

PLAINFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF BOARD MEETING  
AUGUST 18, 2021

**CALL TO ORDER:** The regular meeting of August 18, 2021 was called to order at 6: pm in the Library's Large Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Library attendance: Regular members present: Gilmore, Schmidt, Knight, Grotto, McMurtrie. Regular members absent: Cann, Malec. Staff present: Pappas, Hartley, Lane, Wold. Guest present:

**PUBLIC COMMENT:** NONE.

**OTHER COMMENT:**

The Friends of the Library collected \$4710.83 from their annual book sale. Knight and Donna Morrow thanked staff for their help. The Friends have a meeting scheduled in September.

**CONSENT AGENDA:** Gilmore accepted the regular meeting minutes of July 21, 2021.

**APPROVAL OF BILLS PAID:** Schmidt moved approval of bills paid and bills payable for July for a total of \$381,873.44. McMurtrie seconded the motion, all voted yes via roll call vote; motion carried.

**COMMITTEE REPORTS:** None.

**LIBRARY DIRECTOR'S REPORT:** Pappas presented her monthly report including the upcoming Golf the Walk at the Library's StoryWalk, the end of a successful summer reading program, and the Board's annual report.

**ACTION ITEMS: UNFINISHED BUSINESS**

1. Strategic Plan - no action taken.
2. Building & Grounds Recommendations:
  1. Financial Advisor - no action taken.
  2. Committee of the Whole - the Board set a date of September 1, 2021 to meet with the financial advisor.
  3. Property Management Updates - the residential properties are under renovation to prepare for rental.
3. Streetscape Plans - the Village approved the Illinois Street streetscape to mostly be completed by November 24.
4. Truth in Taxation Hearing - Grotto moved to hold a hearing on September 15 at 6:00 pm. Knight seconded the motion. All voted yes via voice vote. Motion carried.
5. Illinois Public Library Annual Report (IPLAR) - Malec and McMurtrie audited the minutes for the annual report. McMurtrie moved to approve the completed IPLAR. Schmidt seconded the motion. All voted yes via voice vote. Motion carried.

**ACTION ITEMS: NEW BUSINESS**

1. Resolution 2021-3 Determining Funds - McMurtrie moved to approve Resolution 2021-3. Grotto seconded the motion. All voted yes via roll call vote. Motion carried.
2. Ordinance 2021-4 Budget & Appropriation Ordinance - Schmidt moved to approve Ordinance 2021-4. McMurtrie seconded the motion. All voted yes via roll call vote. Motion carried.
3. Harassment Prevention Training - the Board will be required to take the Library's annual Preventing Harassment training.

4. Heart of Christmas - Knight moved to extend Library hours on November 27, 2021 to hold a Heart of Christmas market. Schmidt seconded the motion. All voted yes via roll call vote. Motion carried.
5. Remote attendance - the Board reviewed the current bylaws on remote attendance.

**CLOSED SESSION:** The Board did not move to closed session.

**ADJOURNMENT:** Grotto moved to adjourn. Knight seconded the motion. All voted yes via roll call vote. The meeting adjourned at 7:39 pm.

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Aimee Hartley  
Recording Secretary

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Vicki Knight  
Board Secretary