

PLAINFIELD PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING AGENDA
SMALL MEETING ROOM
FEBRUARY 16, 2022
6:30 P.M.

1. Call to Order, Pledge, Roll Call
2. Public Comment
3. Other Comments
 - a. Trustee Attendance at Community Events
 - b. Friends of the Library
4. Consent Agenda
 - a. January 19, 2022 Regular Board Meeting Minutes
 - b. January 12, 2022 Finance Committee Report
5. Approval of Bills Paid and Bills Payable

a. Payroll	\$156,942.11
b. General Bills	\$146,118.39
c. Other Compensation/Administrative Costs	\$25,824.01
d. Total	\$328,884.51
6. Committee Reports
 - a. Set Personnel Committee meeting
7. Library Director's Report
8. Action Items: Unfinished Business
 - a. Strategic Plan
 - b. Building & Grounds Recommendations
 - i. Nagle Hartray Presentation (discussion)
9. Action Items: New Business
 - a. Promicon After-hours: April 22, 2022, 7-10pm (discussion)
 - b. Employee Handbook Revisions (action)
 - c. Expenditure Approval: State of the Village March 16, 2022 (action)
10. Executive Session
 - a. 5 ILCS 120/2 (c)(6) – Setting Price for Sale or Lease
11. Action for Items Discussed in Executive Session
12. Adjournment

PLAINFIELD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
JANUARY 19, 2022

CALL TO ORDER: The regular meeting of January 19, 2021 was called to order at 6:33 pm in the Library's Large Meeting Room at 15025 S. Illinois Street. Pledge of Allegiance was recited. Roll call was conducted. Library attendance: Regular members present: Gilmore, Schmidt, Knight, Grotto, Malec, McMurtrie. Regular members absent: Cann. Staff present: Pappas, Hartley, Wold. Guest present: Don McKay from Sheehan Nagle Hartray Architects.

PUBLIC COMMENT: None.

OTHER COMMENT: The Friends of the Library will host a meet and greet on January 31, 2022.

CONSENT AGENDA: Gilmore accepted the minutes of the regular December 15, 2021 meeting.

APPROVAL OF BILLS PAID: Malec moved approval of bills paid and bills payable for November for a total of \$286,502.28. Grotto seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: A Finance Committee Report for January 12, 2022 was shared.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report.

ACTION ITEMS: UNFINISHED BUSINESS

1. Strategic Plan - Pappas presented the Activity Plan Progress Report for the year 2021 and toured the new website.
2. Building & Grounds Recommendations: Architects Feasibility Study – McKay presented his report on renovation and expansion options.

ACTION ITEMS: NEW BUSINESS

1. Finance Committee Recommendations – Pappas presented the Mid-year budget. Grotto moved to approve the mid-year budget as presented. Schmidt seconded the motion, all voted yes via roll call vote. Motion carried.

CLOSED SESSION: The Board did not move to closed session.

ADJOURNMENT: Schmidt moved to adjourn. Knight seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:49 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary

PLAINFIELD PUBLIC LIBRARY DISTRICT
FINANCE COMMITTEE MEETING REPORT
JANUARY 12, 2022

CALL TO ORDER: The meeting of January 12, 2022 was called to order at 6:32 pm via remote access and in person in the Library's Large Meeting Room at 15025 S. Illinois Street. Pledge of Allegiance was recited. Roll call was conducted. Library attendance: Regular committee members: McMurtrie. Staff: Pappas, Hartley, Wold. Guest: none. Remote attendance: regular committee members: Grotto, Schmidt, Gilmore as ex-officio. Regular members absent: None. Staff present: None. Guest present: None.

PUBLIC COMMENT: None.

ACTION ITEMS

MID-YEAR BUDGET REPORT

Pappas presented the mid-year budget with minimal changes.

RECOMMENDATION FOR BOARD SESSION: The Committee recommends approving the midyear budget report as presented.

ADJOURNMENT: Schmidt moved to adjourn; McMurtrie seconded the motion. All voted yes via roll call vote. The meeting adjourned at 7:00 pm.

Aimee Hartley
Recording Secretary

Erika Grotto
Finance Committee Chair

Plainfield Public Library District
Director's Report
Lisa Pappas, Director
February 11, 2022

Personnel Committee/Director evaluation

It's time for the Board to begin the annual director evaluation process, which starts prior to the annual budget process. Alicia Malec, as Chair, has been sent documents to begin the process and the committee will need to meet and bring a recommendation to the Board at the April meeting.

Staff Happenings

Community Liaison Andrea Ferak has left for full-time employment. This leaves the Community Engagement & Marketing Department as a one-person department as Tracey Lane. We are evaluating our options for replacing that position. Lisa Koeller has been hired for our part-time Reference Specialist position. We currently have four unfilled positions.

Property Management Renovations Update

The tenant for 15018 South has moved in and 15018 North is being listed next week. 15008 is now under renovation and will be ready to rent at the end of February. We are on schedule then for 15014 to be ready to rent in early March. At that point, all units will be rented.

Employee Handbook Revisions

We review this policy every two years. We have made some significant revisions in terms of the layout, some minor tweaks to language (removing the passive voice and using "you" when possible) and then have some small changes that will need your approval. The marked up version (deletions are highlighted, new text is in red) and a clean version have been posted to the secure site. We do not post the Employee Handbook on our website so we did not include it in the packet. I will go over the substantive changes in the meeting.

Caddy Stacks Success

The mini-golf fun-raiser was very successful. With timed entry and limited capacities, we still had about 200 people attend. We anticipate continuing with timed entry in the future since it helps with the pacing. Once again, people really enjoy this event. Kudos to Tracey and the staff who volunteered for this event, which raised \$6,000.

Promicon Notification

Fandom Fest is returning to in-person activities in April. In 2019, we held our first Promicon, an alternative to regular Prom and it was very well attended and appreciated. We are planning to have Promicon on Friday, April 22, from 7 to 10 pm, which is after regular hours. The event is for kids from Grades 7 to 12 and will feature a live DJ and refreshments; cosplay, Prom attire or regular attire are all encouraged. No action needs to be taken by the Board as you passed action in 2019 to allow for after-hours activities.

Feasibility Study Status

Don McKay will be joining us in person at the meeting to discuss site plans. A feasibility study update from Nagle Hartray is on the board site.

ILA Legislative Meet-up

I attended the Legislative Meet-up on Friday, February 4. No reps from our district were in attendance, however, it was a really nice event. It was clearly useful for the legislators in attendance to hear about the issues facing libraries in regards to funding in general, the need for broadband access across the state and universal access to all residents of Illinois and the bill about e-book price gouging of libraries.

State of the Village Date

This year's State of the Village will be held on Wednesday, March 16 from 3:00 to 5:00 pm at Sovereign and includes heavy appetizers. It is just hours prior to our March board meeting. Tickets are \$40 each and as such we will need to approve attendance expenses at the February meeting for anyone interested in attending.

Jeopardy Librarian Article

In case you're not a Jeopardy or pop culture fan, you may have missed the news about the librarian contestant who recently dethroned a champion player on Jeopardy. That player, Rhone Talsma, isn't only a librarian, he grew up in Plainfield and was a library regular as a teen. He calls out our library and former Teen Librarian Joe Marcantonio in the article included in your packet for the support he received here. It's a great testimonial to the unique work of teen librarians.

Meetings Attended

- 01/17 Weekly meeting with Head of CE&M, Tracey Lane
Lunafest committee/Zonta meeting
- 01//18 Bi-weekly meeting with Head of Account Services, Marisa Barys
Meeting with architect Don McKay
Zonta fundraiser committee meeting
- 01/19 Newsletter review meeting
Weekly meeting with Head of YS, Veronica De Fazio
Board meeting
- 01/20 Logo Refresh committee meeting
Bi-weekly meeting with Head of Technical Services, Rebecca Pfenning
- 01/21 Annual Assessment with Head of Reference, Kara Kohn
Pinnacle Governing Board meeting @ Fountaindale Library
- 01/24 Weekly meeting with Head of CE&M, Tracey Lane
Director meeting with new employee Angie Kregg
- 01/25 Department Heads meeting
Zonta executive board meeting
- 01/26 Weekly meeting with Head of Youth Services, Veronica DeFazio
Annual Assessments with: Lance Agne, Sally Wold

01/27 Annual Assessment with: Aimee Hartley, Rebecca Pfenning
Village Intergovernmental meeting
Zonta Lunafest fundraiser meeting

01/28 Staff In-Service Day

01/31 Meeting with new Village Administrator, Josh Blakemore
Weekly meeting with Head of CE&M, Tracey Lane
Meeting with Michelle Kelly, Upland Designs

02/01 HR Source Directors Roundtable
Bi-weekly meeting with Head of Account Services, Marisa Barys

02/02 Meeting with Don McKay re: feasibility study
Meeting with Jamie Rachlin re: renovation funding

02/03 Weekly meeting with Head of YS, Veronica De Fazio
Bi-weekly meeting with Head of Technical Services, Rebecca Pfenning

02/04 ILA Legislative Meet-up

02/06 Caddy Stacks Mini Golf Fundraiser

02/08 Meeting with rental property manager and contractor
Department Head meeting, with Don McKay of Nagle Hartray
Admin Team meeting

02/09 Zonta Club member meeting
Weekly meeting with Head of CE&M, Tracey Lane
Weekly meeting with Head of YS, Veronica De Fazio

02/10 Meeting with Jamie Rachlin, re: renovation funding



<https://americanlibrariesmagazine.org/>



Community engagement
is your focus.



<https://www.oclc.org/en/wise.html?>

[utm_campaign=g-wise-fy22&utm_medium=digital-ad&utm_source=american-libraries-online&utm_content=wise-al-online-digital-banner-february](#)

Newsmaker: Rhone Talsma

Jeopardy! winner and Chicago-area librarian talks about defeating a reigning champ

By Steve Zalusky (<https://americanlibrariesmagazine.org/authors/steve-zalusky/>) | February 1, 2022



Who is Rhone Talsma?

On January 26, Talsma earned a spot in *Jeopardy!* history when he unseated fellow contestant Amy Schneider, who had racked up a 40-game winning streak, the second highest on the iconic game show.

Talsma, multimedia librarian at Chicago Ridge (Ill.) Public Library, was the most recent in an impressive line of [successful library contestants](#) (<https://americanlibrariesmagazine.org/2017/11/01/badass-librarians-jeopardy/>), that includes former University of Chicago librarian [Emma Boettcher](#) (<https://americanlibrariesmagazine.org/2019/06/11/newsmaker-emma-boettcher/>) (who beat

32-game winner James Holzhauer in 2019). Talsma talked with *American Libraries* about the show, the part libraries have played in his recent success, and how *Jeopardy!* has affected his life and career.

Were you intimidated to learn you would be up against a 40-game champion?

When I found out, I let it all go. I thought, “I’m definitely not going to win. I’m just going to try to have a good showing and hope that people think I seem like a cool person. I’ll have my moment, and I’ll get Schneidered, just like the rest of us.” But after I won, I was completely beside myself. It was so utterly beyond anything I had envisioned when going into the studio that morning.

Tell us about the differences between your first and second games.

In my first game, I wasn’t thinking about what people would think of me. I was there to have a good time, play my favorite game. I figured it was the only time I would ever get to play. In that second game, however, that is when I was thinking about perception. That threw me off. I thought about the way people back home would perceive me, about the fandom, and how they would react to me as the person who took on the 40-day champion. It was unfortunate that I put that pressure on myself, because it did not help my performance at all.

You were quick on the buzzer.

I do play videogames. I guess that helps. The contestant coordinators do coach you on the buzzer before you play. During rehearsal, you get to be on stage and have the buzzer in your hand while doing practice clues.

To help you know when to buzz in, you wait for the person who manually flips the switch that turns on LED lights that line the entire clue board. They are not visible to people watching on TV. So I would wait for those lights and buzz in. Amy’s amazing, but I was able to get in decently using that strategy.

What else does the viewing audience not see?

The number of cameras, obviously. And it’s intense. There are three cameras pointed the whole time at the three people playing. There’s also the camera that flies in and out. You definitely feel surveilled. The clue board is huge. It’s crazy. I did feel intimidated by the *Jeopardy!* set. When I walked in as a huge fan, I felt like Charlie in the chocolate factory. I was like, “Oh my God, I am really about to see how the sausage gets made. I’m really about to live my dream. This is crazy.” I don’t think people realize the grandness of that studio.

The other thing people don’t see is that responses need to be reviewed frequently, and when that happens, the game is paused and we’re turned around and the contestant coordinator, basically our handler, keeps us busy and talks to us while the judges go over audio or whatever it is that they need to make determinations on. I have seen people refer to that as *Jeopardy!* timeout. We were in timeout for one clue for 10 minutes, which on *Jeopardy!* is a lifetime. That was brutal, just having to wait to get back into the game.

How did your interest in the show develop?

I’ve been watching *Jeopardy!* pretty much my whole life. The earliest memory I have of watching the show was during Ken Jennings’s run back in 2004. My Uncle Rick was a huge *Jeopardy!* fan. Whenever we were together, we would watch. That was the last thing we did before he passed away in 2012.

The appeal of *Jeopardy!* is a combination of just loving trivia, loving learning new things, really appreciating the way the clues are written.

What did you do to prepare?

My main methods of studying were just hopping on Wikipedia and familiarizing myself with things I'm not that familiar with, which for me was movies. Then I studied Shakespeare. I just never caught the bug with that. There are a few things I needed to have down pat: One was US presidents, so I have that memorized now. I also studied the ancient Greek philosophers. So much of the canon on *Jeopardy!* is oriented toward the West. It's pretty Eurocentric.

How did libraries influence you growing up?

My strongest memory of Plainfield (Ill.) Public Library, the library in the town where I grew up, was attending their teen program. I was going through a tough period. Middle school was not easy. I was getting bullied. I was also coming to terms with my identity and my sexual orientation and everything, and so it was a really difficult time. Joe Marcantonio, who now works at Schaumburg Township (Ill.) District Library, was the teen librarian at Plainfield at the time. He was able to create the space where I felt safe to really start to figure out who I was and what my interests were and who I was going to be.



<https://americanlibrariesmagazine.org/wp-content/uploads/2022/02/purple-pic-scaled-e1643745874828.jpg>

Photo courtesy Rhone Talsma

What made you decide to become a librarian?

In 2015, after I graduated college, one of my professors [at DePaul University in Chicago], Robin Mitchell, shared that she thought I would make a really good librarian. I realized it was the perfect job for me in so many ways: I love information and I love learning. I also definitely have a passion and a knack for public service.

I started by volunteering at the Gerber/Hart Library and Archives in Rogers Park [on Chicago's Far North Side]. That is the largest LGBTQ library and archives in the Midwest, and it houses a lot of archival materials of LGBT and queer activism.

Around the same time, I also worked as a cyber navigator at Chicago Public Library. I helped people apply for jobs, learn how to use the computer. Usually they were coming in because they needed to apply for unemployment, jobs, and food stamps, and they needed to find access to services for people who are homeless or needed access to health care.

What was your library's atmosphere like during your *Jeopardy!* journey?

My adult services coworkers knew about this whole process, other than me winning, because I wanted them to have the same experience I did. I didn't know I won that game until the last 30 seconds. They were supportive of me every step of the way.

On Wednesday [January 26], everybody [at the library] watched the Chicago broadcast at 3:30 p.m., and I got to see their reaction to me winning, which was the most amazing and fulfilling thing.

What has been the reaction of patrons and community members?

I have so many emails from patrons congratulating me. So many people in the larger Chicago Ridge community who maybe don't even know me were rooting for me on Facebook, which was amazing to see.

One patron in particular—this incredible older gentleman who is so curious about stuff and so lively—would ask me these questions that are often in my wheelhouse, questions about geography and history, and I would often show off a bit and answer them off the top of my head. But I always fact-check them. On October 6, the day I was contacted to be on *Jeopardy!*, I was helping him with a reference question. When I was done, he told me, “You’ll probably be on *Jeopardy!*” I said, “Maybe someday.” Then I went to the break room, checked my phone, and saw I had been contacted. He was my good luck charm and was beside himself on Wednesday. He was so happy for me.

If you were going to design questions for *Library Jeopardy!*, what would they look like?

The questions would probably be “Where’s the bathroom?” “How does the copy machine work?” “What time do you close?” “Are you closed for Martin Luther King Day?”

What about categories?

More stereotypical ones would be: Cardigans through the Ages, Different Styles of Tattoos, and What Type of Owl Is This? Probably a whole category about [the animated TV series] *Arthur*. You have to tailor it. For teen librarians, it’s got to be probably about very cutting-edge social issues. I’m sure videogames would make it in. K-Pop is probably in there too.

Why are librarians so good at *Jeopardy!*?

By nature, working at a reference desk, you’re always on *Jeopardy!* My job is to answer questions, figure stuff out, connect the dots. A good *Jeopardy!* player—and where I think I really excel—is you can figure out the answer even if you don’t know the material, based on context clues. Librarians are more reliant on context than people realize. ■

STEVE ZALUSKY is communications specialist at the American Library Association’s Communications and Marketing Office.

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COMMUNITY RELATIONS

January 2021

Prepared by Tracey Lane,
Head of Community Engagement & Marketing



EVENTS & MEETINGS

- PSACC Board Meeting
- CNN at 4Sight iCare
- LibraryBrand Logo Meeting
- Decorating Committee Meeting
- PinMarketing Meeting
- ILA Marketing Forum
- Community Partnerships Roundtable
- FOL Meet and Greet
- CaddyStacks FUNraiser



CE&M HAPPENINGS

Friends of the Library

- The Friends of the Library hosted a New Member Meet & Greet on Monday, January 31. While the attendance was not great; one new member joined and new officers were elected.
 - JoLynn Worden - President
 - Mina Green - Treasurer
 - April Pearson - Secretary
- The FOL hopes to re-vamp their social media and start to rebuild their presence and try another membership drive in the future.

Other CE&M News

- Community Liaison, Andrea Ferak, resigned from her position after almost 4 years at the Library. Her last day was February 10.
- Participating in the new logo/rebranding project
- Researching a location for a second StoryWalk

Blue Jean for the Homeless

- The Library was a collection site for collected Blue Jeans for the Homeless throughout the entire month of January.
- A note from the organization: "On behalf of the homeless of Chicago thank so so much for a successful collection drive. It is because of you and the people of Plainfield the lives of the people in need is fulfilled in some way. We collected about 350 jeans and 300 lbs. of food. While I was picking up donations I met some of the donors and they are so appreciative of what the library staff is doing for the homeless. Again thank you so much for your help. Peace, Ramon"



CaddyStacks

- Sunday, February 6 was the third annual CaddyStack Mini-Golf Fundraiser. We had approximately 190 golfers come through and raised over \$6,000.



COMMUNITY RELATIONS

BY THE NUMBERS

January 2021



GOOGLE ADS STATS

January 1 to 31			
Campaign	Impressions	Click Through Rate	Cost*
Virtual	11,572	9.32%	\$9,238.74
Library	856	21.26%	\$302.45
Resources	3,101	6.61%	\$654.24

*All costs are waived through the Ad Grants program.



EMAIL STATS

ENews Weekly Averages



New Cardholder Message Totals

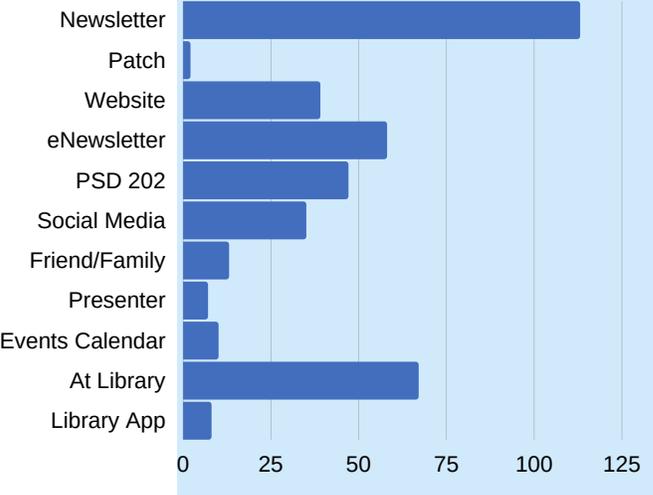


Re-engagement Message Totals

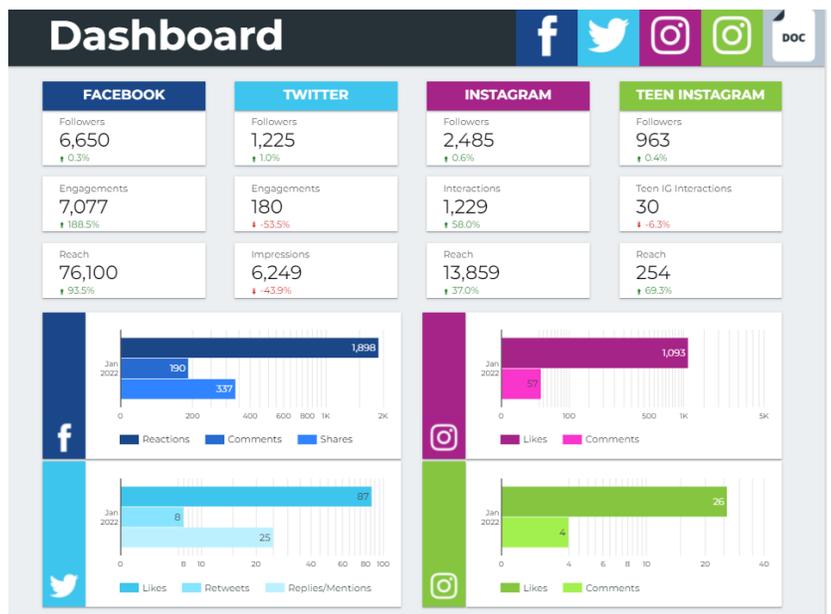


PROGRAM SIGN UP STATS

How Patrons Learned About January Programs

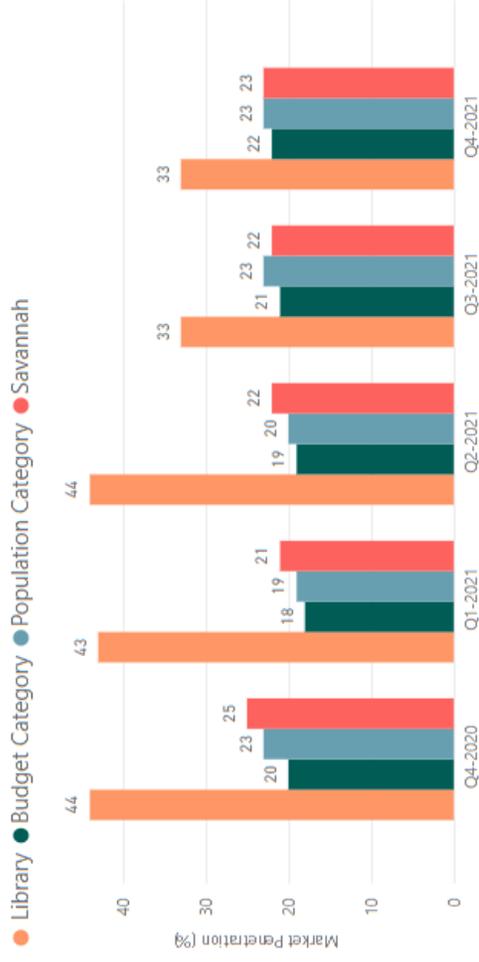


SOCIAL MEDIA STATS



Market Penetration: measure of active households as a percentage of all households in your service area. Market penetration gives an idea of how much of your potential market is actively using library services.

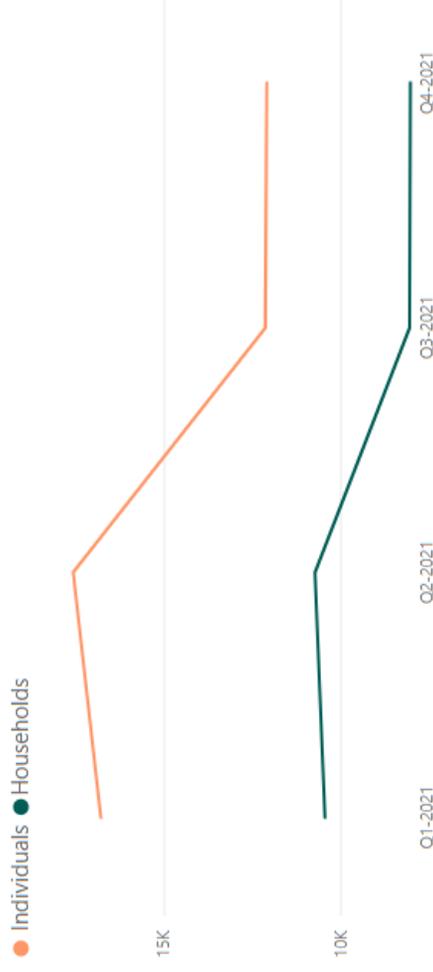
Market Penetration



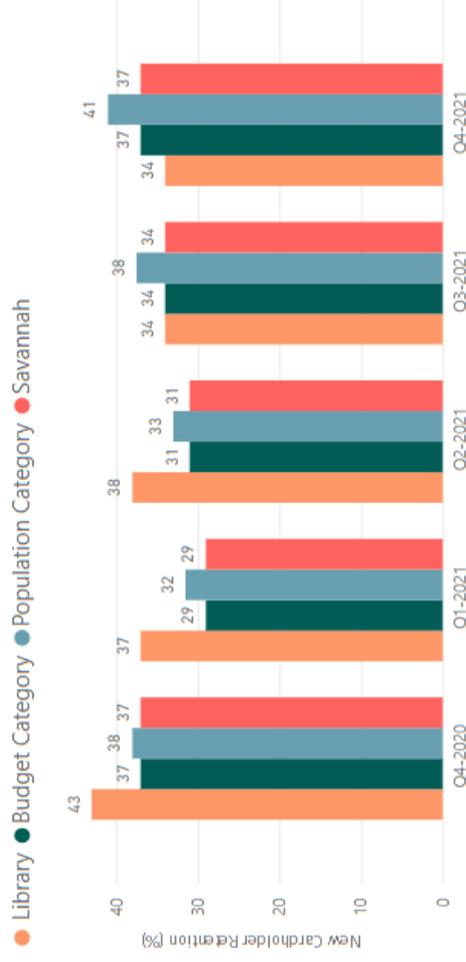
Q4 Community Metrics

Reported by Orange Boy Savannah

Active Cardholders

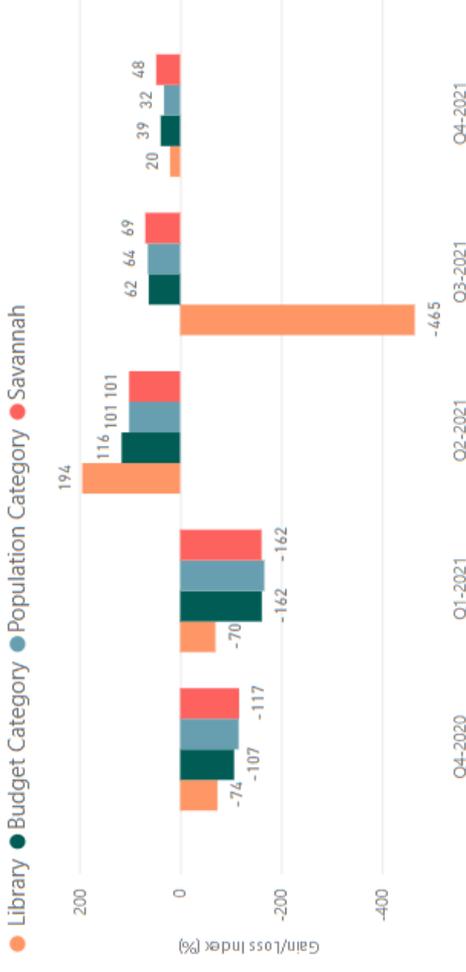


New Cardholder Retention



New Cardholder Retention: the percentage of new cardholders who signed up between 12 and 24 months ago and had activity in the past 12 months. New cardholder retention measures the success rate of keeping new cardholders active.

Gain/Loss Index



The gain/loss index (GLI) compares the number of cardholders becoming active to the number of cardholders becoming inactive during a given quarter. The GLI measures the coming and going of active library users and answers the questions:

- Are we gaining more active users or losing more to inactivity?
- How many more of one relative to the other?

REFERENCE AND READERS SERVICES Monthly Report

STATISTICS

167

adult program attendees

14,821

adult fiction books audited for diversity to date

2

book a librarian sessions

121

esl club & tutoring attendees

4

Mobile WorkForce Center visits

2,795

online resources sessions and searches

0

proctoring sessions

610

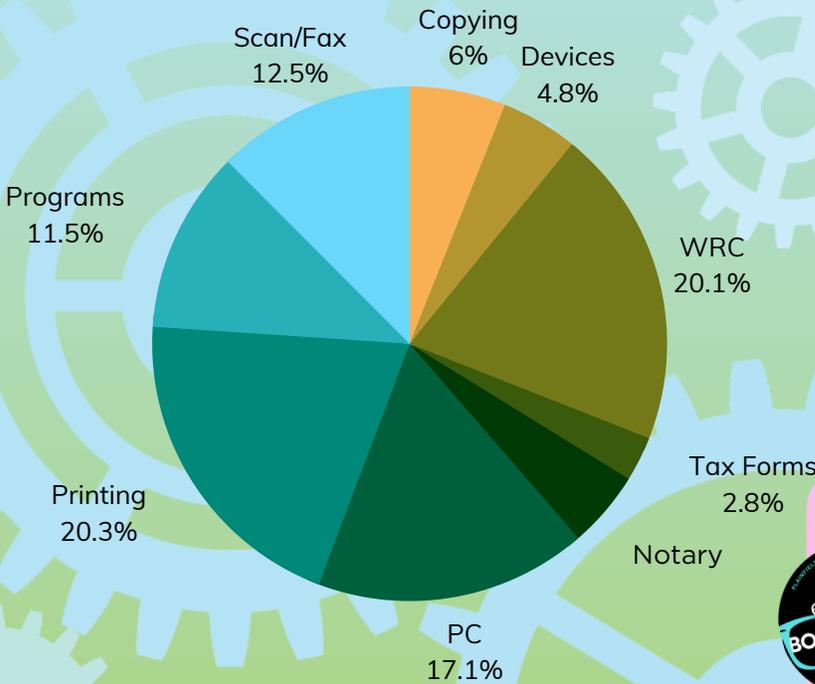
public computer sessions

1,023

reference questions answered

23

tech training attendees



TAKE & MAKES

Ceramic Piggy Bank



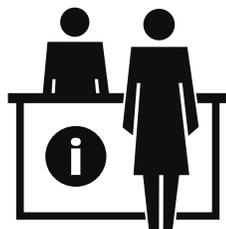
EXTREME BOOK NERD CHALLENGE

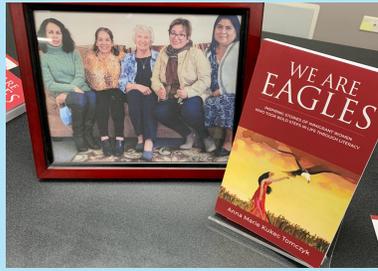


This year's Winter Reading program kicked off Jan 3 with patrons challenged to read and log three different books from over twenty categories to win a limited-edition Sherpa blanket and title of Extreme Book Nerd! Categories and reading recommendations curated by **Colette**, **Debi** and **Lauren**.

QUESTION TYPE

The pie chart above represents the top tags applied to reference questions answered. Please note, not every reference question answered is tagged.





IN PERSON PROGRAM

Kelly hosted local author Anna Marie Kukec Tomczyk for this program where she discussed her book, *We are Eagles*, which focuses on the life changes of the attendees at the Dominican Literacy Center in Aurora.



SHOUT-OUTS!

"I enjoyed the class and plan on attending the other excellent courses at the library"
- Jan 4, Intro to Excel class taught by **Lauren**

"Thank you to the instructor for his patience and his good attitude." - Jan 5, Intro to WordPress taught by **Greg**

"Thank You to Plainfield Public Library [Librarian **Tina**]. She found an Enterprise article from the 50's for me." - Suzy, Jan 12 via Facebook

NEW MAKER TECH

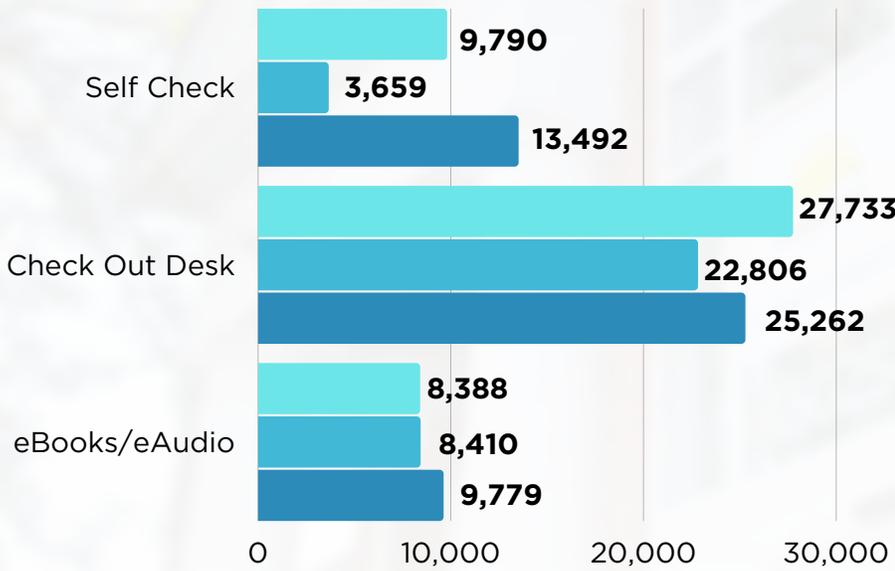
Thanks to a \$1,000 ExxonMobil Volunteer grant procured by community member and regular patron **Tracey Willer** for her volunteer work at the Library, **Greg** purchased a Cricut Maker 3, cart and supplies for adult maker programs. The first program for using this new machine will be etched pint glasses.

PROGRAMS

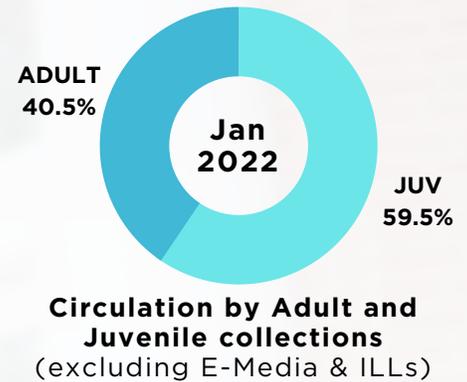
- Mondays: Virtual Reading Club (**Tania**)
- Mondays: Mobile Workforce Center
- Tuesdays: English for Beginners (**Tania**)
- Wednesdays: English for Intermediate Learners (**Tania**)
- Thursdays: Virtual Conversation Club (**Tania**)
- Jan 4: Intro to Wordpres (**Greg**)
- Jan 5: Intro to Excel Pt 1 (**Lauren**)
- Jan 6: Virtual Genre Trivia (**Lauren**)
- Jan 10: Selling Online (**Greg**)
- Jan 10: Virtual Lead Like a Pro (**Kara**)
- Jan 11: Virtual Get Motivated (**Tina**)
- Jan 12: Virtual On the Trail of Eliza Steele
- Jan 13: Author Visit Anna Marie Kukec Tomczyk (**Kelly**)
- Jan 13: Book Discussion (**Colette**)
- Jan 18: Intro to Excel Pt 2 (**Greg**)
- Jan 19: Job Club (**Kelly**)
- Jan 19: Book Discussion (**Colette**)
- Jan 24-30: Virtual One Pot Meals
- Jan 24: Virtual Genealogy (**Tina**)
- Jan 26: Virtual How to Eat Healthy at Restaurants, Work & Home (**Greg**)
- Jan 26: Virtual Siliva Moreno-Garcia

ACCOUNT SERVICES NEWS

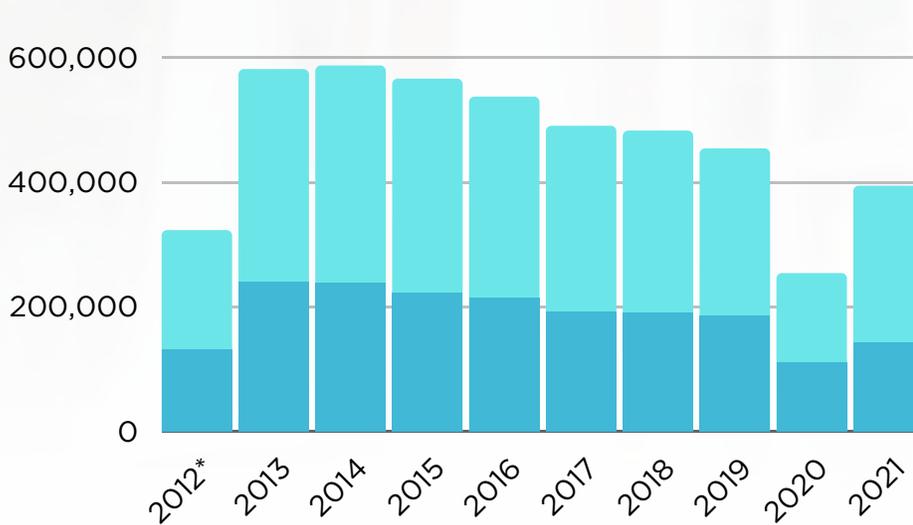
MONTHLY CIRCULATION STATISTICS



Total Jan 2022	45,911
Total Jan 2021	34,875
Total Jan 2020	48,533



CIRCULATION BY ADULT & JUVENILE COLLECTIONS (EXCLUDING E-MEDIA & ILLS)



	ADULT	JUVENILE
2012*	130,772	190,950
2013	240,100	340,064
2014	237,970	347,902
2015	221,217	343,587
2016	213,677	322,262
2017	192,239	296,869
2018	189,562	291,846
2019	185,562	267,270
2020	109,773	142,942
2021	141,520	251,396

CARDHOLDER STATISTICS

MONTHLY CARDHOLDERS

Total Jan 2020	39,026
Total Jan 2021	37,529
Total Jan 2022	38,098

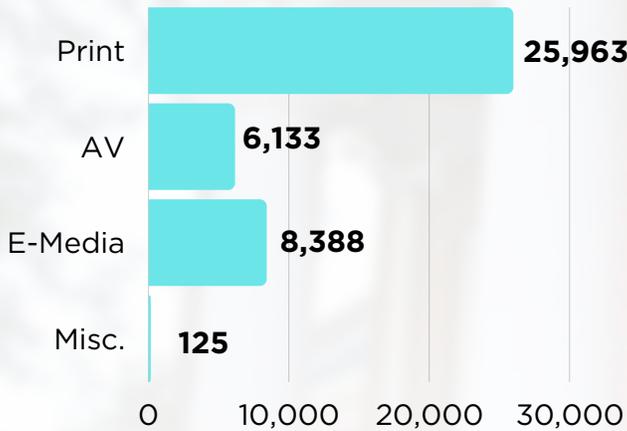


FYTD NEW HOUSEHOLD CARDS

800 CARDS

MATERIALS STATISTICS

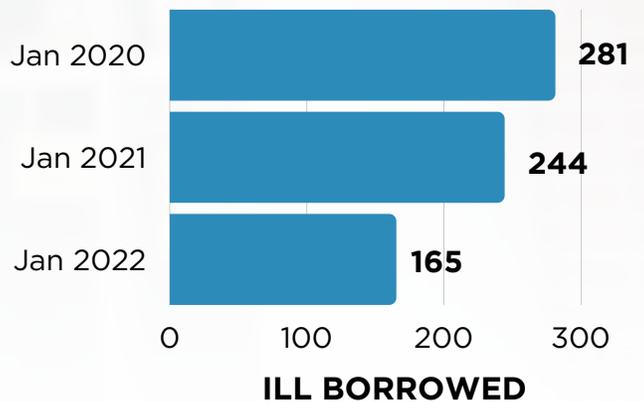
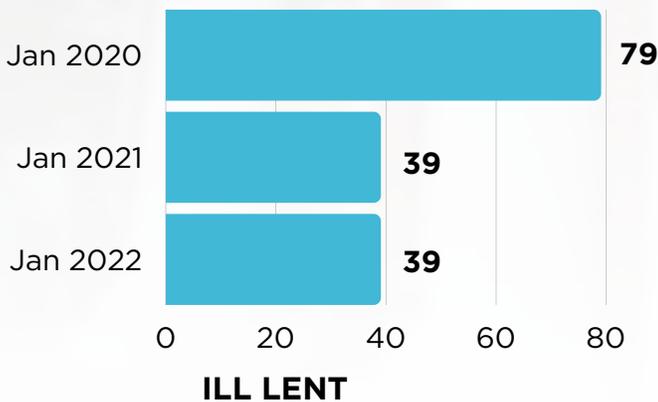
MATERIAL TYPE



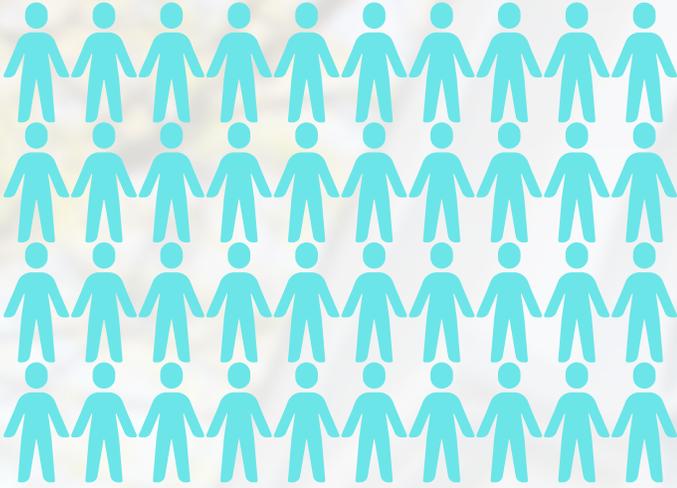
HOME DELIVERY STATS AND EVENTS

American House Cedar Lake:	56 items
Heritage Woods:	60 items
Harbor Chase:	18 items
Residents:	30 items
Lakewood Nursing	16 items
Total:	180 items

MONTHLY INTERLIBRARY LOAN



MONTHLY LOCKER STATS



40 different patrons came to the lockers

The same patron used the lockers 11 times



254 items were placed in the lockers

7 first time users

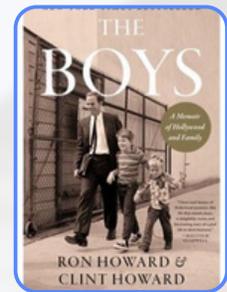
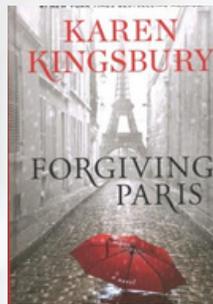
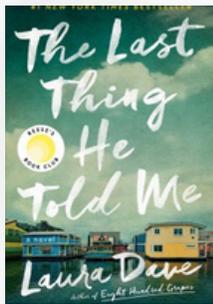
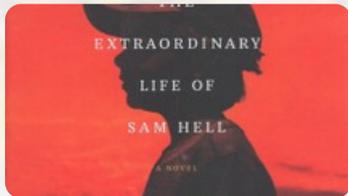
MATERIALS STATISTICS



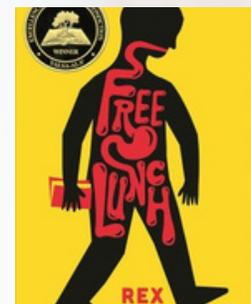
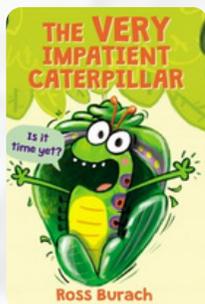
132 patrons used curbside

TOP CIRCULATING ITEMS JANUARY 2022

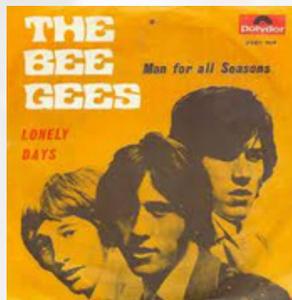
ADULT AUDIOBOOK ADULT FICTION ADULT LARGE PRINT ADULT NONFICTION



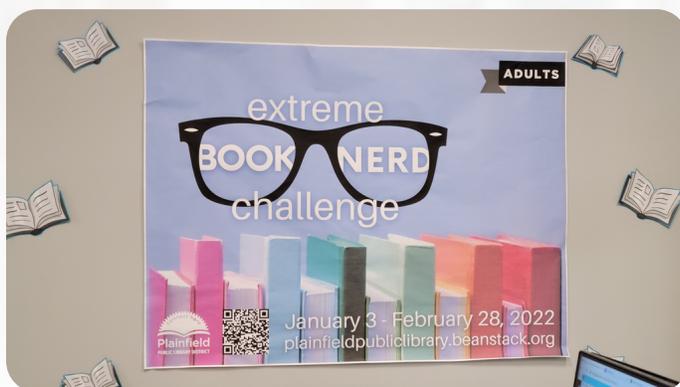
PICTURE BOOKS FICTION YOUNG ADULT FICTION JUVENILE NONFICTION YOUNG ADULT NONFICTION



ADULT MOVIES & TV ADULT MUSIC JUVENILE MOVIES & TV YOUNG ADULT MOVIES & TV



DEPARTMENT DECORATIONS



Decorations by Heather, Nichole, Sarah, & Shelley

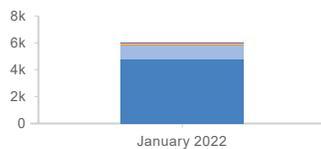
Technical Services monthly report

What's happening in Tech Services?

You can view this report and interact with the charts, data and links here - <https://stories.opengov.com/plainfieldpubliclibraryil/published/pObJ9zILY>

Stats and Charts

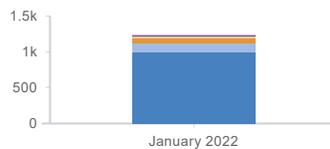
Items added to the collection in January 2022.



6,007

Material type in January 2022

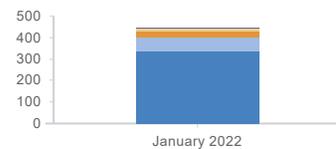
Physical items added to collection in January 2022.



1,237

Material type in January 2022

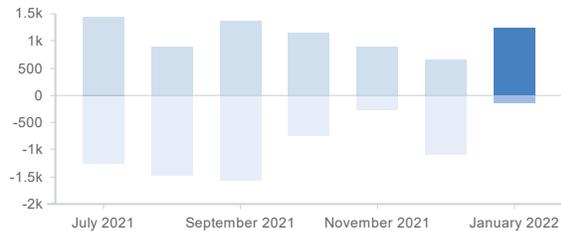
Items ordered for the collection in January 2022.



440

Material type in January 2022

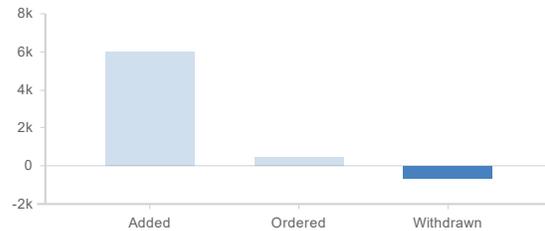
Added vs. withdrawn by month in FY22 (physical items only)



1,094

Added/WD/Ordered in January 2022

Added, withdrawn and ordered in January 2022.

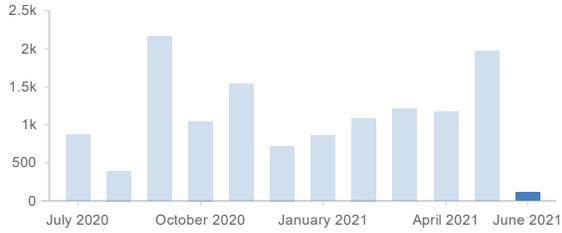


-665

Amount in Withdrawn

Stats and Charts

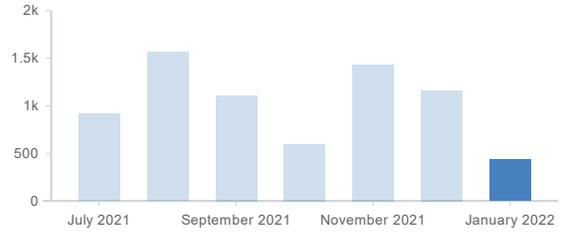
Items ordered in FY21. (physical items only)



111

Added/WD/Ordered in June 2021

Items ordered so far in FY22. (physical items only)



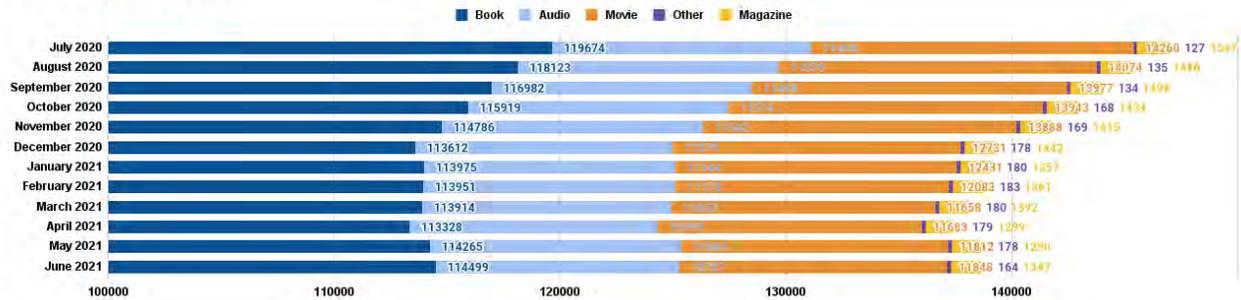
440

Added/WD/Ordered in January 2022

Collection count



Collection count FY21



Updates

Projects, continuing education, and other updates from your Technical Services department.

Projects

Here are the current projects in the works by your Plainfield Technical Services department. Check back for updates!

Relabeling Project

In our continued efforts to make things more findable for patrons, we have switched to spine labels with a more readable font, and spelling out more information. These labels will also match our shelf locations and collections in the catalog making it so much easier to find things! We started with Young Adult Fiction and will work our way through Youth Services.

FY22 (July 2021 - June 2022)

January 2022 update: We have completed the relabeling and, with the tireless assistance of the shelvers, the shifting and reincorporating of the Juvenile series titles. We will use February to catch up on clean-up of the project so far and plan for our next section, Juvenile Fiction!

October 2021 update: With the help of the shelving assistants, we began the process of relabeling, shifting, and reincorporating the Juvenile Series collection back into Juvenile Fiction.

September 2021 update: We completed Juvenile Biographies and Jacob Brown cleaned up inconsistencies in nonfiction call numbers for animals in Juvenile Nonfiction.

July 2021 update: With the start of a new fiscal year, we started relabeling again! And we finished all of YA relabeling! In July, we finished the last of the YA relabeling with YA Nonfiction and YA Biographies. We will start working our way through Juvenile starting with Juvenile Biographies in August.

FY21 (July 2020 - June 2021)

April/May 2021 update: YA fiction relabelling is complete! We will spend May going through and cleaning up any titles we may have missed. We will pause to focus on the end of the fiscal year orders and resume relabeling in July with YA and Juvenile nonfiction and biographies.

January 2021 update: We finished relabeling all of Young Adult middle fiction mid-January! Hooray! We took the last two weeks of January to do cleanup and steel ourselves for beginning Young Adult teen fiction February 1st.

October 2020 update: The relabeling project has resumed! Our new cataloger, Sung, is tackling smaller sections independently while the rest of staff continues to work through Young Adult fiction. Sung started with the Children's World Languages collections. The goal is to have Young Adult middle grade fiction completed by the end of 2020. Wish us luck!



FACILITY REPORT

LANCE AGNE, HEAD OF MAINTENANCE

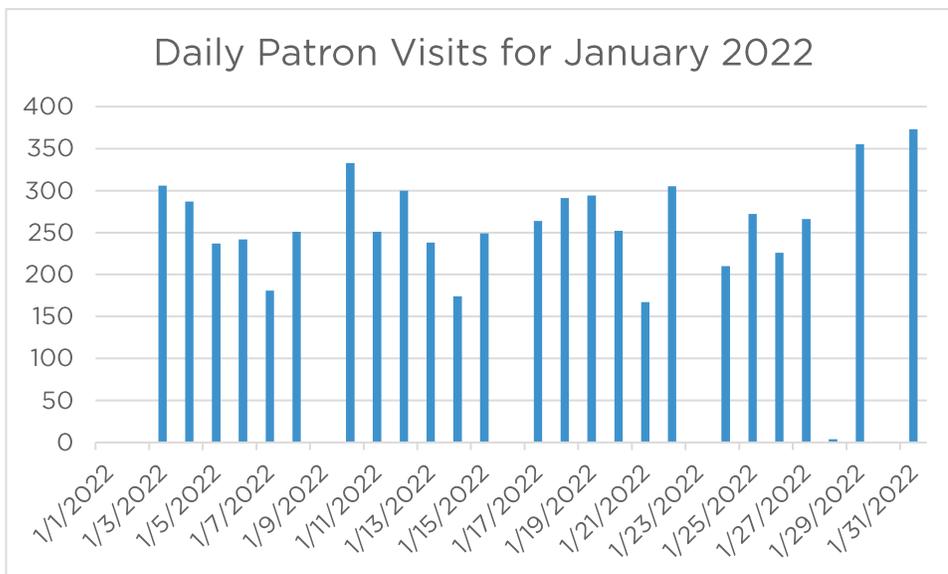
- Check, clean, & refill all hand sanitizer units
- Computer Classroom change light fixture from florescent to LED
- Computer Classroom 2nd patch & sand holes
- Computer Classroom painted light fixtures white
- Computer Classroom painted walls
- LL Hallway patch hole from decorations and two coats of paint done on patched area
- Anderson Pest monthly inspection
- Removed wall cabinet in TECH Dept by Rebecca's desk to Pump Room to store 8 ½ x 14 Legal Size Copier Paper (89 reams)
- Installed book case in TECH Dept by Rebecca's desk to use for withdrawals
- Check washroom air fresheners Replaced UL Women's as defective
- Sanitizer water cooler trays & unit
- Install "Icy sign" on Handicap Parking pole
- Fix/glue Curbside sign
- Retrofit 8 Maintenance Dept lights to LED
- Retrofit public washroom wall fixtures to LED
- Snow blow and salt sidewalks (Village did only parking lot)
- Retrofit LL staff washroom with LED fixtures
- Replaced all lenses in staff washrooms with opaque lenses to disperse light

RENTAL PROPERTY: 15008

- Secured painters to paint entire house, ceilings, walls and trim
- Removed old appliances

RENTAL PROPERTY: 15018 North

- Painting of ceilings, walls, and trim at 15018 North
- Installed bathroom vanities, sinks, and faucets
- Installed toilets in both bathrooms
- Installed kitchen faucet
- Prepped for electrical upgrades to unit



Youth Services Report - January Happenings

Submitted by Veronica De Fazio, Head of Youth Services

Programming

Children's Programs

Number of Programs

12

Number of Attendees

327

Teen Programs

Number of Programs

8

Number of Attendees

74

Services to Schools

Elementary Visits

73

Number of Children

Served

2089

Middle School Visits

5

Number of Children

Served

152

High School Visits

6

Number of Teens

Served

52

Additional Youth Services Activities

- Youth Services said farewell to Pam Phillips who retired after 20 years serving the children of Plainfield.
- With the rise of the Omicron variant in late December and early January, the decision was made to cancel 17 early childhood programs in January in an effort to keep the youngest among us as safe as possible.
- Covid didn't keep us from having fun in January though. A few programs were already scheduled to be held virtually, some were moved to a virtual platform, and programs for the older kids continued in person beginning in the middle of the month.



Kindness crafts on
MLK Day



Creative creations during
Crafty Kids Crew



Teens used Hummingbird
technology during Robot
Remix



Miss Katie did the first ever
LIVE virtual tour of YS for
Eichelberger's FBI class

Teen Volunteers

- 23 volunteers
- 6 service projects (2 in-person, 4 at-home)
- 365 items made
- 101 service hours earned



ABOUT PSACC

MEMBERSHIP

EVENTS

PLAINFIELD CONNECTIONS

JOIN NOW

Village of Plainfield State of the Village

Share:

Name: Village of Plainfield State of the Village



Date: March 16, 2022

Time: 3:00 PM - 5:00 PM CDT

[Register Now](#)

Event Description:
VILLAGE OF PLAINFIELD STATE OF THE VILLAGE
Sponsored by **Oak Leaf Community Mortgage**

As a business owner or resident we invite you to register for our Annual State of the Village. Mayor [John Argoudelis](#) will be speaking about all the things that have happened in 2021 from new businesses to awards different departments have received and share what is to come in 2022.

Be sure to Register TODAY to reserve your Spot to attend our afternoon event. Heavy Appetizers and drinks are included.

Event Media:

[Back to Calendar](#)

Location:
Sanctuary Events
24216 W Lockport Street, Ste C
Plainfield IL 60544

(Please use street parking or public public parking on Oak street)

Date/Time Information:
March 16th, 2022
3:00 PM Registration & Networking
3:30 PM Event Begins
4PM -5PM Networking

Contact Information:
Vitella Barnes
[Send an Email](#)

Fees/Admission:
PSACC Member Fee \$40.00 [CLICK HERE TO PAY](#)
NON-Member FEE \$50.00 [CLICK HERE TO PAY](#)

****ALL Payments must be received prior to the event****
*****48 Hour Cancellation Notice for a Refund****

Set a Reminder:

Enter your email address below to receive a reminder message.