

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
JUNE 16, 2021

CALL TO ORDER: The regular meeting of June 16, 2021 was called to order at 6:33 pm via remote access in the Library's Small Meeting Room at 15025 S. Illinois Street. Pledge of Allegiance was recited. Roll call was conducted. Library attendance: Regular member: Gilmore. Staff: Pappas, Hartley, Lane, Wold. Remote attendance: Regular members: Schmidt, Knight, Grotto, Malec, McMurtrie. Regular members absent: Cann. Staff present: Kohn. Guest present: Nagle Hartray's McKay and Penney.

PUBLIC COMMENT: None.

OTHER COMMENT: The Board recognized and thanked Jayne Odegaard for her 15 years of service to the Library and community.

CONSENT AGENDA: Gilmore accepted the regular meeting minutes of May 19, 2021.

APPROVAL OF BILLS PAID: Malec moved approval of bills paid and bills payable for May for a total of \$360,584.35. Grotto seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: The Committee set a meeting date for July 12, 2021 at 6:30 pm.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report.

ACTION ITEMS: UNFINISHED BUSINESS

1. Strategic Plan – the Trustees will address their portion of the strategic plan's activities with the Library's marketing plan.
2. Building & Grounds Recommendations: Hire an Architect for a Feasibility Study – McMurtrie moved to approve the Nagle Hartray feasibility study for \$10,000 proposal as presented. Knight seconded the motion, all voted yes via roll call vote; motion carried.
3. Building & Grounds Recommendations: Property Management – McMurtrie moved to engage Elmdale for next steps to rent the properties. Schmidt seconded the motion, all voted yes via roll call vote; motion carried.
4. Streetscape Plans – Pappas presented the Village of Plainfield's plans.
5. FY22 Budget – Pappas presented updates to the FY22 budget.

ACTION ITEMS: NEW BUSINESS

1. Trustee Candidates on Library Website – the Library will present proposed procedures at the July 2021 regular meeting.
2. Truss Individual Emails – the Library will create individual email accounts for each of the trustees.
3. Tentative Budget & Appropriation Resolution – McMurtrie moved to approve Resolution 2021-2 as presented. Malec seconded the motion, all voted yes via roll call vote; motion carried.

4. Budget & Appropriation Hearing – the Board set the hearing for August 18, 2021 at 6:00 pm.

CLOSED SESSION: The Board did not move to closed session.

ADJOURNMENT: Knight moved to adjourn; McMurtrie seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:35 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary