account Chase Bank | -\$350.00           |
| 11664       | 02/27/2024 | Manning, Kevin                         | Checking Account Chase Bank | -\$375.00           |
| 11665       | 02/27/2024 | O'Connell, William                     | Checking Account Chase Bank | -\$100.00           |
| 11666       | 02/27/2024 | Riddle, Jennifer                       | Checking Account Chase Bank | -\$600.00           |
| 11667       | 02/27/2024 | Traveling World of Reptiles            | Checking Account Chase Bank | -\$425.00           |
|             |            |  | <b>Total</b>                | <b>-\$98,469.00</b> |

## February 2024 Bank Activity

|                            | Tax Escrow<br>Heartland<br>XXX7902 | Operating<br>Chase<br>XXX2895 | Illinois Funds<br>XXX1043 | Reserve<br>Illinois Funds<br>XXX2514 | E-Pay<br>Illinois Funds<br>XXX0970 | Illinois<br>National Bank<br>XXX0970 | Total        |
|----------------------------|------------------------------------|-------------------------------|---------------------------|--------------------------------------|------------------------------------|--------------------------------------|--------------|
| <b>Beginning Balance</b>   | 4,332,560.88                       | 184,836.50                    | 0.00                      | 69,173.62                            | 506,297.42                         | 1,000.00                             | 5,093,868.42 |
| <b>Deposits</b>            | 0.00                               | 367,132.06                    | 151,100.00                |                                      | 4,234.98                           | 4,341.76                             | 526,808.80   |
| <b>Transfer In</b>         | 0.00                               | 150,000.00                    |                           |                                      |                                    |                                      | 150,000.00   |
| <b>Interest Earned</b>     | 10,783.98                          |                               | 178.88                    | 296.83                               | 2,181.75                           |                                      | 13,441.44    |
| <b>Total Receipts</b>      | 10,783.98                          | 517,132.06                    | 151,278.88                | 296.83                               | 6,416.73                           | 4,341.76                             | 5,784,118.66 |
| <b>Checks Cleared</b>      | (150,000.00)                       | (110,964.82)                  |                           |                                      |                                    |                                      | (260,964.82) |
| <b>Transfers Out</b>       |                                    |                               |                           |                                      |                                    | (4,234.98)                           | (4,234.98)   |
| <b>Drivers License</b>     |                                    | (1,431.60)                    |                           |                                      |                                    |                                      | (1,431.60)   |
| <b>Payroll Fees</b>        |                                    | (1,424.71)                    |                           |                                      |                                    |                                      | (1,424.71)   |
| <b>Bank Fees</b>           |                                    | (222.13)                      |                           |                                      |                                    | (106.78)                             | (328.91)     |
| <b>FSA</b>                 |                                    | (1,178.87)                    |                           |                                      |                                    |                                      | (1,178.87)   |
| <b>Payroll</b>             |                                    | (155,842.16)                  |                           |                                      |                                    |                                      | (155,842.16) |
| <b>IMRF</b>                |                                    | 0.00                          |                           |                                      |                                    |                                      | 0.00         |
| <b>457 Payment</b>         |                                    | (3,556.00)                    |                           |                                      |                                    |                                      | (3,556.00)   |
| <b>Total Disbursements</b> | (150,000.00)                       | (274,620.29)                  | 0.00                      | 0.00                                 | 0.00                               | (4,341.76)                           | (428,962.05) |
| <b>Ending Balance</b>      | 4,193,344.86                       | 427,348.27                    | 151,278.88                | 69,470.45                            | 512,714.15                         | 1,000.00                             | 5,355,156.61 |

**FY23 Fund Activity 07/01/23 - 2/29/2024**

|                       | Library        | Audit        | Building &<br>Maintenance | FICA         | IMRF         | Reserve        | Total          |
|-----------------------|----------------|--------------|---------------------------|--------------|--------------|----------------|----------------|
| Tax Revenue           | \$3,708,693.69 | \$0.00       | \$335,389.57              | \$123,688.65 | \$147,476.42 | \$0.00         | \$4,315,248.33 |
| Other Revenue         | \$582,973.63   | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$0.10         | \$582,973.73   |
| Bonds                 | \$0.00         | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$151,100.00   | \$151,100.00   |
| Bond Interest         | \$0.00         | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$178.88       | \$178.88       |
| Impact Fees           | \$0.00         | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$130,828.00   | \$130,828.00   |
| Interest              | \$126,153.80   | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$2,478.88     | \$128,632.68   |
| Investment Gain(Loss) | \$48,448.31    | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$29,772.66    | \$78,220.97    |
| Transfer Out          | \$0.00         | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$0.00         | \$0.00         |
| Total Revenue         | \$4,466,269.43 | \$0.00       | \$335,389.57              | \$123,688.65 | \$147,476.42 | \$314,358.52   | \$5,387,182.59 |
| Payroll               | \$1,322,753.34 | \$0.00       | \$82,478.20               | \$0.00       | \$0.00       | \$0.00         | \$1,405,231.54 |
| Personnel Expenses    | \$143,430.06   | \$0.00       | \$0.00                    | \$104,789.24 | \$109,707.76 | \$0.00         | \$357,927.06   |
| Technology            | \$128,932.96   | \$0.00       | \$0.00                    | \$0.00       | \$0.00       | \$0.00         | \$128,932.96   |
| Other Expenses        | \$487,868.65   | \$7,390.00   | \$126,635.22              | \$0.00       | \$0.00       | \$461,280.86   | \$1,083,174.73 |
| Total Expenses        | \$2,082,985.01 | \$7,390.00   | \$209,113.42              | \$104,789.24 | \$109,707.76 | \$461,280.86   | \$2,975,266.29 |
| Net Income            | \$2,383,284.42 | (\$7,390.00) | \$126,276.15              | \$18,899.41  | \$37,768.66  | (\$146,922.34) | \$2,411,916.30 |



Plainfield Area Public Library  
Decennial Meeting Report  
February 21, 2024  
6:00 PM

**Call to Order:** The meeting of February 21, 2024 was called to order at 6:01 pm in the Library's Large Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited. Roll call was conducted. Regular committee members present: Gilmore, Schmidt, Grotto, Kinley, Las, Malec, Pappas, Polito. Regular members absent: Knight, Crowner. Staff: Hartley, Wold. Guest: none.

**Public Comment:** None.

**Discussion Items:** The Committee reviewed the final report. The final report presented was approved by consensus. Gilmore will sign the report at the regular March meeting and it will be filed with Kendall and Will counties as required.

**Adjournment:** The meeting adjourned at 6:16 pm.

---

Aimee Hartley  
Recording Secretary

---

Carl F. Gilmore  
Decennial Committee Chair

Plainfield Public Library District  
Director's Report  
Lisa Pappas, Director  
March 15, 2024

Renovation Planning Update

Chris Damsch of SMC will join us via Zoom to walk the Board through the phasing of the project.

Bond Sale Complete

Our bond closing was March 13 and all went well. My thanks to Finance Manager Sally Wold for shepherding us through this very detailed process.

Room Usage Agreements

Drafts of the agreements with Plainfield United Methodist Church, the Plainfield Park District and Plainfield Township will be added to the Board-secure site by Monday, March 18 at the latest, for your review prior to the meeting where we hope to vote and sign off on the agreements.

Finance Committee FY25 Meeting

The committee will be meeting on Monday, April 8 for us to present our recommendations for the FY25 Working Budget.

Renovation Open Houses

We are planning two open house events in April, inviting the public to see some of the renderings, say farewell to the current building and ask questions: Wednesday, April 10 from 6-8 pm and then Saturday, April 13 from 1-4 pm. Trustees are encouraged to be there.

Personnel Committee

Personnel Chair Alicia Malec will be starting the process soon; we will want to set a date for the committee to meet prior to the April regular meeting.

Village of Plainfield State of the Village

This year's State of the Village is being sponsored by the Plainfield Junior Woman's Club on Thursday, May 9 from 3 to 6 pm. Tickets are \$55 on [Eventbrite](#). This has been added as an agenda item.

Village's 143rd Street Groundbreaking

Board President Carl Gilmore and I were invited, as representatives of one of the taxing bodies involved in the IGA to fund the extension of this roadway, to attend the groundbreaking on Wednesday, March 6. I was able to represent the Library at this weekday morning event.

## Meetings Attended

- 02.15 Bi-weekly meeting with Head of MM, Rebecca Pfenning  
Zonta Film Festival committee meeting
- 02.16 OACM (Owner, Architects, Construction Manager) meeting  
Pinnacle Governing Board meeting: Joliet Ottawa Street
- 02.19 Weekly meeting with Head of CE&M, Tracey Lane  
Moving Bid Opening
- 02.20 Weekly meeting with Head of Adult Services, Lauren Pierce  
Leadership Team Renovation meeting
- 02.21 Bond Bid Opening  
Weekly meeting with Head of YTS, Katie Gulas  
Meeting with Fandom Fest Committee Chair  
PAPL Board Meeting
- 02.26 Weekly meeting with Head of Adult Services, Lauren Pierce  
Weekly meeting with Head of CE&M, Tracey Lane
- 02.27 Bi-weekly meeting with Head of Borrower Services, Marisa Barys  
Leadership Team meeting
- 02.28 Weekly meeting with Head of YTS, Katie Gulas
- 02.29 Pinnacle FY25 Budget Planning meeting  
Bi-weekly meeting with Head of MM, Rebecca Pfenning  
Zonta Film Festival committee meeting
- 03.04 Weekly meeting with Head of AS, Lauren Pierce  
Weekly meeting with Head of CE&M, Tracey Lane
- 03.05 Bi-weekly Leadership Team Renovation meeting
- 03.06 Groundbreaking at 143rd St. extension  
Moving Logistics meeting with Hallett Movers  
Weekly meeting with Head of YTS, Katie Gulas
- 03.08 PIC training for Librarian Erica Cullinan  
Zonta Speakers Panel
- 03.11 Weekly meeting with Head of AS, Lauren Pierce  
Weekly meeting with Head of CE&M, Tracey Lane  
Vendor meeting: Hallett Movers
- 03.12 Bi-weekly Leadership Team Renovation meeting  
Bi-weekly meeting with Head of Borrower Services, Marisa Barys  
Zonta monthly member meeting
- 03.13 Weekly meeting with Head of Youth & Teen Services, Katie Gulas
- 03.14 Vendor meeting: Bradford Shelving  
Vendor meeting: OSG Managed IT  
Bi-weekly meeting with Head of MM, Rebecca Pfenning

# Monthly Report

## Gardening Programs

Colette hosted a Herbal Folklore & Traditions program on February 22. Afterwards attendee Deadre emailed to say: "Thanks for the nice herbal folklore and traditions gathering last night, Colette! I appreciate the cute seeds packets and the recipes along with the tales you told!"

The Seed Library officially opened on "Leaf" Day, February 29. Patrons can take home up to 15 packets of seeds to grow at home. All Library Garden Plots at the Plainfield Township have been claimed. Tina is the Chair of the Gardening Committee and supervised the donation, packing, and labeling of seeds.



## Hispanic Storytelling Concert | Cuentos From the Americas

On February 17, Jasmin Cardenas used music and dance to perform a bilingual journey of stories for all ages from North, Central, South America and the Caribbean Islands.



## New Year, New Headshot

On February 3, Jessica lent her photography and photo editing skills to provide free professional headshots for the community. Even the Library mascot, Read, got an updated photo!



## Book Nook Creation

On February 6, participants created art for their book shelves. Patron Anna K. shared the finished product and said "I really enjoyed the class and I'm so happy with how my Book Nook turned out! Thank you again!"



## STATISTICS

|                                  |             |
|----------------------------------|-------------|
| <b>3D Print Requests</b>         | <b>3</b>    |
| <b>Adult Program Attendees</b>   | <b>217</b>  |
| <b>Book-a-Librarian Sessions</b> | <b>5</b>    |
| <b>ELL Program Attendees</b>     | <b>231</b>  |
| <b>Museum Passes Issued</b>      | <b>17</b>   |
| <b>Online Resources Sessions</b> | <b>1493</b> |
| <b>Proctoring Sessions</b>       | <b>0</b>    |
| <b>Public Computer Sessions</b>  | <b>842</b>  |
| <b>Questions Answered</b>        | <b>1332</b> |
| <b>Tech Training Attendees</b>   | <b>20</b>   |

## February Book Displays

- *African American Historical Fiction* (Lisa)
- *Enemies to Lovers Romance* (Lisa)
- *Give Romance a Chance* (Linda)
- *Black History Month* (Colette, Jessica & Tina)
- *We <3 Graphic Novels* (Debi)



## February Book Clubs



**Thrill Seekers**  
16 participants

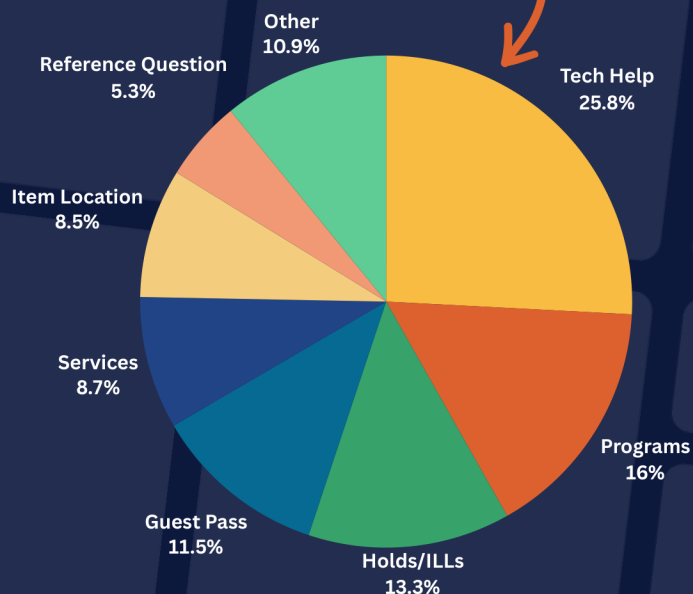


**A Novel Idea**  
13 participants



**Adult Take & Make:  
Hand Embroidery Art Kit**  
36 kits claimed

## TOP QUESTION CATEGORIES





# COMMUNITY RELATIONS



Board Report | Feb/March 2024



Prepared by Tracey Lane  
Head of Community Engagement  
& Marketing



## Events & Meetings

- Kiwanis Club Meeting
- Kiwanis Foundation Meeting
- PSACC Board Meeting
- Patron Point Monthly Check-in
- Ribbon Cutting @ Altiro Latin Fusion
- Crossroads Fest meeting
- Meeting with Habitat for Humanity
- Chamber Network Night at National Softwash and CertaPro Painters
- WYSK Panel
- Non-Profit Round Table
- Pinnacle & Pours Meeting
- ATLAS: Friends & Funraising at Oak Lawn Library



Ribbon Cutting at Altiro Latin Fusion



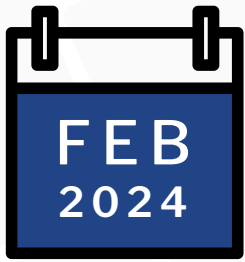
## CE&M Happenings



### Ongoing Projects

- Construction Marketing has started.
  - 4-page mailer will hit homes in mid-April
  - Webpage is up
  - Construction Tuesday news will start in early April
  - Press Release will go out end of March
  - We have ordered fun construction themed giveaways
  - We are planning for the two Open Houses on April 10 and 13
- Pinnacle & Pints
  - Across the six libraries we have 13 participating businesses, 9 programs and over 100 books on the drink pairing book list.
- Read on the Go
  - We are creating a passport and hosting a series of pop up library events this summer to engage while we are under construction. We will be at:
    - Splash Bash at Village Green Splash Pad
    - StoryWalk and Scoops at Tamarck Park
    - Let's Roll at Settler's Park
    - Exploration Station at Riverview Farmstead
    - Fun on the Farm at Bronkberry Farm
    - Olympics themed event at a TBD location





# COMMUNITY RELATIONS BY THE NUMBERS



## Google Ads Stats

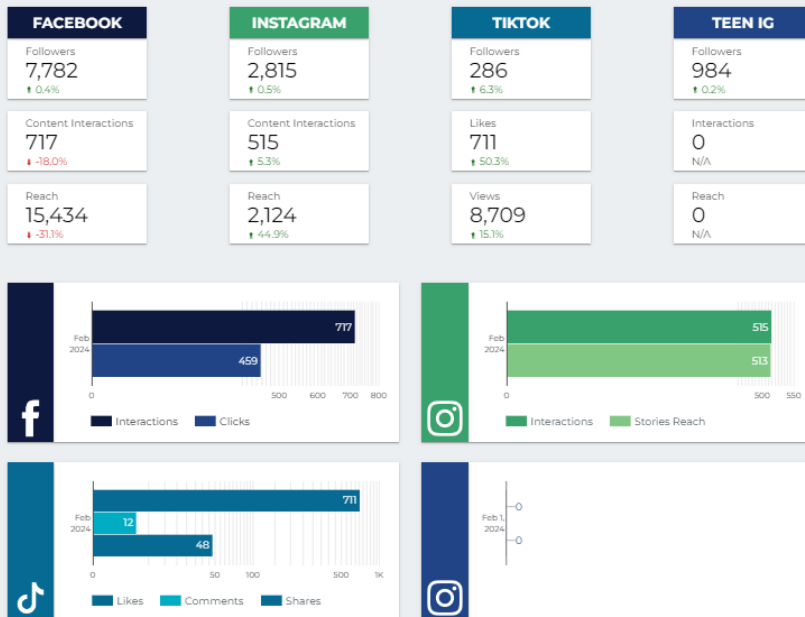
| Campaign  | Impressions | Click Through Rate | Cost*     |
|-----------|-------------|--------------------|-----------|
| Virtual   | 1,258       | 9.6%               | \$917.20  |
| Library   | 1,587       | 52.4%              | \$1058.11 |
| Resources | 558         | 4.1%               | \$612.70  |

\*All costs are waived through the Ad Grants program.



## Social Media Stats

### Dashboard



## Email stats



### ENews Weekly Averages

MESSAGES SENT  
20,363

OPEN RATE  
41.2%

### New Cardholder Message Totals

MESSAGES SENT  
6,626

OPEN RATE  
62%

### Inactive Patron Message Totals

MESSAGES SENT  
11,509

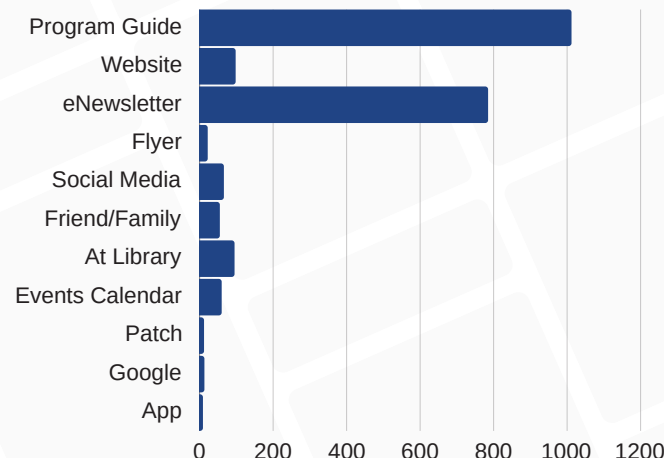
OPEN RATE  
43%

737 people have 'reactivated' their library card since receiving our email.

## Program Sign Up Stats



### How Patrons Learned About February Programs



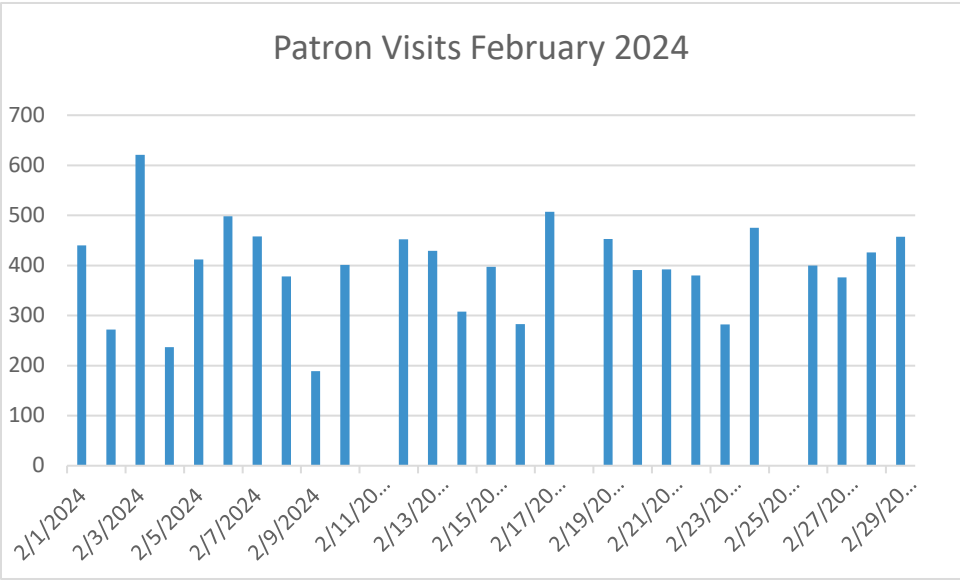
# FACILITY REPORT

LANCE AGNE, HEAD OF FACILITES

## MONTHLY FACILITIES DEPARTMENT RECAP

The facilities department has been extremely busy with preparations for the renovation. We spent the majority of February sorting, cleaning, testing and preparing items for our surplus sale. We decided to start the sale earlier than anticipated. There are many items that we have been able to sell and generate some revenue for items that may have been recycled or sent to trash otherwise. The sprinkler and fire systems had their annual inspection.

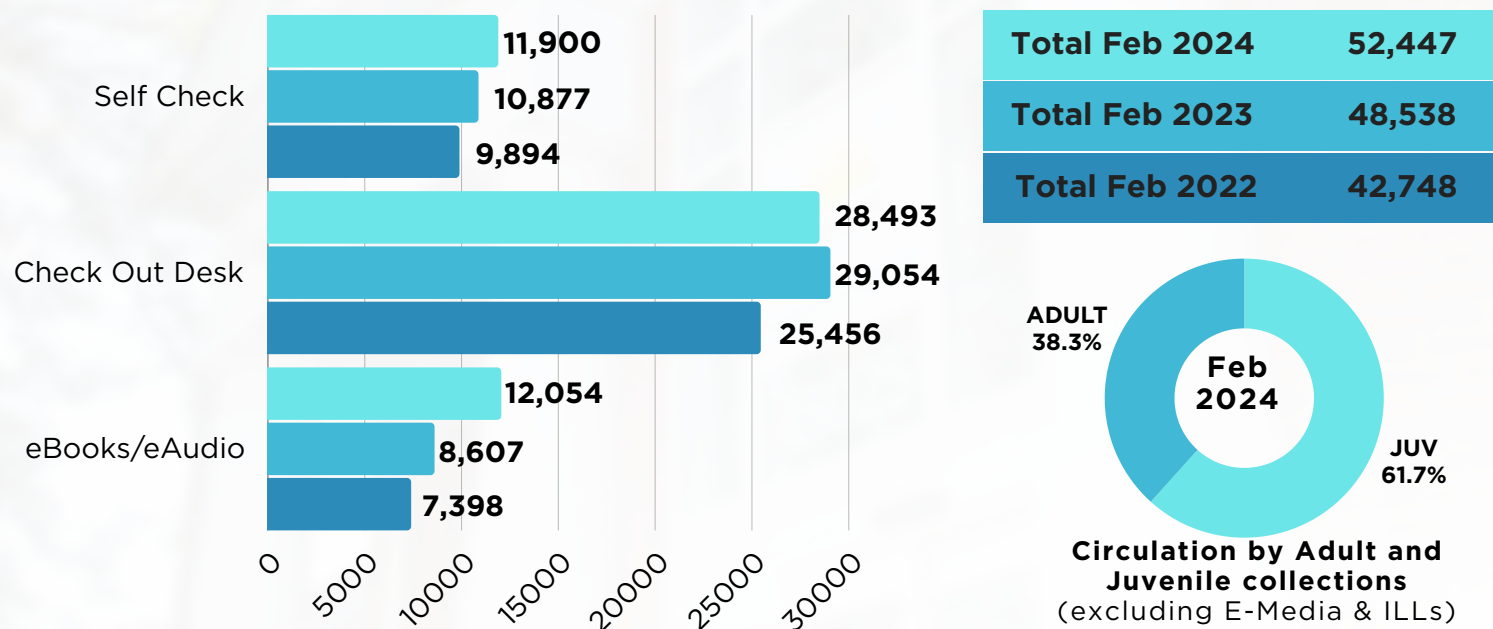
We will continue moving into March with cleaning out completely, the house slated for demolition. We also will be preparing to move staff from the lower level to the upstairs.



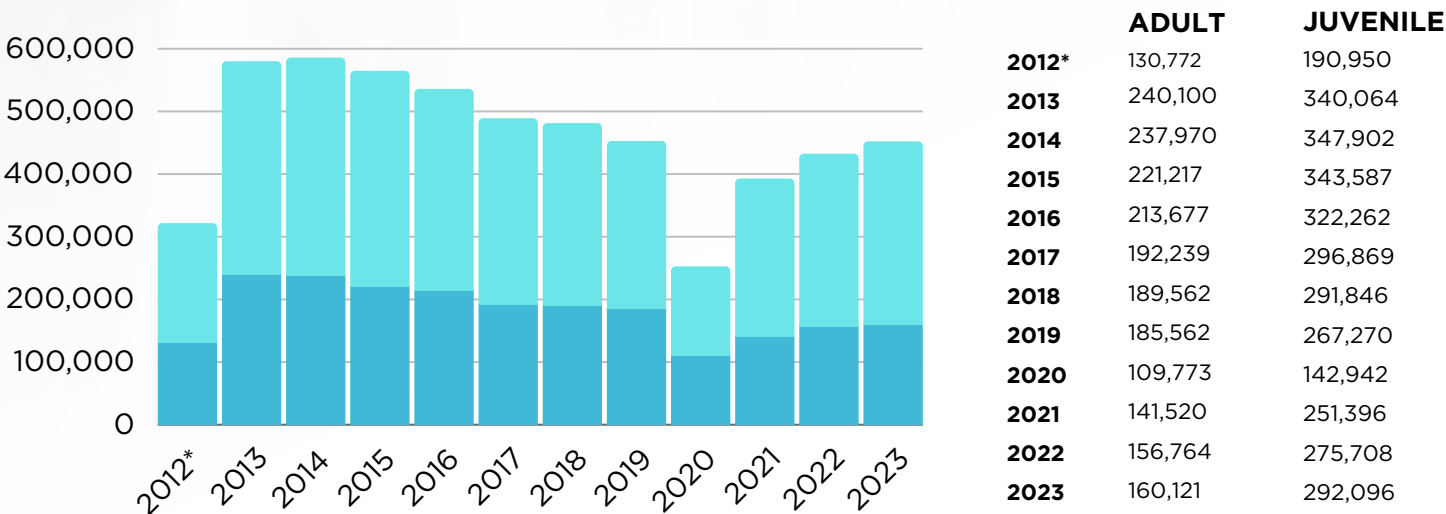


# BORROWER SERVICES NEWS

## MONTHLY CIRCULATION STATISTICS

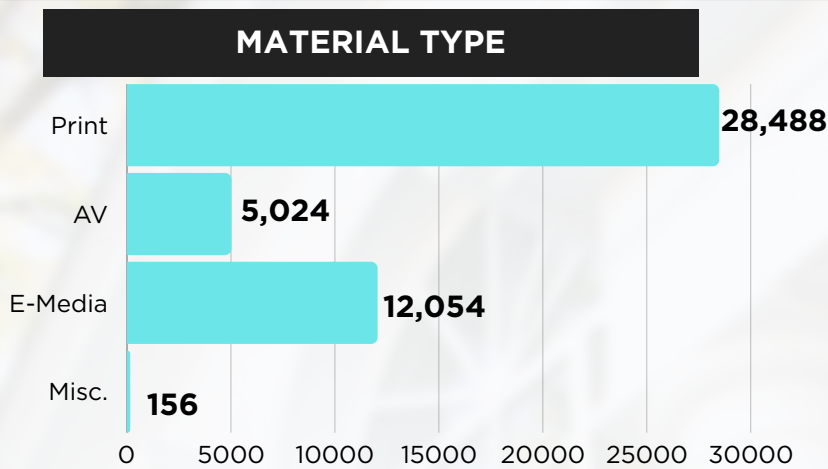


## CIRCULATION BY ADULT & JUVENILE COLLECTIONS (EXCLUDING E-MEDIA & ILLS)



\*Started June 2012

# MONTHLY CHECKOUTS BY FORMAT



## CARDHOLDER STATISTICS

### MONTHLY CARDHOLDERS

Total Feb 2022 36,918

Total Feb 2023 30,502

Total Feb 2024 28,831

**189**  
NEW  
ADULT  
CARDS

**52**  
NEW  
JUVENILE  
CARDS

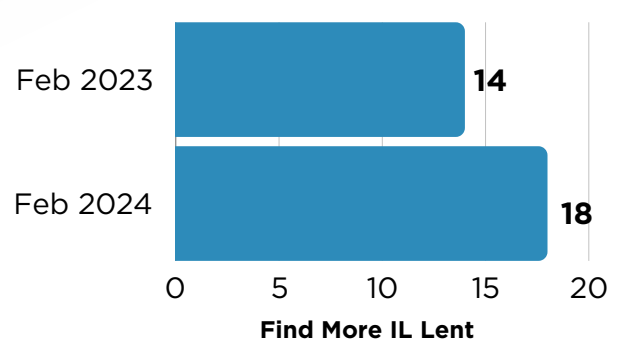
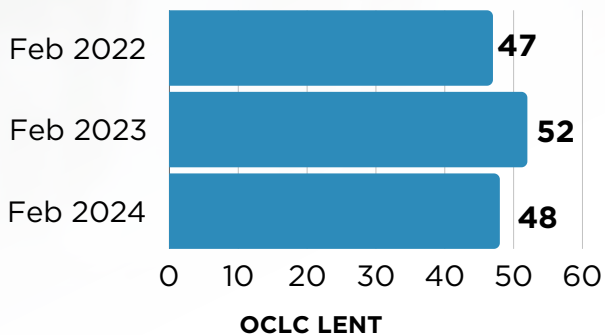
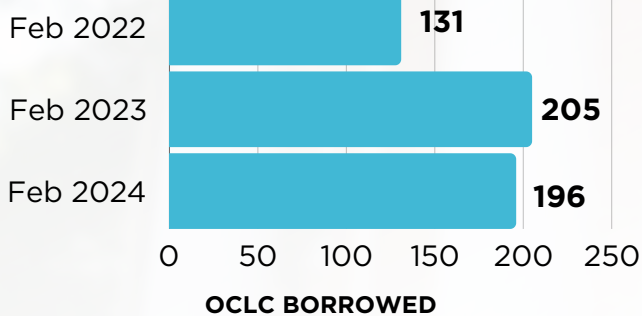
**185**  
NEW  
HOUSEHOLD  
CARDS

Purge Inactive Library Cards in January

### FYTD NEW HOUSEHOLD CARDS

**1,517 CARDS**

### MONTHLY INTERLIBRARY LOAN





## MONTHLY LOCKER, CURBSIDE & NOTARY STATISTICS

### PEHS Lockers

|                      |     |
|----------------------|-----|
| UNIQUE PATRON VISITS | 36  |
| REPEAT PATRON VISITS | 14  |
| FIRST TIME VISITS    | 6   |
| TOTAL VISITS         | 92  |
| ITEMS                | 164 |

|                     |    |
|---------------------|----|
| CURBSIDE DELIVERIES | 25 |
|---------------------|----|

### Illinois Street Lockers

|                      |     |
|----------------------|-----|
| UNIQUE PATRON VISITS | 51  |
| REPEAT PATRON VISITS | 19  |
| FIRST TIME VISITS    | 10  |
| TOTAL VISITS         | 149 |
| ITEMS                | 228 |

|                     |     |
|---------------------|-----|
| NOTARY TRANSACTIONS | 105 |
|---------------------|-----|

## HOME DELIVERY STATISTICS



February 2024

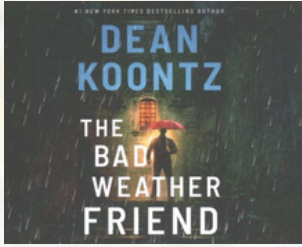
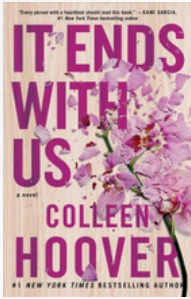
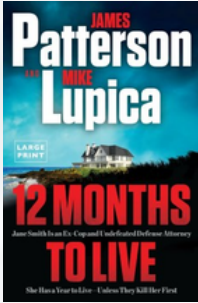
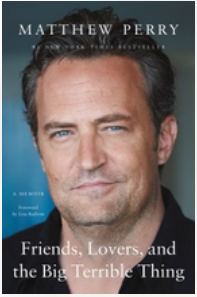
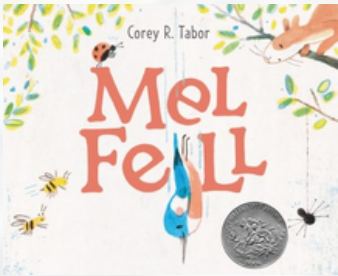
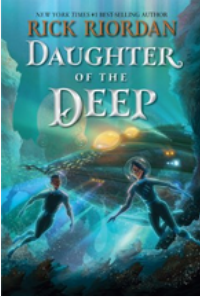

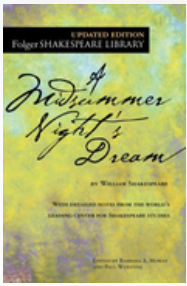



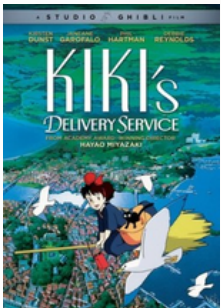
PATRONS

ITEMS

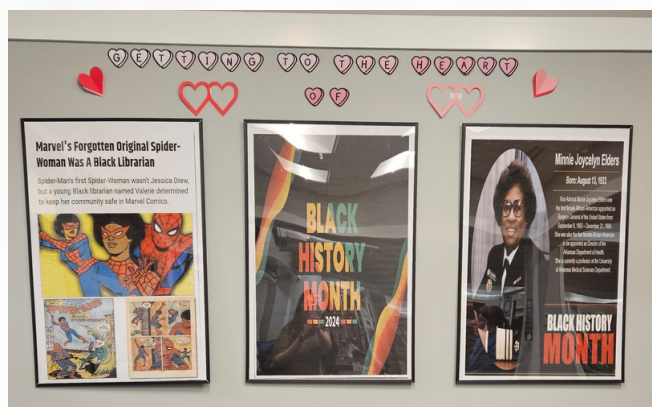
|                |    |     |
|----------------|----|-----|
| RESIDENTS      | 3  | 47  |
| AHCL           | 17 | 45  |
| HARBOR CHASE   | 1  | 4   |
| HERITAGE WOODS | 10 | 26  |
| LAKESWOOD      | 2  | 14  |
| TOTAL          | 33 | 136 |



# TOP CIRCULATING ITEMS FEBRUARY 2024

| ADULT AUDIOBOOK   | ADULT FICTION   | ADULT LARGE PRINT  | ADULT NONFICTION  |
|---|---|--|---|
|    |    |    |    |
| PICTURE BOOKS FICTION   | YOUNG ADULT FICTION   | JUVENILE NONFICTION  | YOUNG ADULT NONFICTION  |
|    |    |    |    |
| ADULT MOVIES & TV   | ADULT MUSIC   | JUVENILE MOVIES & TV   | YOUNG ADULT MOVIES & TV   |
|  |  |  |  |

## DEPARTMENT DECORATIONS



Decorations by Heather, Nichole, Sarah, Shelley & Val

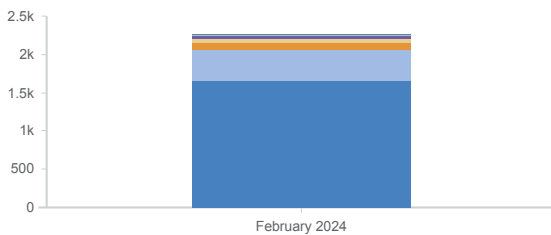
# Materials Management monthly report

What's happening in Materials Management?

You can review this report and interact with charts, data and links here -  
<https://stories.opengov.com/plainfieldpubliclibraryil/published/pObJ9zILY>

## Stats and Charts

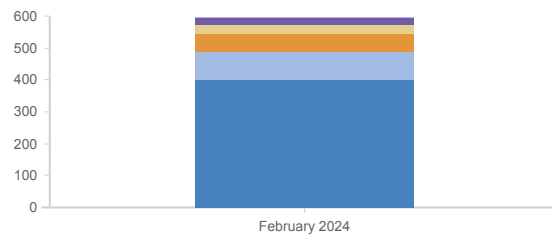
Items added to the collection in February 2024.



**2,253**

Material type in February 2024

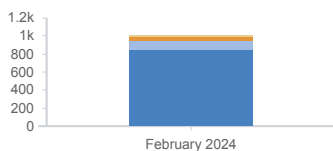
Physical items added to the collection in February 2024.



**598**

Material type in February 2024

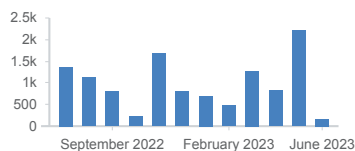
Items ordered for the collection in February 2024.



**1,005**

Material type in February 2024

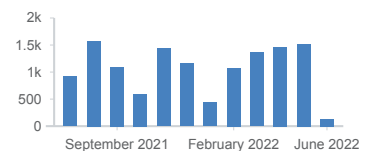
Items ordered in fiscal year FY23. (July 2022-June 2023)



**175**

Added/WD/Ordered in June 2023

Items ordered in fiscal year FY22. (July 2021-June 2022)



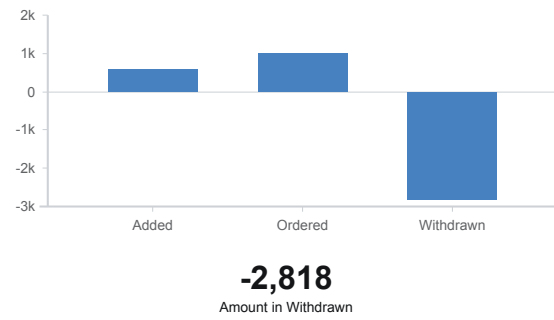
**137**

Added/WD/Ordered in June 2022

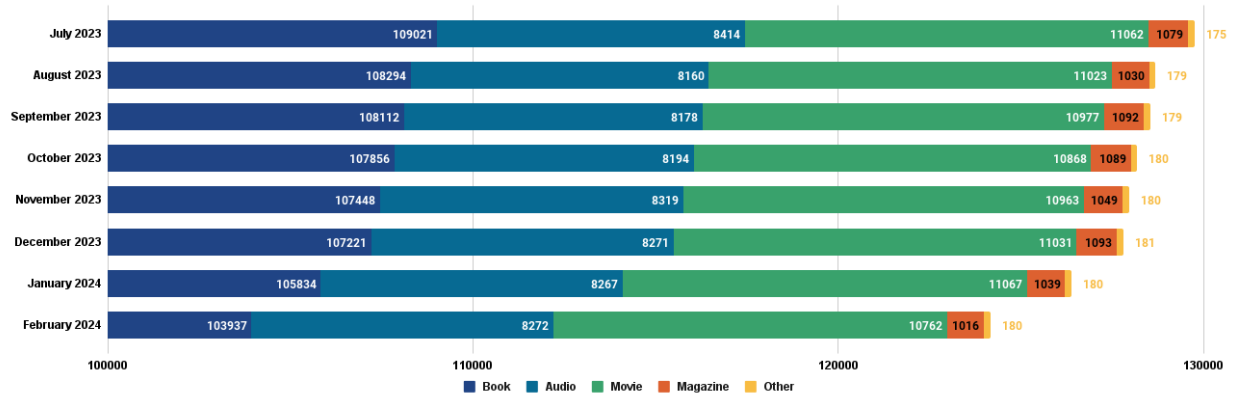
Added, withdrawn and ordered in February 2024.



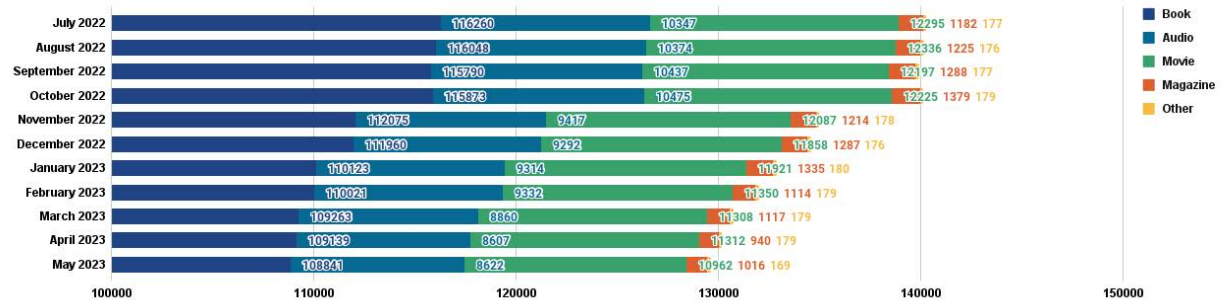
Added, withdrawn & ordered in February 2024. (no eRecords)



Collection count FY24



Collection count FY23



Updates



## Meet our LTA practicum student, Kristen Zibble!

The library led by Materials Management and Borrowers Services, is hosting Kristen Zibble for her College of Dupage LTA practicum for the Spring semester. Kristen will be completing various projects and tasks around the library, learning about all the areas of the library, with a focus on Technical Services and our renovation projects and tasks.

School: College of Dupage. Currently finishing up the LTA certificate program. With further plans to finish the Associates degree in the next 2 years.

Occupation: Currently the Technical Services Manager for the Oswego Public Library District. I have held these duties these for the last 2 years. A part of the team for 10 years, I started part-time in Circulation before becoming the Assistant Circulation Manager.

Personal: I live with my husband and 2 cats. I have been a Plainfield resident for 5 years.

Interests: Knitting, reading, kayaking, and hiking

## Projects

Here are the current projects in the works by your Plainfield Materials Management department. Check back for updates!

### Collection Evaluation/Renovation Weeding Project

#### October 2022:

- Project proposal presented to Leadership Team

#### November:

- Refresher courses for staff selectors in Google Data Studio, Web Reports and Polaris Reports
- Initial big picture data and reports of physical collections
  - [Collection evaluation data studio](#)

#### December:

- 1st round of Youth and Teen Services heavy weeding
  - Juvenile Nonfiction 000-550s completed
- 1st round Adult Services heavy weeding
  - Graphic Novels



### January 2023:

- Juvenile Nonfiction 550-599s completed
  - Juvenile Nonfiction 000-500s results
    - 1200 items removed
    - **Down from 8.53% dead in November 2022 to 1.4% dead at the end of January 2023**
- Adult Graphic Novels completed
  - Results
    - 405 items removed
    - **Down from 12.04% dead in December 2022 to 5.06% dead at the end of January 2023**
- Adult 000-200s, 700s, 800s started

### February:

- New heavy weeding workbook introduced and selectors trained.
  - The new weeding workbook combines all weeding measurements and reports (dead, grubby, multiple copies) and generates one report for output so that selectors only need to take one report to the shelf. It also has a tracking component for all items that are not weeded so that at the end of the project we can review the reasons for not weeding items and reexamine our collection development and weeding procedure.
- Created quick FAQ guide for the weeding project for all staff.
- Adult 000-200s completed
  - Results
    - 126 items
    - **Down from 24% dead in December 2022 to 21% dead at the end of February 2023**
- Adult 700s completed
  - Results
    - 160 items removed
    - **Down from 11% dead in December 2022 to 2% dead at the end of February 2023**
- Adult 800s completed
  - Results
    - 207 items
    - **Down from 25% dead in December 2022 to 9% dead at the end of February 2023**
- Juvenile 600s completed
  - Results
    - 614 items removed
    - **Down from 18% dead in December 2022 to 5% dead at the end of February 2023**
- Adult Movies and TV started
- Adult Music started

### March:

- Adult Nonfiction 400s completed
  - Results
    - 101 items removed
    - **Down from 31% dead in February 2023 to 8% dead in March 2023**
- Adult Nonfiction Biographies completed
  - Results
    - 312 items removed
    - **Down from 31% dead in February 2023 to 21% dead in March 2023**
- Adult Spanish completed
  - Results
    - 320 items removed
    - **Down from 27.53% dead in February 2023 to 8.66% dead in March 2023**
- Adult Nonfiction 500s completed
  - Results
    - 38 items removed



- **Down from 33% dead in February 2023 to 30% dead in March 2023**
- Adult Audiobooks completed
  - Results
    - 502 items removed
  - **Down from 13% dead in February 2023 to 6% dead in March 2023**
- Juvenile 700s started

#### April:

- Juvenile 800s started
- Juvenile 900s started

#### May:

- Adult Large Print completed
  - Results
    - 236 items removed
  - **Down from 6% dead in January 2023 to less than 1% dead in May 2023**

#### June:

- Adult Nonfiction 900s completed
  - Results
    - 672 items removed
    - **Down from 33% dead in January 2023 to 20% dead in June 2023**
- Adult World Languages (Polish and Urdu) completed
  - Results
    - Urdu collection eliminated
    - Polish
      - 185 items removed
    - **Down from 22% dead in February 2023 to 1% dead in June 2023**

#### July:

- Met with Head of Adult Services and Adult Fiction selector to begin plans for tackling weeding the Adult Fiction collection with plans to begin in August.
- Adult ESL/Language Learning started

#### August:

- Adult Fiction with author's last name from A-C started.

#### September:

- Adult Fiction with author's last name from D-E started.
- Juvenile 900s resumed

#### October:

- Adult Fiction F-G started.
- Adult Fiction A-C completed
  - Results
    - 1039 items removed
    - **Down from 13% dead to 1% dead**

#### November:

- Adult Fiction H-J started
- Adult Fiction D-E completed
  - Results
    - 562 items removed
    - **Down from 30% dead to 2% dead**
- Adult Fiction F-G completed
  - Results

- 389 items removed
- **Down from 17% dead to 10% dead**

#### January 2024:

- Adult Fiction K-L started
- Adult Fiction H-J completed
  - Results
    - 410 items removed
    - **Down from 19% dead to 8% dead**

#### February 2024:

- Adult Fiction M-N started
- Juvenile Biographies started
- Adult Fiction K-L completed
- Results
  - 736 items removed
  - **Down from 27% dead to 10% dead**
- Adult Fiction M-N completed
  - Results
    - 736 items removed
    - **Down from 27% dead to 10% dead**
- Juvenile Nonfiction 900s completed
  - Results
    - 1309 items removed
    - **Down from 29% dead to 17% dead**
- Juvenile Biographies completed
  - Results
    - 466 items removed
    - **Down from 18% dead to 7% dead**

prepared by Rebecca Pfenning, Head of Materials Management



# YOUTH & TEEN SERVICES MONTHLY REPORT

## Statistics

|                          |                                     |                             |                             |
|--------------------------|-------------------------------------|-----------------------------|-----------------------------|
| <b>34</b>                | <b>907</b>                          | <b>3</b>                    | <b>95</b>                   |
| Total On-site Programs   | On-site program attendance          | Total Off-site Programs     | Off-site program attendance |
| <b>6</b>                 | <b>595</b>                          | <b>384.25</b>               | <b>684</b>                  |
| Self-directed Activities | Self-directed activity Participants | Teen Volunteer Hours Earned | Teen Volunteer Items made   |

## What's Happening In YTS

- YTS Specialist Jodie Nelson and YTS Assistant Rachel Watts attended the Anderson's 22nd Annual Children's Literature Breakfast. Keynote speakers included Kate DiCamillo and Andrea Beaty as well as a number of local authors.
- Erica Cullinan and Cindy Caswell represented the Library at the Will County Executive Kids Fair 2024

## Outreach

|                                    |              |
|------------------------------------|--------------|
| School Visits/<br>Community Events | <b>68</b>    |
| Number of<br>Classes               | <b>132</b>   |
| Number of<br>Patrons<br>reached    | <b>2,890</b> |

# YOUTH & TEEN SERVICES MONTHLY REPORT

## Patron Feedback & Pictures



**Letter "B" Party**



**Mad Science: Fire & Ice**



**Tech Take Apart**



**Valentine's Day Cookie Decorating**



**Will County Executive Kids Fair  
2024**

More photos from YTS programs can be found in albums on the Library's Flickr account:  
<https://www.flickr.com/photos/plainfieldpubliclibrarydistrict>



*You're Invited*

STATE  
— of the —  
VILLAGE  
Plainfield, IL

PRESENTED BY MAYOR  
JOHN F. ARGOUEDELIS

*May 9, 2024 3-6:30pm*

THE FARMHOUSE

12729 Naperville Road, Plainfield, IL 60585

*join us for hors d'oeuvres, open bar, and the mayor's address*



Proudly sponsored by Plainfield Junior Woman's Club

*Register Today!*

visit [PlainfieldJuniors.com](http://PlainfieldJuniors.com)

## Plainfield State of the Village Event

The Plainfield State of the Village Luncheon is an annual address presented by the mayor of Plainfield, John F. Argoudelis. This year's event is proudly sponsored by the Plainfield Junior Woman's Club. Join us for an insightful update of the happenings in our community. Mayor Argoudelis will provide a look back at this past year's accomplishments while also looking ahead into Plainfield's bright future. Don't miss out on this chance to stay informed and engaged in the growth of our community!

Click the link below to register.

**PUBLIC -Plainfield Junior Womens Club**