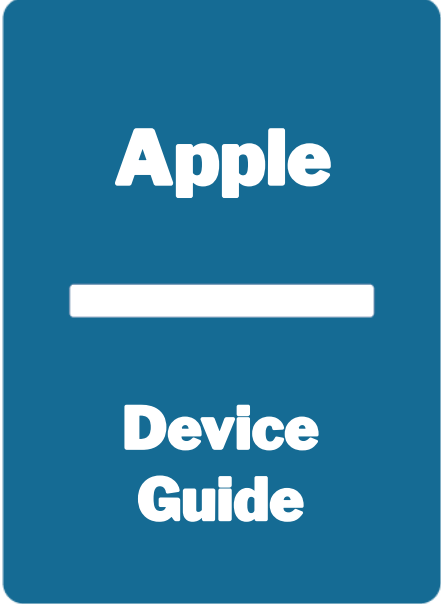




15025 S. Illinois St., Plainfield, IL 60544  
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**Boundless / eRead Illinois**

*eAudiobooks/eBooks* ..... 2-5

**Hoopla**

*eAudiobooks/eBooks/Comics/Magazines/Music/Video* ..... 6-9

**Kanopy**

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**Libby, by OverDrive**

*eAudiobooks/eBooks/Magazines* ..... 12-15



# Boundless / eRead Illinois

- eAudiobooks & eBooks
- 2 week loan period
- 5 checkouts at a time
- 5 holds at a time

## Download App

1. Open the **App Store** and search for **Boundless**.
2. Select app, then tap **Get**. When complete, tap **Open**.



## Boundless

Premium digital library app



## Sign In

1. Search for and select **Plainfield Public Library District**.
2. When prompted, type in your **Library Card Number** (no spaces) and **PIN** (hint: your PIN is usually the last 4 digits of your library card number).
3. Check **Remember Me** to save your login information. Tap **Login**.

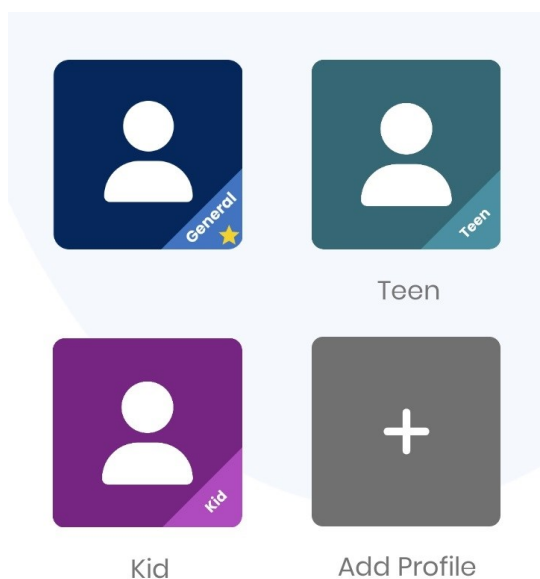
Please sign into your library  
**Plainfield Public Library District**

☒ Remember me

[Forgot PIN?](#)

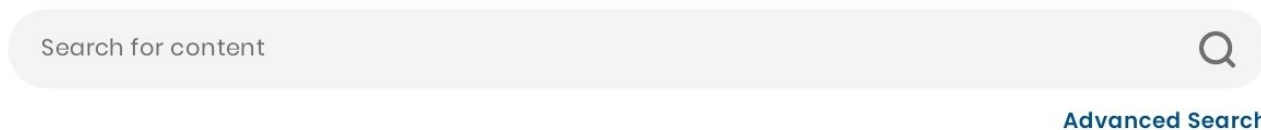
## Choose a Profile

Choose the most appropriate profile for your age group. If you are an adult, choose **General**.

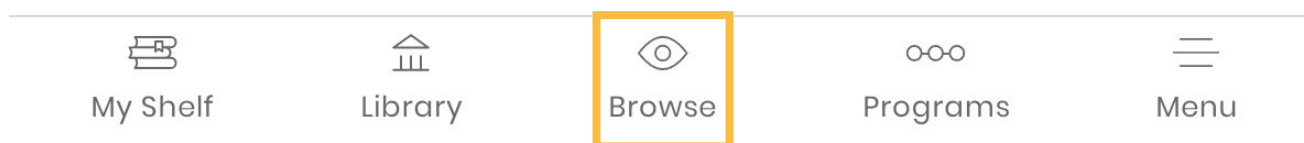


## Search for a Title

1. Use the **Search** button at the top of the screen to look for a specific title, author or keyword.



2. Use the **Browse** button at the bottom of the screen to search by genre or subject.



3. **eBooks** are marked with a book symbol and **eAudiobooks** are marked with a earbud symbol.



## Borrow a Title

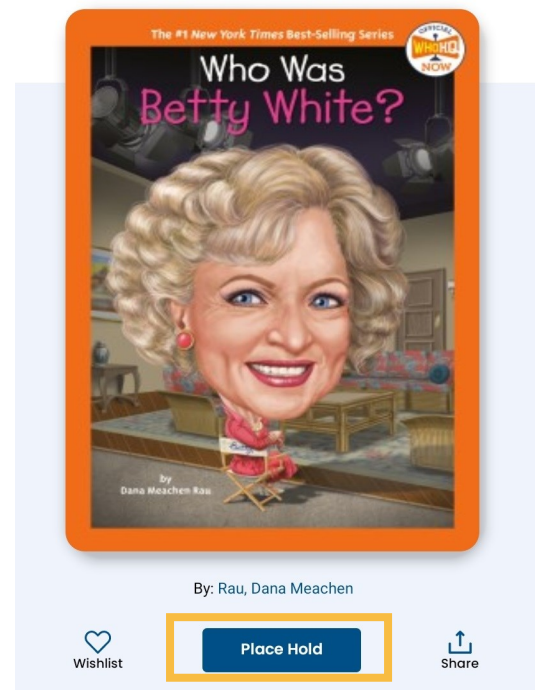
1. Tap on the title you would like to borrow. Tap **Checkout**. The title should download for offline reading and open automatically.
2. To access your borrowed titles, tap **My Shelf** at the bottom of the screen. Under **Checkouts**, tap the cover art for a title.





## Place a Hold

1. If a title is already checked out, place a hold on it by tapping the cover art of the title and then tapping **Place on Hold**.
2. You will be notified by email when the title is ready for you to checkout. The title must be checked out within 48 hours.
3. Access your holds list by tapping **My Shelf** and then **On Hold**.



## Return a Title

1. Titles automatically return on their due date. There are no late fines.
2. The option to **Renew** a title will appear 3 days before the due date if no one else has a hold on the title.
3. To return the title early, go to **My Shelf**. Tap **Checkouts**, then tap the three dots under the title. Tap **Return**. To remove the downloaded title from your device but keep it checked out, tap **Remove**.

 Return

 Remove (delete download)

 Add to Wishlist

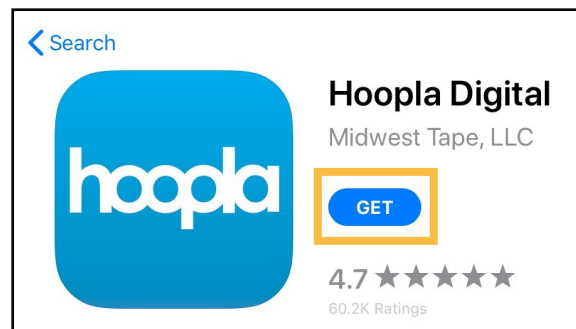
 Share Title

# Hoopla

- *eAudio, eBooks, comics, magazines, music, videos*
- *8 titles per month*
- *No holds or waitlists*

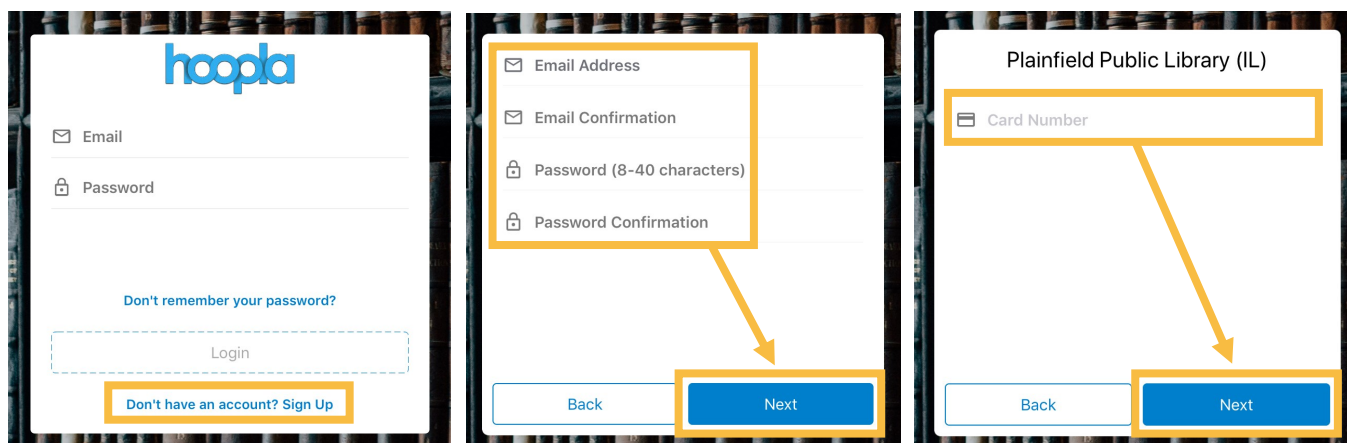
## Download App

1. Open the **App Store** and search for **Hoopla Digital**.
2. Select app, then tap **Get**. When complete, tap **Open**.



## Create an Account

1. Tap **Don't Have an Account? Sign Up**.
2. Provide an email address and create a password. Tap **Next**.
3. Follow the prompts to select **Plainfield Public Library (IL)** as your library and enter your **Library Card Number** (no spaces). Tap **Next**.



4. You now have a Hoopla account. Use your email address and password to log in to Hoopla on any device (smartphone, tablet, computer or smart TV).

## Search for a Title

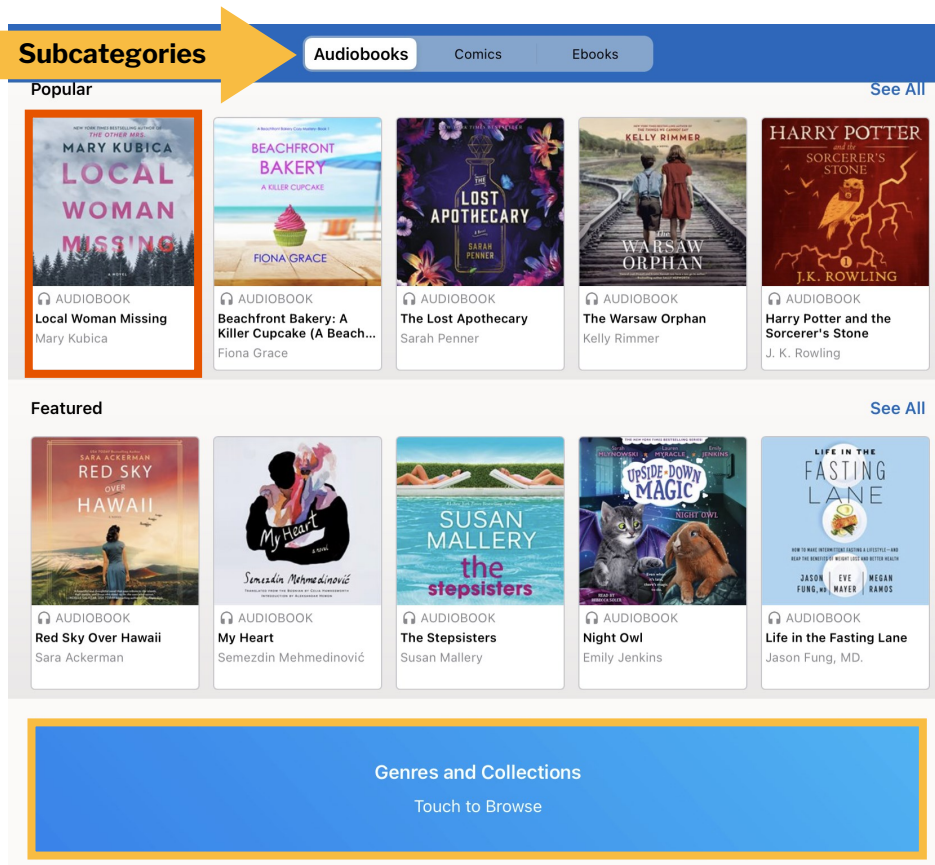
1. Use the **Search** button in the bottom right-hand corner of the screen to look for a specific title, author, artist, actor or keyword.



2. Browse categories by using the **Books**, **Video** and **More** buttons at the bottom of the screen.

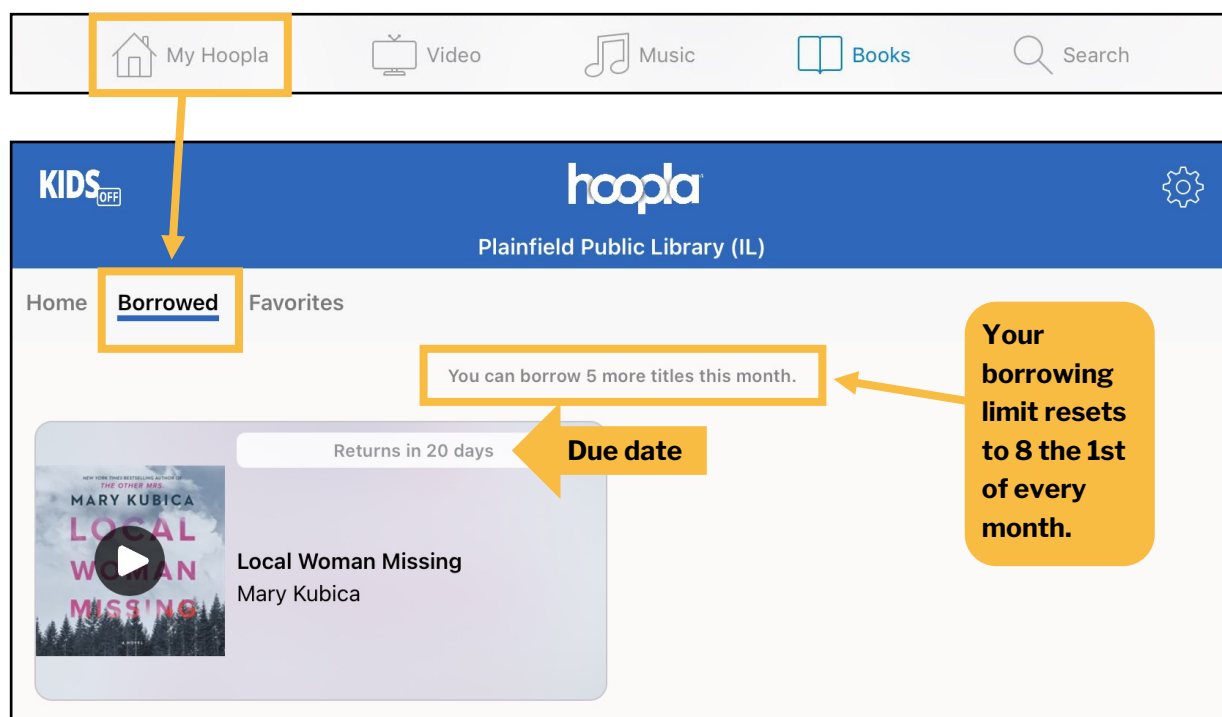
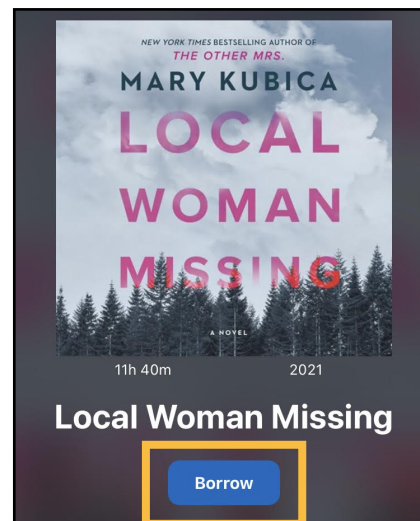


3. Further explore a category by browsing **Subcategories** or **Genres or Collections**.
4. Tap on a title's cover art to learn more about it.

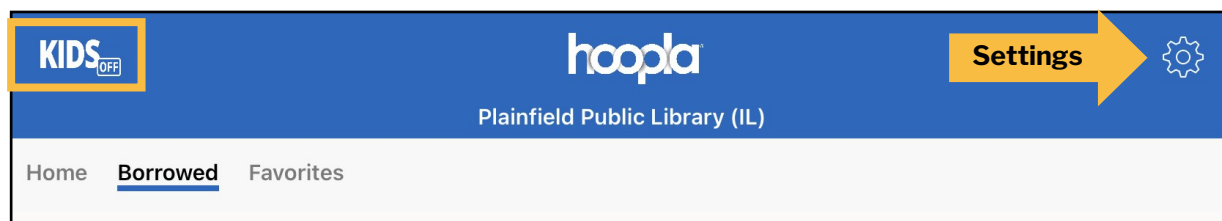


## Borrow a Title

1. If you would like to borrow a title, tap the blue **Borrow** button and then tap **Borrow Title**. The title should automatically download to your device for offline access. Tap **Read** or **Play** to read the title.
2. If the title does not automatically download, select **Tap Here to Download** underneath the title's cover.
3. Titles automatically return on their due date. There are no late fines. The option to **Renew** a title appears 24 hours before the due date.
4. Access your borrowed titles by tapping **My Hoopla** and then **Borrowed**. Tap on a title's cover art to read it or listen to it again.

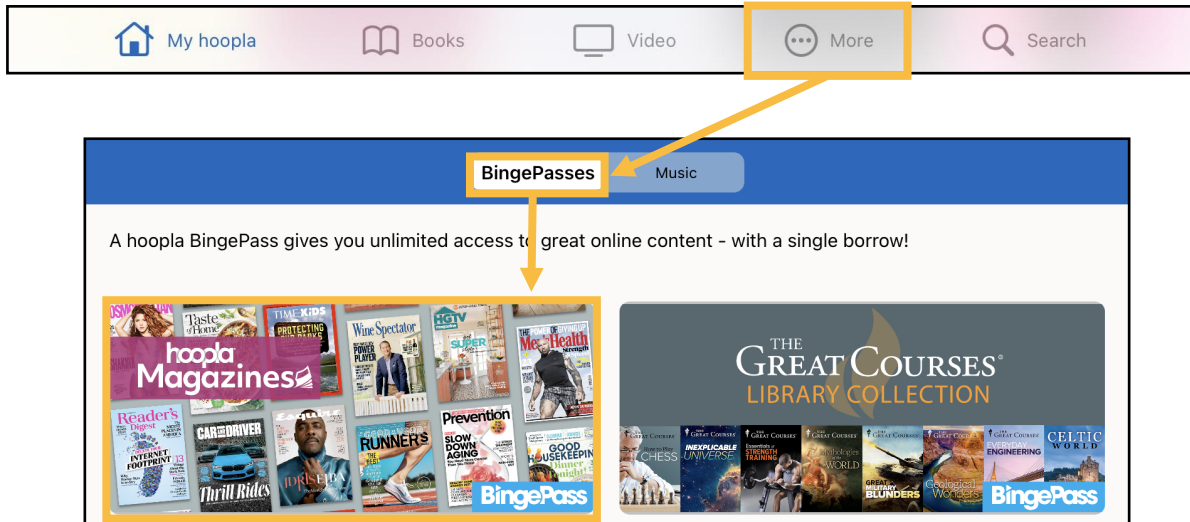


5. To view kid-friendly titles only while using Hoopla, tap **Kids**.

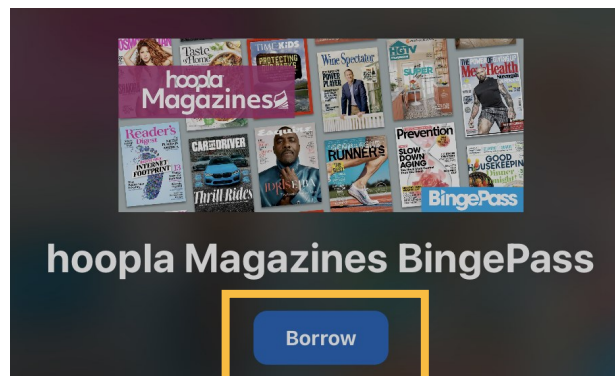


## Borrow a BingePass

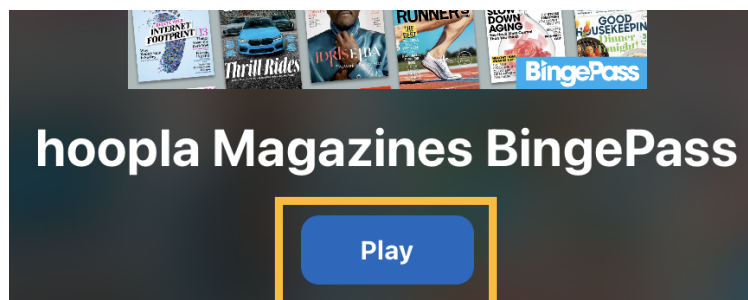
1. Tap **More** and then tap **BingePasses**. Choose the BingePass collection you wish to borrow.



2. Tap **Borrow** and then tap **Borrow** a second time to confirm. You now have access to the complete BingePass collection for 7 days.



3. Tap **Play**. A new web browser will open. Select the title (please note that magazines are current issues only; there are no back issues) you wish to access.



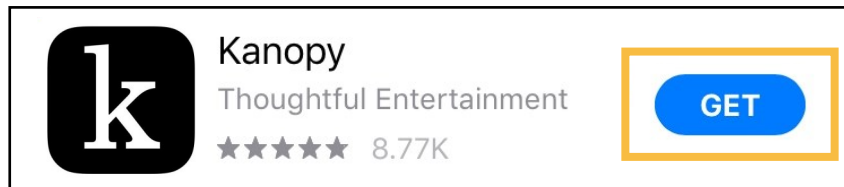


# Kanopy

- Streaming videos
- 24 tickets per month
- Variable checkout periods

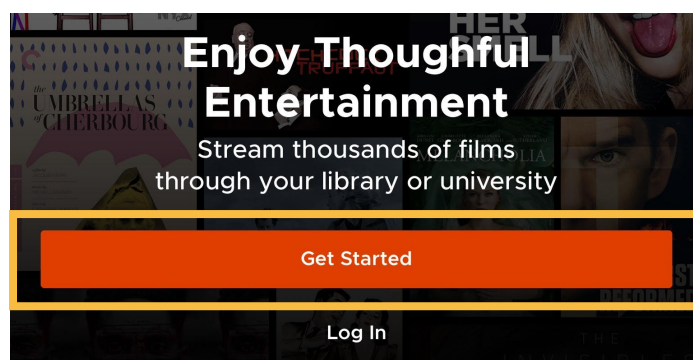
## Download App

1. Open the **App Store** and search for **Kanopy**.
2. Select app, then tap **Get**. When complete, tap **Open**.



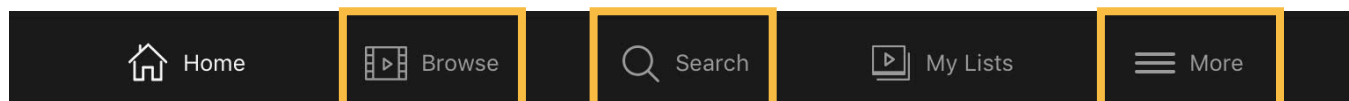
## Create an Account

1. Tap **Get Started**. Then tap **Find Library**. Search for and select **Plainfield Area Public Library - Illinois**. Type in your **Library Card Number** (no spaces). Tap **Next**.
2. Provide your name, email and a password or sign up with your Facebook, Google or Apple account. Tap **Sign Up**.
3. A verification email will be sent to your email's inbox. Open the email and select the **Verify Email** button.
4. You now have a Kanopy account. You will use your email and password to sign into your Kanopy account on any device (smartphone, tablet, computer or smart TV).

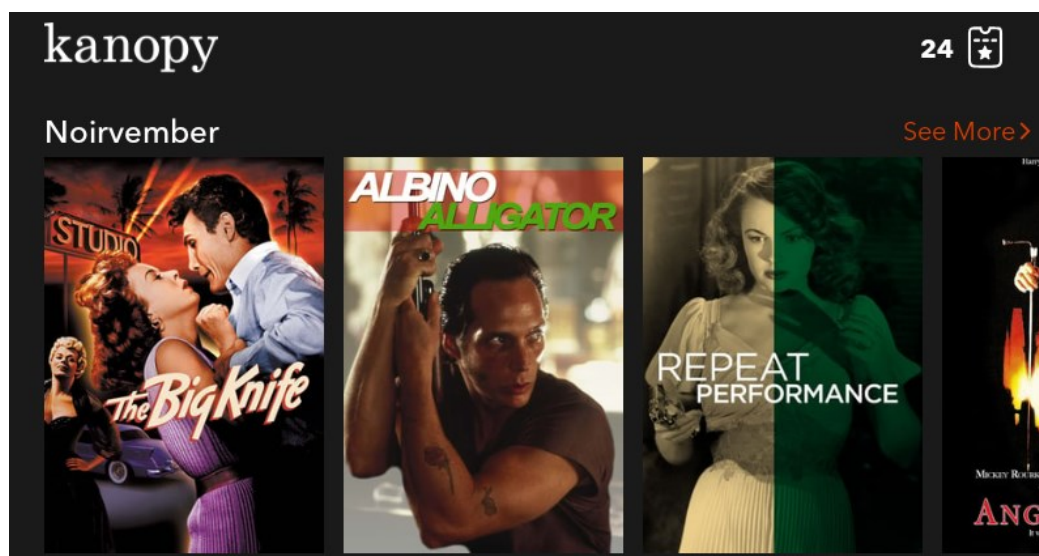


## Search for a Video

1. At the bottom of the screen, **Search** for titles or actors or **Browse** subject or genre to find a video to watch.



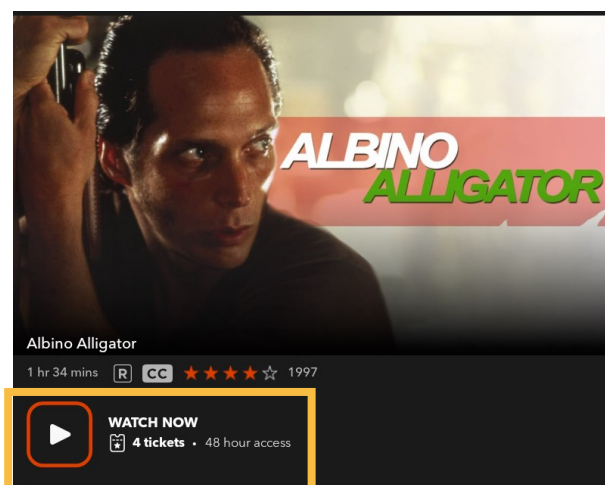
2. To view kid-friendly titles only, tap **More** and then select **Go to Kanopy Kids**. Kid titles can be viewed an unlimited number of times and do not use play credits.
3. Tap on a video's cover art to learn more about it.



The number of tickets remaining for the month. Tickets reset to 24 the 1st of every month. Tickets do not rollover.

## Play a Video

1. Tap the orange **Play** button. Once the video has played for 30 seconds, tickets are used.
2. You can watch the selected video as many times as you want within the designated time period.
3. If you run out of play credits for the month, tap **Watchlist** to add a video to a list to watch later. Access the list by tapping **My Lists** at the bottom of the screen.

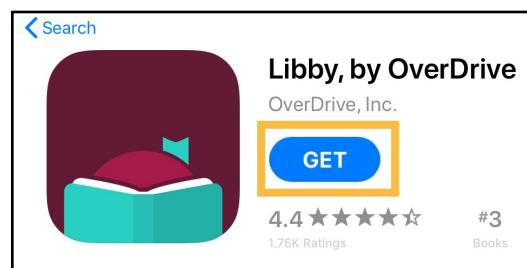


# Libby, by OverDrive

- eAudio, eBooks & magazines
- Up to 3 week loan period
- 15 checkouts at a time
- 30 holds at a time

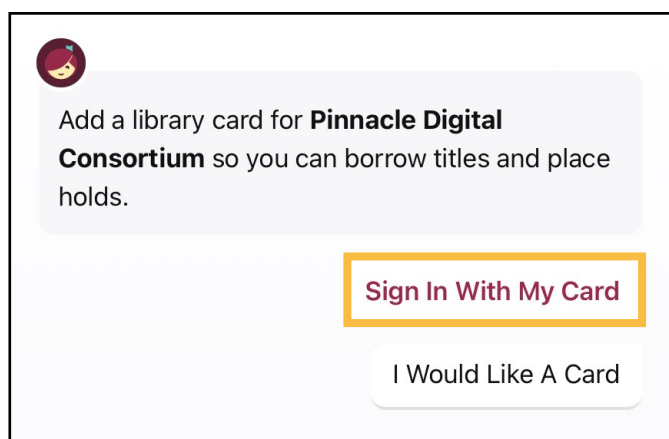
## Download App

1. Open the **App Store** and search for **Libby, by OverDrive**.
2. Select app, then tap **Get**. When complete, tap **Open**.



## Sign In

1. When Libby asks if you have a library card, tap **Yes**.
2. Tap **Search for a Library** and search for and select **Pinnacle Digital Consortium**.
3. Tap **Sign In With My Card**. Select **Plainfield Area Public Library**.



4. Type in your **Library Card Number** (no spaces) and then tap **Sign In**.

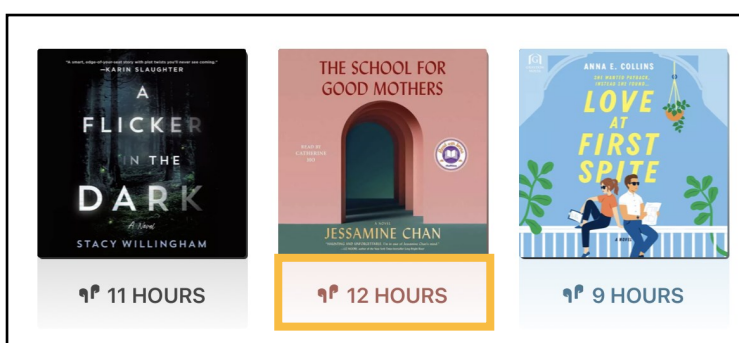


## Search for an eBook or eAudiobook

1. Tap **Search** at the bottom of the screen to look for a specific title, author or keyword. Tap **Library** to browse.

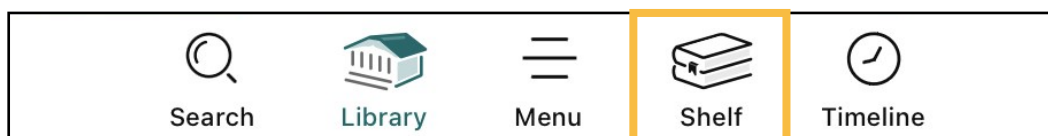
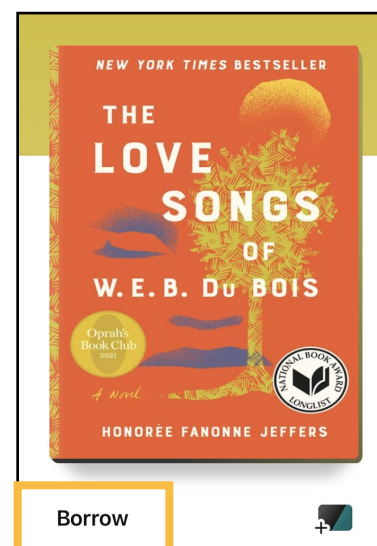


2. Tap on a title's cover art to learn more about it. **eAudiobooks** are marked with an earbud symbol and the length of the eAudiobook in hours.



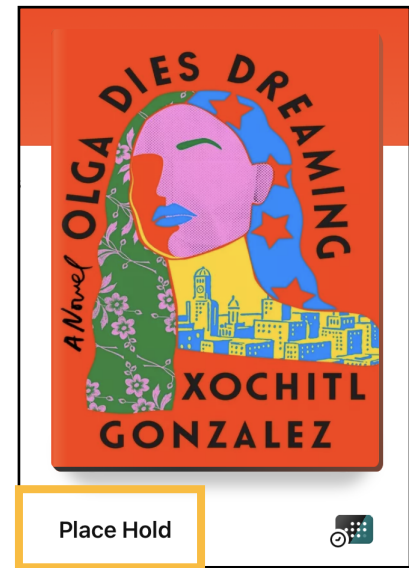
## Borrow an eBook or eAudiobook

1. To borrow a title, tap **Borrow** next to or beneath the book's cover.
2. On the next screen, select how long you would like to borrow the title. You can choose between a loan period of **7 days**, **14 days** or **21 days**. Then tap **Borrow**. Titles should automatically download to your device for offline access.
3. Access your borrowed titles by tapping **Shelf** at the bottom of the screen and then tapping **Loans**.



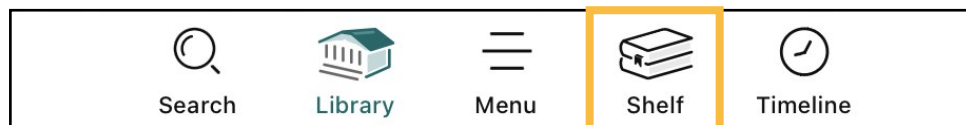
## Place a Hold

1. If an eBook or eAudiobook is already checked out, you can place it on hold by tapping **Place Hold** next to or beneath the title cover.
2. Access your list of holds by tapping **Shelf** at the bottom of the screen and then tapping **Holds**. Select **Manage Hold** next to a title to **Suspend Hold** or **Cancel Hold**.

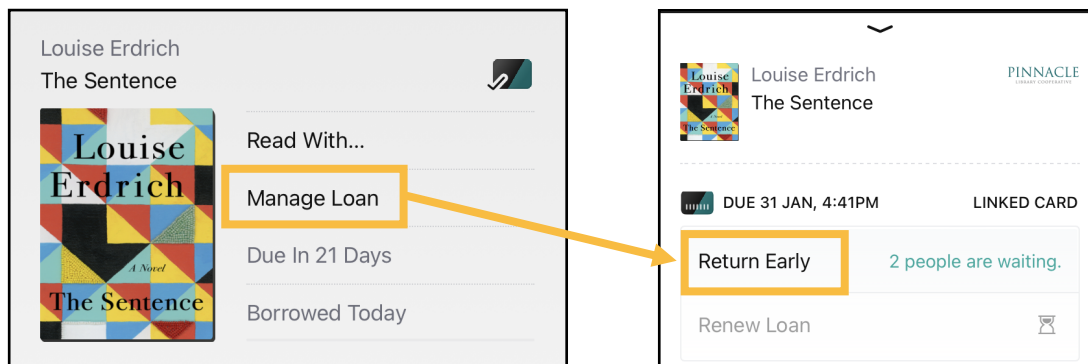


## Return a Title

1. Titles automatically return on their due dates. There are no late fines.
2. To return a title early, tap **Shelf** and then **Loans**.



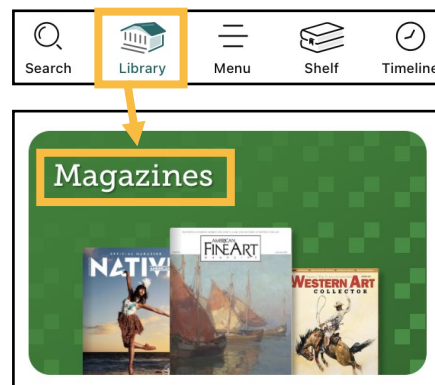
3. Tap **Manage Loan** to the right of the title's cover art. Tap **Return Early**. Then tap **Return** to confirm.



4. You can renew a title 3 days before its due date if no one else has a hold on the title.

## Borrow a Magazine

1. Use the **Search** button to look for a specific magazine title or tap **Library** and then **Magazines** to browse all magazines.
2. Tap the magazine title you would like to **open**. The most recent issue appears at the top of the title's page. Older issues are listed below (most magazines have up to 3 years of back issues).
3. Upon closing the magazine, you will be asked if you'd like to keep it on the **Magazine Rack** for **7 days**.



### Magazine series The New Yorker



Open Magazine

All Issues

Subscribe



Would you like to keep this issue in your Magazine Rack?

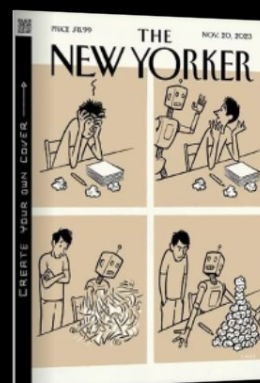
Keep For 7 Days

Not This Time

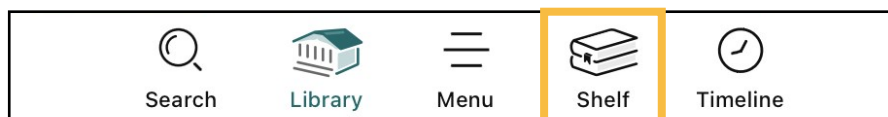
The New Yorker

Subscribe

All Issues



4. Access your **Magazines Rack** by clicking **Shelf** in the bottom right-hand side of the screen and scrolling down



5. Magazines are always available and have no waitlists. They do not count against the 15 item checkout limit.