

Library Services

POLICY SECTION 2

Appendix 2B

OFFICER'S REQUEST FOR CONFIDENTIAL LIBRARY INFORMATION

This is a request under the Illinois Library Records Confidentiality Act, 75 ILCS 70/1 for information contained in the library's registration and/or circulation records.

My request for information is limited to identifying a "suspect, witness or victim of a crime."

As the basis for this request, I represent the following:

1. I am a sworn law enforcement officer.
2. As a result of an emergency where I believe there is imminent danger of physical harm, it is impractical to secure a Court Order for identification information.

The information I request relates to the following (description of information sought):

Officer's name (printed)

Badge number

Agency/department

Officer's Acknowledgement

I acknowledge receipt from the Library of the information I requested.

Officer's signature

Date & time

Library use: Please list the name(s) of Library staff assisting with request