

PLAINFIELD PUBLIC LIBRARY  
DISTRICT, ILLINOIS

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MANAGEMENT LETTER

FOR THE FISCAL YEAR ENDED  
JUNE 30, 2020



November 5, 2020

Members of the Board of Trustees  
Plainfield Public Library District  
Plainfield, Illinois

In planning and performing our audit of the financial statements of the Plainfield Public Library District (Library), Illinois, for the year ended June 30, 2020, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration, we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit fieldwork progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Board of Trustees, management, and others within the Plainfield Public Library District, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Library personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the staff for the well-prepared audit package and we appreciate the courtesy and assistance given to us by the entire Library staff.

*Lauterbach & Amen, LLP*

LAUTERBACH & AMEN, LLP

## PRIOR RECOMMENDATION

### 1. FUNDS OVER BUDGET

#### Comment

Previously, we noted that the following fund had an excess of actual expenditures over budget for the fiscal year:

| <u>Fund</u>     | <u>June 30,<br/>2018</u> | <u>June 30,<br/>2019</u> |
|-----------------|--------------------------|--------------------------|
| Special Reserve | \$ -                     | 80,430                   |
| Audit           | 650                      | -                        |

#### Recommendation

We recommended the Library investigate the causes of the fund over budget and adopt appropriate future funding measures.

#### Status

This comment has been implemented and will not be repeated in the future.



November 5, 2020

Members of the Board of Trustees  
Plainfield Public Library District  
Plainfield, Illinois

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Plainfield Public Library District, Illinois for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 5, 2020. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Library are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2020. We noted no transactions entered into by the Plainfield Public Library District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental activities' financial statements was:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets. We evaluated the key factors and assumptions used to develop the depreciation expense estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### Significant Audit Findings – Continued

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 5, 2020.

#### *Management Consultations with Other Independent Auditors*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Library's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Other Matters – Continued

We were engaged to report on the other supplementary information and supplemental schedule, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

This information is intended solely for the use of the Board of Trustees and management of the Library and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Board of Trustees and staff (in particular the Finance Department) of the Plainfield Public Library District, Illinois for their valuable cooperation throughout the audit engagement.

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

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## ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED  
JUNE 30, 2020

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## TABLE OF CONTENTS

---

---

|  | <b>PAGE</b> |
|--|-------------|
| <b><u>FINANCIAL SECTION</u></b>  |             |
| <b>INDEPENDENT AUDITORS' REPORT</b>  | 1 - 2       |
| <b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>  | 3 - 9       |
| <b>BASIC FINANCIAL STATEMENTS</b>  |             |
| Government-Wide Financial Statements   |             |
| Statement of Net Position  | 10 - 11     |
| Statement of Activities  | 12          |
| Fund Financial Statements  |             |
| Balance Sheet – Governmental Funds   | 13          |
| Reconciliation of Total Governmental Fund Balance to the<br>Statement of Net Position – Governmental Activities                                    | 14          |
| Statement of Revenues, Expenditures and Changes in<br>Fund Balances – Governmental Funds   | 15          |
| Reconciliation of the Statement of Revenues, Expenditures and Changes in<br>Fund Balances to the Statement of Activities – Governmental Activities | 16          |
| Notes to Financial Statements  | 17 - 39     |
| <b>REQUIRED SUPPLEMENTARY INFORMATION</b>  |             |
| Schedule of Employer Contributions   |             |
| Illinois Municipal Retirement Fund   | 40          |
| Schedule of Changes in the Employer's Net Pension Liability  |             |
| Illinois Municipal Retirement Fund   | 41 - 42     |
| Schedule of Changes in the Employer's Total OPEB Liability   |             |
| Retiree Benefit Plan   | 43          |
| Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual   |             |
| General Fund   | 44          |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**TABLE OF CONTENTS**

---

---

|   | <b>PAGE</b> |
|---|-------------|
| <b><u>FINANCIAL SECTION - Continued</u></b>   |             |
| <b>OTHER SUPPLEMENTARY INFORMATION</b>  |             |
| Schedule of Expenditures – Budget and Actual<br>General Fund  | 45          |
| Schedule of Expenditures – Budget and Actual<br>General Fund  | 46 - 47     |
| Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual<br>Special Reserve - Capital Projects Fund | 48          |
| Combining Balance Sheet – Nonmajor Governmental Funds   | 49          |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances<br>Nonmajor Governmental Funds                     | 50          |
| Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual<br>Social Security – Special Revenue Fund  | 51          |
| Illinois Municipal Retirement – Special Revenue Fund  | 52          |
| Audit – Special Revenue Fund  | 53          |
| Sites, Building and Equipment – Special Revenue Fund  | 54          |
| <b>SUPPLEMENTAL SCHEDULE</b>  |             |
| Schedule of Property Tax Assessed Valuations, Rates, Extensions and<br>Collections – Last Two Tax Levy Years                  | 55          |

## **FINANCIAL SECTION**

This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Other Supplementary Information
- Supplemental Schedule

## **INDEPENDENT AUDITORS' REPORT**

This section includes the opinion of the Library's independent auditing firm.



## **INDEPENDENT AUDITORS' REPORT**

November 5, 2020

Members of the Board of Trustees  
Plainfield Public Library District  
Plainfield, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Plainfield Public Library District, Illinois as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Plainfield Public Library District, Illinois as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Plainfield Public Library District, Illinois' basic financial statements. The other supplementary information and supplemental schedule is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information and supplemental schedule is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information and supplemental schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

# **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

## **Management's Discussion and Analysis June 30, 2020**

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Our discussion and analysis of the Plainfield Public Library District's financial performance provides an overview of the Library's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the Library's financial statements, which begin on page 10.

### **FINANCIAL HIGHLIGHTS**

- The Library's net position increased from \$5,937,279 to \$6,126,260, an increase of \$188,981 or 3.2 percent.
- During the year, government-wide revenues totaled \$4,284,556, while government-wide expenses totaled \$4,095,575, resulting in an increase to net position of \$188,981
- Total fund balances for the governmental funds were \$3,742,695 at June 30, 2020 compared to a \$3,380,878 prior year balances, an increase of \$361,817 or 10.7 percent.

### **USING THIS ANNUAL FINANCIAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 10 - 12) provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances.

Fund financial statements begin on page 13. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operation in more detail than the government-wide statements by providing information about the Library's most significant funds.

### **Government-Wide Financial Statements**

The government-wide financial statements provide readers with a broad overview of the Library's finances, in a matter similar to a private-sector business. The government-wide financial statements can be found on pages 10 - 12 of this report.

The Statement of Net Position reports information on all of the Library's assets/deferred outflows and liabilities/deferred outflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Library's property tax base, is needed to assess the overall health of the Library.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Management's Discussion and Analysis June 30, 2020

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### USING THIS ANNUAL FINANCIAL REPORT – Continued

#### Government-Wide Financial Statements – Continued

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the Library that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the Library include culture and recreation.

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only maintains governmental funds.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

# **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

## **Management's Discussion and Analysis June 30, 2020**

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### **USING THIS ANNUAL FINANCIAL REPORT – Continued**

#### **Fund Financial Statements – Continued**

#### **Governmental Funds – Continued**

The Library maintains six individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Special Reserve Fund, both of which are considered major funds. Data from the other four governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the non-major governmental funds is provided in the form of combining schedules elsewhere in this report.

The Library adopts an annual appropriated budget for all of the governmental funds. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget. The basic governmental fund financial statements can be found on pages 13 - 16 of this report.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 17 - 39 of this report.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Management's Discussion and Analysis June 30, 2020

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### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following tables show that in the case of the Library, assets/deferred outflows exceeded liabilities/deferred inflows by \$6,126,260.

|                                    | Net Position |            |
|------------------------------------|--------------|------------|
|                                    | 2020         | 2019       |
| Current/Other Assets               | \$ 8,031,856 | 7,469,733  |
| Capital Assets                     | 3,788,322    | 3,686,017  |
| Total Assets                       | 11,820,178   | 11,155,750 |
| Deferred Outflows                  | 296,534      | 743,611    |
| Total Assets/Deferred Outflows     | 12,116,712   | 11,899,361 |
| Long-Term Debt Outstanding         | 1,271,353    | 1,671,888  |
| Other Liabilities                  | 159,395      | 77,954     |
| Total Liabilities                  | 1,430,748    | 1,749,842  |
| Deferred Inflows                   | 4,559,704    | 4,212,240  |
| Total Liabilities/Deferred Inflows | 5,990,452    | 5,962,082  |
| Net Position                       |              |            |
| Investment in Capital Assets       | 3,788,322    | 3,686,017  |
| Restricted                         | 1,843,313    | 1,659,021  |
| Unrestricted                       | 494,625      | 592,241    |
| Total Net Position                 | 6,126,260    | 5,937,279  |

A large portion of the Library's net position (61.8 percent) reflects its investment in capital assets (for example, land, buildings, vehicles, and equipment); less any related debt used to acquire those assets that are still outstanding. Currently, the Library does not have any debt outstanding.

The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Library's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion (30.1 percent) of the Library's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$494,625, or 8.1 percent represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Management's Discussion and Analysis  
June 30, 2020**

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**GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued**

|                                     | Change in Net Position |           |
|-------------------------------------|------------------------|-----------|
|                                     | 2020                   | 2019      |
| Revenues                            |                        |           |
| Program Revenues                    |                        |           |
| Charges for Services                | \$ 22,263              | 32,164    |
| Operating Grants                    | 115,995                | 136,243   |
| General Revenues                    |                        |           |
| Property Taxes                      | 3,637,000              | 3,539,513 |
| Personal Property Replacement Taxes | 31,389                 | 26,723    |
| Interest                            | 70,941                 | 47,533    |
| Miscellaneous                       | 406,968                | 416,338   |
| Total Revenues                      | 4,284,556              | 4,198,514 |
| Expenses                            |                        |           |
| Culture and Recreation              | 4,095,575              | 3,749,796 |
| Change in Net Position              | 188,981                | 448,718   |
| Net Position-Beginning              | 5,937,279              | 5,488,561 |
| Net Position-Ending                 | 6,126,260              | 5,937,279 |

Net position of the Library's governmental activities increased from \$5,937,279, to \$6,126,260.

Revenues of \$4,284,556, exceeded expenses of \$4,095,575, resulting in the increase to net position in the current year of \$188,981.

**Governmental Activities**

In the current year, governmental net position increased \$188,981, an increase of 3.2 percent. Property taxes increased \$97,487 over the prior year (\$3,637,000 in 2020 compared to \$3,539,513 in 2019) and operating grants decreased \$20,248 from the prior year (\$115,995 in 2020 compared to \$136,243 in 2019). Interest income increased \$23,408 over the prior year (\$70,941 in 2020 compared to \$47,533 in 2019).

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Management's Discussion and Analysis June 30, 2020

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### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### Governmental funds

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$3,742,695, which is 10.7 percent higher than last year's ending fund balance of \$3,380,878.

In the current year, governmental fund balances increased by \$361,817. The General Fund reported an increase of \$177,525, due primarily to total revenues exceeding total expenditures by \$677,525, prior to a transfer out of \$500,000. The Special Reserve Fund reported an increase of \$293,533, due primarily to a transfer in of \$500,000 from the General Fund for future construction projects.

#### GENERAL FUND BUDGETARY HIGHLIGHTS

During the year, there were no supplemental amendments made to the budget and appropriation ordinances for the General Fund.

The General Fund actual revenues were over budgeted revenues. Actual revenues for the current year were \$3,688,670 compared to budgeted revenues of \$3,623,776. This was primarily due to gifts and memorials of \$21,824 which was not budgeted.

The General Fund actual expenditures were below the budgeted expenditures. Actual expenditures totaled \$3,011,145, while budgeted expenditures totaled \$3,192,900. This was due primarily to cost savings on salaries and various programs.

#### CAPITAL ASSETS

The Library's investment in capital assets for its governmental activities as of June 30, 2020 was \$3,788,322 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, furniture, fixtures and equipment, and collection.

The total net increase in the Library's investment in capital assets for the current fiscal year was \$102,305.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Management’s Discussion and Analysis  
June 30, 2020**

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**CAPITAL ASSETS – Continued**

|                                   | Capital Assets - Net of Depreciation |                  |
|-----------------------------------|--------------------------------------|------------------|
|                                   | 2020                                 | 2019             |
| Land                              | \$ 1,337,400                         | 1,071,996        |
| Buildings and Improvements        | 1,445,203                            | 1,536,001        |
| Furniture, Fixtures and Equipment | 3,902                                | 5,202            |
| Collection                        | 1,001,817                            | 1,072,818        |
| Total                             | <u>3,788,322</u>                     | <u>3,686,017</u> |

This year’s additions to capital assets included:

|            |                |
|------------|----------------|
| Land       | \$ 265,404     |
| Collection | <u>229,687</u> |
|            | <u>495,091</u> |

Additional information on the Library’s capital assets can be found in Note 3 of this report.

**ECONOMIC FACTORS AND NEXT YEAR’S BUDGET AND RATES**

The Library’s elected and appointed officials considered many factors when setting the fiscal-year 2021 budget, including tax rates, and fees that will be charged for its various activities. One of those factors is the economy. The Library is faced with a similar economic environment as many of the other local governments are faced with, including inflation and unemployment rates.

As of the date of this report, the extent of the impact of COVID-19 on the Library’s operations and financial position cannot be determined.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Library’s finances for all those with an interest in the government’s finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to the Library Director, Plainfield Public Library District, 15025 S. Illinois Street, Plainfield, Illinois 60544.

## **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Statement of Net Position  
June 30, 2020**

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| <b>ASSETS</b>                                   |                    |
|---|--------------------|
| Current Assets                                  |                    |
| Cash and Investments                            | \$ 5,737,161       |
| Receivables - Net of Allowances                 |                    |
| Property Taxes                                  | 2,282,664          |
| Prepays   | 12,031             |
| Total Current Assets                            | <u>8,031,856</u>   |
| Noncurrent Assets                               |                    |
| Capital Assets                                  |                    |
| Nondepreciable Capital Assets                   | 1,337,400          |
| Depreciable Capital Assets                      | 5,803,356          |
| Accumulated Depreciation                        | <u>(3,352,434)</u> |
| Total Noncurrent Assets                         | <u>3,788,322</u>   |
| Total Assets                                    | <u>11,820,178</u>  |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>           |                    |
| Deferred Items - IMRF                           | 249,695            |
| Deferred Items - RBP                            | <u>46,839</u>      |
| Total Deferred Outflows of Resources            | <u>296,534</u>     |
| Total Assets and Deferred Outflows of Resources | <u>12,116,712</u>  |

The notes to the financial statements are an integral part of this statement.

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**LIABILITIES**

|                              |                  |
|------------------------------|------------------|
| Current Liabilities          |                  |
| Accounts Payable             | \$ 82,347        |
| Accrued Payroll              | 48,171           |
| Compensated Absences Payable | 28,877           |
| Total Current Liabilities    | <u>159,395</u>   |
| Noncurrent Liabilities       |                  |
| Compensated Absences Payable | 115,509          |
| Net Pension Liability - IMRF | 1,115,766        |
| Total OPEB Liability - RBP   | 40,078           |
| Total Noncurrent Liabilities | <u>1,271,353</u> |
| Total Liabilities            | <u>1,430,748</u> |

**DEFERRED INFLOWS OF RESOURCES**

|   |                  |
|---|------------------|
| Property Taxes                                      | 4,158,643        |
| Deferred Items - IMRF                               | 376,125          |
| Deferred Items - RBP                                | 24,936           |
| Total Deferred Inflows of Resources                 | <u>4,559,704</u> |
| Total Liabilities and Deferred Inflows of Resources | <u>5,990,452</u> |

**NET POSITION**

|                                  |                  |
|----------------------------------|------------------|
| Net Investment in Capital Assets | 3,788,322        |
| Restricted                       |                  |
| Property Tax Levies              |                  |
| Social Security                  | 21,944           |
| IMRF                             | 35,084           |
| Audit                            | 3,250            |
| Sites, Building and Equipment    | 126,865          |
| Capital Projects                 | 1,656,170        |
| Unrestricted                     | <u>494,625</u>   |
| Total Net Position               | <u>6,126,260</u> |

The notes to the financial statements are an integral part of this statement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Statement of Activities  
For the Fiscal Year Ended June 30, 2020**

|                         | Expenses            | Program Revenues<br>Charges<br>for<br>Services | Operating<br>Grants | Net<br>(Expenses)/<br>Revenues and<br>Changes in<br>Net Position |
|-------------------------|---------------------|--|---------------------|--|
| Governmental Activities |                     |  |                     |  |
| Culture and Recreation  | <u>\$ 4,095,575</u> | <u>22,263</u>                                  | <u>115,995</u>      | <u>(3,957,317)</u>   |
|                         |                     | General Revenues                               |                     |  |
|                         |                     | Taxes  |                     |  |
|                         |                     | Property Taxes                                 |                     | 3,637,000  |
|                         |                     | Personal Property Replacement                  |                     | 31,389   |
|                         |                     | Interest                                       |                     | 70,941   |
|                         |                     | Miscellaneous                                  |                     | 406,968  |
|                         |                     |  |                     | <u>4,146,298</u>   |
|                         |                     | Change in Net Position                         |                     | 188,981  |
|                         |                     | Net Position - Beginning                       |                     | <u>5,937,279</u>   |
|                         |                     | Net Position - Ending                          |                     | <u>6,126,260</u>   |

The notes to the financial statements are an integral part of this statement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Balance Sheet - Governmental Funds  
June 30, 2020**

|   | General      | Capital<br>Projects<br>Special<br>Reserve | Nonmajor | Totals    |
|---|--------------|---|----------|-----------|
| <b>ASSETS</b>   |              |   |          |           |
| Cash and Investments  | \$ 3,616,686 | 1,656,170                                 | 464,305  | 5,737,161 |
| Receivables - Net of Allowances                                       |              |   |          |           |
| Property Taxes  | 1,945,453    | -   | 337,211  | 2,282,664 |
| Prepays   | 12,031       | -   | -        | 12,031    |
| Total Assets  | 5,574,170    | 1,656,170                                 | 801,516  | 8,031,856 |
| <b>LIABILITIES</b>  |              |   |          |           |
| Accounts Payable  | 82,347       | -   | -        | 82,347    |
| Accrued Payroll   | 48,171       | -   | -        | 48,171    |
| Total Liabilities   | 130,518      | -   | -        | 130,518   |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                  |              |   |          |           |
| Property Taxes  | 3,544,270    | -   | 614,373  | 4,158,643 |
| Total Liabilities and Deferred Inflows<br>of Resources                | 3,674,788    | -   | 614,373  | 4,289,161 |
| <b>FUND BALANCES</b>  |              |   |          |           |
| Nonspendable  | 12,031       | -   | -        | 12,031    |
| Restricted  | -            | -   | 187,143  | 187,143   |
| Committed   | -            | 1,656,170                                 | -        | 1,656,170 |
| Unassigned  | 1,887,351    | -   | -        | 1,887,351 |
| Total Fund Balances   | 1,899,382    | 1,656,170                                 | 187,143  | 3,742,695 |
| Total Liabilities, Deferred Inflows<br>of Resources and Fund Balances | 5,574,170    | 1,656,170                                 | 801,516  | 8,031,856 |

The notes to the financial statements are an integral part of this statement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Reconciliation of Total Governmental Fund Balance to the  
Statement of Net Position - Governmental Activities**

**June 30, 2020**

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|   |                         |
|---|-------------------------|
| <b>Total Fund Balances</b>  | \$ 3,742,695            |
| Amounts reported in the Statement of Net Position<br>are different because:   |                         |
| Capital assets are not financial resources and therefore,<br>are not reported in the funds.                         | 3,788,322               |
| Deferred outflows (inflows) of resources related to the pensions not reported in the funds.                         |                         |
| Deferred Items - IMRF   | (126,430)               |
| Deferred Items - RBP  | 21,903                  |
| Long-term liabilities are not due and payable in the current<br>period and therefore are not reported in the funds. |                         |
| Compensated Absences Payable  | (144,386)               |
| Net Pension Liability - IMRF  | (1,115,766)             |
| Total OPEB Liability - RBP  | <u>(40,078)</u>         |
| <b>Net Position</b>   | <u><u>6,126,260</u></u> |

The notes to the financial statements are an integral part of this statement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds  
For the Fiscal Year Ended June 30, 2020**

|  | General          | Capital<br>Projects<br>Special<br>Reserve | Nonmajor       | Totals           |
|--|------------------|---|----------------|------------------|
| <b>Revenues</b>  |                  |   |                |                  |
| Taxes  | \$ 3,136,191     | -   | 532,198        | 3,668,389        |
| Intergovernmental  | 94,171           | -   | -              | 94,171           |
| Fines and Forfeitures  | 22,263           | -   | -              | 22,263           |
| Grants and Donations   | 21,824           | -   | -              | 21,824           |
| Interest   | 52,095           | 18,846                                    | -              | 70,941           |
| Miscellaneous  | 362,126          | 44,842                                    | -              | 406,968          |
| <b>Total Revenues</b>  | <b>3,688,670</b> | <b>63,688</b>                             | <b>532,198</b> | <b>4,284,556</b> |
| <b>Expenditures</b>  |                  |   |                |                  |
| <b>Current</b>   |                  |   |                |                  |
| Culture and Recreation                                       | 3,011,145        | 1,913                                     | 641,439        | 3,654,497        |
| Capital Outlay   | -                | 268,242                                   | -              | 268,242          |
| <b>Total Expenditures</b>                                    | <b>3,011,145</b> | <b>270,155</b>                            | <b>641,439</b> | <b>3,922,739</b> |
| Excess (Deficiency) of Revenues<br>Over (Under) Expenditures | 677,525          | (206,467)                                 | (109,241)      | 361,817          |
| <b>Other Financing Sources (Uses)</b>                        |                  |   |                |                  |
| Transfers In   | -                | 500,000                                   | -              | 500,000          |
| Transfers Out  | (500,000)        | -   | -              | (500,000)        |
|  | (500,000)        | 500,000                                   | -              | -                |
| Net Change in Fund Balances                                  | 177,525          | 293,533                                   | (109,241)      | 361,817          |
| Fund Balances - Beginning                                    | 1,721,857        | 1,362,637                                 | 296,384        | 3,380,878        |
| Fund Balances - Ending                                       | 1,899,382        | 1,656,170                                 | 187,143        | 3,742,695        |

The notes to the financial statements are an integral part of this statement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances  
to the Statement of Activities - Governmental Activities**

**For the Fiscal Year Ended June 30, 2020**

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**Net Change in Fund Balances** \$ 361,817

Amounts reported in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the  
Statement of Activities the cost of those assets is allocated over their estimated  
useful lives and reported as depreciation expense.

|                      |           |
|----------------------|-----------|
| Capital Outlays      | 495,091   |
| Depreciation Expense | (392,786) |

The net effect of deferred outflows (inflows) of resources related to the pensions  
not reported in the funds.

|                                 |           |
|---------------------------------|-----------|
| Change in Deferred Items - IMRF | (643,123) |
| Change in Deferred Items - RBP  | (28,070)  |

The issuance of long-term debt provides current financial resources to  
governmental funds, while the repayment of the principal on long-term  
debt consumes the current financial resources of the governmental funds.

|  |               |
|--|---------------|
| Change in Compensated Absences Payable     | (22,414)      |
| Change in the Net Pension Liability - IMRF | 395,951       |
| Change in the Total OPEB Liability - RBP   | <u>22,515</u> |

**Changes in Net Position** 188,981

The notes to the financial statements are in integral part of this statement.

## **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2020**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Plainfield Public Library District (Library) is located in Plainfield, Illinois and was formed in 1988 to provide cultural and library services to the residents in Plainfield Township and surrounding areas in Will and Kendall Counties. The Library is operated under a Board of Trustees and librarian form of management.

#### **REPORTING ENTITY**

In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, “The Financial Reporting Omnibus – an Amendment of GASB Statements No. 14 and No. 34,” and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

#### **BASIS OF PRESENTATION**

##### **Government-Wide Statements**

The Library’s basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library’s major funds). The Library only reports governmental activities.

In the government-wide Statement of Net Position, the governmental activities is (a) presented on a consolidated basis, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The Library’s net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Library first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Library’s functions. The functions are supported by general government revenues (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function) are normally covered by general revenue (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.).

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### BASIS OF PRESENTATION – Continued

##### Government-Wide Statements – Continued

The Library does not allocate indirect costs. An administrative service fee is charged by the General Fund to the other operating funds that is eliminated like a reimbursement (reducing the revenue and expense in the General Fund) to recover the direct costs of General Fund services provided (finance, personnel, purchasing, legal, technology management, etc.).

This government-wide focus is more on the sustainability of the Library as an entity and the change in the Library's net position resulting from the current year's activities.

##### Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

*General fund* is the general operating fund of the Library. It accounts for all revenues and expenditures of the Library which are not accounted for in other funds. The General Fund is a major fund.

*Special revenue funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Library maintains four nonmajor special revenue funds.

*Capital projects funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Library maintains one major capital projects fund and one nonmajor capital projects fund. The Special Reserve Fund, a major fund, is used to account for capital improvements at the Library.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

## **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2020**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

##### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING – Continued**

###### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, governmental funds are presented using the economic resources measurement focus as defined below. In the fund financial statements, the “current financial resources” measurement focus is utilized.

The accounting objectives of the “economic resources” measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

###### **Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty-day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

##### Cash and Investments

For the purpose of the Statement of Net Position, cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent. Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Library's investments are in 2a7-like investment pools that are measured at the net asset value per share determined by the pool.

##### Prepays

Prepays are valued at cost, which approximates market. The cost of governmental fund-type prepaids are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements.

##### Interfund Receivables, Payables and Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

##### Capital Assets

Capital assets purchased or acquired with an original cost of more than \$5,000 are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

##### Capital Assets – Continued

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. The valuation basis for general capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

|                                   |               |
|-----------------------------------|---------------|
| Buildings and Improvements        | 20 - 40 Years |
| Furniture, Fixtures and Equipment | 3 - 20 Years  |
| Collection                        | 3 - 8 Years   |

##### Deferred Outflows/Inflows of Resources

Deferred outflow/inflow of resources represents an acquisition/reduction of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

##### Compensated Absences

It is the Library's policy to permit employees to accumulate earned but unused sick leave. Unused sick leave may be accumulated up to 120 days. Sick leave accumulated in excess of 120 days may be used by employees retiring with an Illinois Municipal Retirement Fund (IMRF) pension to purchase additional service credit up to a maximum of one year of service credit at a rate of one month for every twenty days. No payment is made for accumulated sick leave when employees separate from service with the Library and therefore, the Library records no liability for unpaid accumulated sick leave.

The Library accrues vacation leave at various rates when earned by eligible employees. Earned vacation leave is allowed to carry over to the next calendar year but may not be accumulated to an amount in excess of 1 ½ years of vacation leave at any given time. Vested or accumulated leave that is currently due and payable to retirees or terminated employees is recorded as a liability and expenditure in the General Fund. The balance of the liability is not recorded in the governmental fund financial statements. The government-wide financial statements report compensated absences as a liability and expense when earned. The liability recorded in both the government-wide and fund financial statements include payroll related payments for Social Security and Medicare taxes.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

##### Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

##### Net Position

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislations.

Unrestricted – All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”

## **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2020**

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#### **NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

##### **BUDGETARY INFORMATION**

Annual appropriated budgets are adopted each year for the General Fund, special revenue funds and capital projects funds on a basis consistent with accounting principles generally accepted in the United States of America. The annual appropriated budget is legally enacted and provides for a legal level of control at the fund level. All annual appropriated lapse at fiscal year-end. The Library follows these procedures in establishing the budgetary data reflected in the financial statements:

- In July or August, a tentative budget and appropriation ordinance for the fiscal year is prepared and submitted to the Board for review. The Board then adopts a tentative budget and appropriation resolution and makes the ordinance available for public inspection. The budgets are prepared by fund and itemized by object and purpose. The legal level of budgetary control is at the fund level.
- Following a public hearing in August or September, the budget is adopted by the Board in the form of a combined annual budget and appropriations ordinance.
- During the fiscal year, transfers may be made between line items within the same fund by adopting an ordinance authorizing the transfers. Amendments to the budget may be made using the same procedures followed to adopt the original combined annual budget and appropriations ordinance.
- Budgeted amounts presented in the financial statements are those as originally budgeted.

## PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2020

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS

##### DEPOSITS AND INVESTMENTS

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "cash and investments." In addition, investments are separately held by several of the Library's funds.

*Permitted Deposits and Investments* - Statutes authorize the Library to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds.

Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. The Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

##### **Interest Rate Risk, Credit Risk, Concentration Risk, and Custodial Credit Risk**

At year-end, the carrying amount of the Library's deposits totaled \$5,255,752 and the bank balances totaled \$5,379,058. Additionally, at year-end, the Library has \$481,409 invested in the Illinois Funds.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy does not further limit its investment choices beyond those mentioned in the Public Funds Investment Act, however, the policy does state investments will primarily consist of certificates of deposit, Treasury Bills and other securities guaranteed by the U.S. Government and the Illinois Funds. The investment in the Illinois Funds has an average maturity of less than one year.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### DEPOSITS AND INVESTMENTS – Continued

##### Interest Rate Risk, Credit Risk, Concentration Risk, and Custodial Credit Risk – Continued

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library’s investment policy does not mitigate credit risk. At year-end, the Library’s investments in the Illinois Funds were rated AAAM by Standard & Poor’s.

*Concentration Risk.* Concentration of credit risk is the risk of loss attributed to the magnitude of the Library’s investment in a single issuer. The Library places no limit on the amount it invests in any one issuer, however, diversification of the investment portfolio must be appropriate as to the nature and amount of the funds. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

*Custodial Credit Risk.* In the case of deposits, this is the risk that in the event of a bank failure, the Library’s deposits may not be returned to it. To guard against this risk, the Library’s policy requires pledging of collateral for all bank deposits in excess of FDIC at an amount not less than 102% of the fair market value of the funds secured with collateral held by an independent third party in the name of the Library. At year-end, the entire amount of the bank balance of deposits was covered by collateral, federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The Library’s investment policy does not address custodial credit risk for investments. At year-end, the Library’s investments in the Illinois Funds are not subject to custodial credit risk.

#### PROPERTY TAXES

Property taxes for the 2019 levy attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are collected in two installments in June and September. The County collects such taxes and remits them periodically.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued**

**CAPITAL ASSETS**

**Governmental Activities**

Governmental capital asset activity for the year was as follows:

|                                      | Beginning<br>Balances   | Increases             | Decreases       | Ending<br>Balances      |
|--------------------------------------|-------------------------|-----------------------|-----------------|-------------------------|
| <b>Nondepreciable Capital Assets</b> |                         |                       |                 |                         |
| Land                                 | \$ 1,071,996            | 265,404               | -               | 1,337,400               |
| <b>Depreciable Capital Assets</b>    |                         |                       |                 |                         |
| Building and Improvements            | 3,631,924               | -                     | -               | 3,631,924               |
| Furniture, Fixtures and Equipment    | 68,424                  | -                     | -               | 68,424                  |
| Collection                           | 2,478,309               | 229,687               | 604,988         | 2,103,008               |
|                                      | <u>6,178,657</u>        | <u>229,687</u>        | <u>604,988</u>  | <u>5,803,356</u>        |
| <b>Less Accumulated Depreciation</b> |                         |                       |                 |                         |
| Building and Improvements            | 2,095,923               | 90,798                | -               | 2,186,721               |
| Furniture, Fixtures and Equipment    | 63,222                  | 1,300                 | -               | 64,522                  |
| Collection                           | 1,405,491               | 300,688               | 604,988         | 1,101,191               |
|                                      | <u>3,564,636</u>        | <u>392,786</u>        | <u>604,988</u>  | <u>3,352,434</u>        |
| Total Depreciable Capital Assets     | <u>2,614,021</u>        | <u>(163,099)</u>      | <u>-</u>        | <u>2,450,922</u>        |
| Total Capital Assets                 | <u><u>3,686,017</u></u> | <u><u>102,305</u></u> | <u><u>-</u></u> | <u><u>3,788,322</u></u> |

Depreciation expense of \$392,786 was charged to the culture and recreation function.

**INTERFUND TRANSFERS**

Interfund transfers for the year consisted of the following:

| Transfer In     | Transfer Out | Amount            |
|-----------------|--------------|-------------------|
| Special Reserve | General      | <u>\$ 500,000</u> |

Interfund transfers are used to move unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued**

**LONG-TERM DEBT**

**Long-Term Liability Activity**

Changes in long-term liabilities during the fiscal year were as follows:

| Type of Debt                 | Beginning Balances | Additions     | Deductions     | Ending Balances  | Amounts Due within One Year |
|------------------------------|--------------------|---------------|----------------|------------------|-----------------------------|
| Compensated Absences         | \$ 121,972         | 44,828        | 22,414         | 144,386          | 28,877                      |
| Net Pension Liability - IMRF | 1,511,717          | -             | 395,951        | 1,115,766        | -                           |
| Total OPEB Liability - RBP   | 62,593             | -             | 22,515         | 40,078           | -                           |
|                              | <u>1,696,282</u>   | <u>44,828</u> | <u>440,880</u> | <u>1,300,230</u> | <u>28,877</u>               |

Payments on the compensated absences, net pension liability, and total OPEB liability are generally liquidated by the General Fund.

**FUND BALANCE CLASSIFICATIONS**

*Nonspendable Fund Balance.* Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

*Restricted Fund Balance.* Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance.* Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Trustees; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

*Assigned Fund Balance.* Consists of amounts that are constrained by the Board of Trustees' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Trustees itself or b) a body or official to which the Board of Trustees has delegated the authority to assign amounts to be used for specific purposes. The Library's highest level of decision-making authority is the Board of Trustees, who is authorized to assign amounts to a specific purpose.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued**

**FUND BALANCE CLASSIFICATIONS – Continued**

*Unassigned Fund Balance.* Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

*Minimum Fund Balance Policy.* The Library’s policy manual states that the General Fund should maintain a minimum fund balance equal to four months of budgeted operating expenditures.

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

|                               | General   | Capital<br>Projects<br>Special<br>Reserve | Nonmajor | Totals    |
|-------------------------------|-----------|---|----------|-----------|
| Nonspendable                  |           |   |          |           |
| Prepays                       | \$ 12,031 | -   | -        | 12,031    |
| Restricted                    |           |   |          |           |
| Social Security               | -         | -   | 21,944   | 21,944    |
| IMRF                          | -         | -   | 35,084   | 35,084    |
| Audit                         | -         | -   | 3,250    | 3,250     |
| Sites, Building and Equipment | -         | -   | 126,865  | 126,865   |
|                               | -         | -   | 187,143  | 187,143   |
| Committed                     |           |   |          |           |
| Capital Projects              | -         | 1,656,170                                 | -        | 1,656,170 |
| Unassigned                    | 1,887,351 | -   | -        | 1,887,351 |
| Total Fund Balances           | 1,899,382 | 1,656,170                                 | 187,143  | 3,742,695 |

**NET POSITION CLASSIFICATION**

Investment in capital assets was comprised of the following as of June 30, 2020:

|  |                     |
|--|---------------------|
| Governmental Activities                          |                     |
| Capital Assets - Net of Accumulated Depreciation | <u>\$ 3,788,322</u> |

## **PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2020**

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#### **NOTE 4 – OTHER INFORMATION**

##### **CONTINGENT LIABILITIES**

###### **Litigation**

The Library is not currently involved with any lawsuits.

###### **Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

###### **Financial Impact from COVID-19**

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the Library's operations and financial position cannot be determined.

##### **RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees and loss of income. The Library has purchased commercial insurance to manage its risk exposure for general liability, property, workers' compensation, medial and other risks. The Library is also a member of Library Insurance Management and Risk Control Combination (LIMRCC). LIMRCC administer the program and pays claims on behalf of the members from the proceeds of member payments up to \$1,000,000 per occurrence. The members pay the first \$1,000 of each loss. LIMRCC may assess the members' equally additional payments if it determines the funds of the program are insufficient. There have been no significant reductions in coverage form the prior year and settlements have not exceeded commercial coverage in the past three years. Premiums have been displayed as expenditures in appropriate funds.

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN

The Library contributes to one defined benefit pension plan: the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at [www.imrf.org](http://www.imrf.org). The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

#### Illinois Municipal Retirement System

##### Plan Description

*Plan Administration.* All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

*Benefits Provided.* IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

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**NOTE 4 – OTHER INFORMATION – Continued**

**EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued**

**Illinois Municipal Retirement System – Continued**

**Plan Description – Continued**

*Benefits Provided – Continued.* Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

*Plan Membership.* As of December 31, 2019, the measurement date, the following employees were covered by the benefit terms:

|  |            |
|--|------------|
| Inactive Plan Members Currently Receiving Benefits               | 33         |
| Inactive Plan Members Entitled to but not yet Receiving Benefits | 37         |
| Active Plan Members  | <u>42</u>  |
| Total  | <u>112</u> |

*Contributions.* As set by statute, the Library’s Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2020, the Library’s contribution was 11.42% of covered payroll.

*Net Pension Liability.* The Library’s net pension liability was measured as of December 31, 2019. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

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**NOTE 4 – OTHER INFORMATION – Continued**

**EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued**

**Illinois Municipal Retirement System – Continued**

**Plan Description – Continued**

*Actuarial Assumptions.* The following are the methods and assumptions used to determine total pension liability at December 31, 2019:

|                            |                  |
|----------------------------|------------------|
| Actuarial Cost Method      | Entry Age Normal |
| Asset Valuation Method     | Market           |
| Actuarial Assumptions      |                  |
| Interest Rate              | 7.25%            |
| Salary Increases           | 3.35% - 14.25%   |
| Cost of Living Adjustments | 2.50%            |
| Inflation                  | 2.50%            |

For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 4 – OTHER INFORMATION – Continued**

**EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued**

**Illinois Municipal Retirement System – Continued**

*Actuarial Assumptions – Continued*

| Asset Class               | Target | Long-Term<br>Expected Real<br>Rate of Return |
|---------------------------|--------|--|
| Fixed Income              | 28.00% | 3.25%  |
| Domestic Equities         | 37.00% | 5.75%  |
| International Equities    | 18.00% | 6.50%  |
| Real Estate               | 9.00%  | 5.20%  |
| Blended                   | 7.00%  | 3.60% - 7.60%                                |
| Cash and Cash Equivalents | 1.00%  | 1.85%  |

**Discount Rate**

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Library contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund’s fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

**Discount Rate Sensitivity**

The following is a sensitivity analysis of the net pension liability to changes in the discount rate. The table below presents the net pension liability of the Library calculated using the discount rate as well as what the Library’s net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

|                       | 1% Decrease<br>(6.25%) | Current<br>Discount Rate<br>(7.25%) | 1% Increase<br>(8.25%) |
|-----------------------|------------------------|-------------------------------------|------------------------|
| Net Pension Liability | \$ 2,215,156           | 1,115,766                           | 242,156                |

## PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2020

#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement System – Continued

#### Changes in the Net Pension Liability

|   | Total<br>Pension<br>Liability<br>(A) | Plan Fiduciary<br>Net Position<br>(B) | Net Pension<br>Liability<br>(A) - (B) |
|---|--------------------------------------|---------------------------------------|---------------------------------------|
| Balances at December 31, 2018   | \$ 6,888,553                         | 5,376,836                             | 1,511,717                             |
| Changes for the Year:   |                                      |                                       |                                       |
| Service Cost  | 167,992                              | -                                     | 167,992                               |
| Interest on the Total Pension Liability   | 495,945                              | -                                     | 495,945                               |
| Difference Between Expected and Actual<br>Experience of the Total Pension Liability | (36,621)                             | -                                     | (36,621)                              |
| Changes of Assumptions  | -                                    | -                                     | -                                     |
| Contributions - Employer  | -                                    | 201,401                               | (201,401)                             |
| Contributions - Employees   | -                                    | 79,781                                | (79,781)                              |
| Net Investment Income   | -                                    | 991,531                               | (991,531)                             |
| Benefit Payments, including Refunds<br>of Employee Contributions                    | (263,870)                            | (263,870)                             | -                                     |
| Other (Net Transfer)  | -                                    | (249,446)                             | 249,446                               |
| Net Changes   | 363,446                              | 759,397                               | (395,951)                             |
| Balances at December 31, 2019   | 7,251,999                            | 6,136,233                             | 1,115,766                             |

#### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2020, the Library recognized pension expense of \$452,659. At June 30, 2020, the Library reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 4 – OTHER INFORMATION – Continued**

**EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued**

**Illinois Municipal Retirement System – Continued**

**Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions – Continued**

|   | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources | Totals           |
|---|--------------------------------------|-------------------------------------|------------------|
| Differences Between Expected and Actual Experience                                  | \$ 36,293                            | (60,910)                            | (24,617)         |
| Changes of Assumptions  | 110,417                              | (67,588)                            | 42,829           |
| Net difference Between Projected and Actual<br>Earnings on Pension Plan Investments | -                                    | (247,627)                           | (247,627)        |
| Total Pension Expense   |                                      |                                     |                  |
| to be Recognized in Future Periods  | 146,710                              | (376,125)                           | (229,415)        |
| Pension Contributions Made Subsequent<br>to the Measurement Date                    | 102,985                              | -                                   | 102,985          |
| Total Deferred Amounts Related to IMRF  | <u>249,695</u>                       | <u>(376,125)</u>                    | <u>(126,430)</u> |

\$102,985 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended June 30, 2021. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

| Fiscal<br>Year | Net Deferred<br>Outflows/<br>(Inflows)<br>of Resources |
|----------------|--|
| 2021           | \$ (69,017)  |
| 2022           | (54,191)   |
| 2023           | 15,818   |
| 2024           | (122,025)  |
| 2025           | -  |
| Thereafter     | -  |
| Total          | <u>(229,415)</u>                                       |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

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**NOTE 4 – OTHER INFORMATION – Continued**

**OTHER POST-EMPLOYMENT BENEFITS**

**General Information about the OPEB Plan**

*Plan Description.* The Library’s defined benefit OPEB plan, Retiree Benefits Plan (RBP), provides OPEB for all permanent full-time employees of the Library. RBP is a single-employer defined benefit OPEB plan administered by the Library. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Library Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

*Benefits Provided.* RBP provides healthcare insurance benefits for retirees and their dependents. The benefit terms provide for payment by the eligible retirees of 100 percent of health insurance premiums. The Library does not pay any portion of the cost of coverage for retirees.

*Plan Membership.* As of June 30, 2020, the measurement date, the following employees were covered by the benefit terms:

|  |           |
|--|-----------|
| Inactive Plan Members Currently Receiving Benefits               | -         |
| Inactive Plan Members Entitled to but not yet Receiving Benefits | -         |
| Active Plan Members  | <u>42</u> |
| Total  | <u>42</u> |

**Total OPEB Liability**

The Library’s total OPEB liability was measured as of June 30, 2020, and was determined by an actuarial valuation as of that date.

*Actuarial assumptions and other inputs.* The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

# PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2020

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### NOTE 4 – OTHER INFORMATION – Continued

#### OTHER POST-EMPLOYMENT BENEFITS – Continued

##### Total OPEB Liability

*Actuarial assumptions and other inputs – Continued.*

|  |  |
|--|--|
| Inflation                                | 2.50%  |
| Salary Increases                         | 3.50%  |
| Discount Rate                            | 2.66%  |
| Healthcare Cost Trend Rates              |  |
| PPO                                      | 6.80% for 2020, decreasing to an ultimate rate of 4.50% for 2035 |
| HMO                                      | 6.30% for 2020, decreasing to an ultimate rate of 4.50% for 2035 |
| Retirees' Share of Benefit-Related Costs | 100% of projected health insurance premiums for retirees         |

The discount rate was based on the S&P Municipal Bond 20 Year High-Grade Rate Index.

Mortality rates were based on the PubG.H. – 2010 Mortality Table - General. The Mortality Table reflects recent rates developed by the Society of Actuaries.

##### Change in the Total OPEB Liability

|   | <u>Total<br/>OPEB<br/>Liability</u> |
|---|-------------------------------------|
| Balance at June 30, 2019                          | \$ 62,593                           |
| Changes for the Year:                             |                                     |
| Service Cost                                      | 2,353                               |
| Interest on the Total OPEB Liability              | 1,746                               |
| Changes of Benefit Terms                          | -                                   |
| Difference Between Expected and Actual Experience | (11,930)                            |
| Changes of Assumptions or Other Inputs            | (15,078)                            |
| Benefit Payments                                  | -                                   |
| Other Changes                                     | 394                                 |
| Net Changes                                       | <u>(22,515)</u>                     |
| Balance at June 30, 2020                          | <u>40,078</u>                       |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

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**NOTE 4 – OTHER INFORMATION – Continued**

**OTHER POST-EMPLOYMENT BENEFITS – Continued**

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate**

The following is a sensitivity analysis of the total OPEB liability to changes in the discount rate. The table below presents the total OPEB liability of the Library calculated using the discount rate as well as what the Library's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

|                      | 1% Decrease<br>(1.66%) | Current<br>Discount Rate<br>(2.66%) | 1% Increase<br>(3.66%) |
|----------------------|------------------------|-------------------------------------|------------------------|
| Total OPEB Liability | \$ 42,847              | 40,078                              | 37,502                 |

**Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The following presents the total OPEB liability, calculated using a varied Healthcare Trend Rate, as well as what the total OPEB liability would be if it were calculated using a Healthcare Trend Rate that is one percentage point lower or one percentage point higher:

|                      | 1% Decrease | Healthcare<br>Cost Trend<br>Rates | 1% Increase |
|----------------------|-------------|-----------------------------------|-------------|
| Total OPEB Liability | \$ 36,448   | 40,078                            | 44,321      |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Notes to the Financial Statements  
June 30, 2020**

**NOTE 4 – OTHER INFORMATION – Continued**

**OTHER POST-EMPLOYMENT BENEFITS – Continued**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the Library recognized negative OPEB expense of \$5,555. At June 30, 2020, the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|   | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources | Totals        |
|---|--------------------------------------|-------------------------------------|---------------|
| Difference Between Expected and Actual Experience                                   | \$ -                                 | (10,876)                            | (10,876)      |
| Change in Assumptions   | 46,839                               | (14,060)                            | 32,779        |
| Net Difference Between Projected and Actual<br>Earnings on Pension Plan Investments | -                                    | -                                   | -             |
| Total Deferred Amounts Related to OPEB  | <u>46,839</u>                        | <u>(24,936)</u>                     | <u>21,903</u> |

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| Fiscal<br>Year | Net Deferred<br>Outflows<br>of Resources |
|----------------|--|
| 2021           | \$ 1,455                                 |
| 2022           | 1,455                                    |
| 2023           | 1,455                                    |
| 2024           | 1,455                                    |
| 2025           | 1,455                                    |
| Thereafter     | <u>14,628</u>                            |
| Total          | <u><u>21,903</u></u>                     |

## **REQUIRED SUPPLEMENTARY INFORMATION**

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule of Employer Contributions  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability  
Illinois Municipal Retirement Fund
- Schedule of Changes in the in the Employer's Total OPEB Liability  
Retiree Benefit Plan
- Budgetary Comparison Schedule  
General Fund

Notes to the Required Supplementary Information

Budgetary Information – Budgets are adopted on a basis consistent with generally accepted accounting principles.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Illinois Municipal Retirement Fund**

**Required Supplementary Information  
Schedule of Employer Contributions  
June 30, 2020**

| Fiscal Year | Actuarially Determined Contribution | Contributions in Relation to the Actuarially Determined Contribution | Contribution Excess/ (Deficiency) | Covered Payroll | Contributions as a Percentage of Covered Payroll |
|-------------|-------------------------------------|--|-----------------------------------|-----------------|--|
| 2015        | \$ 172,484                          | \$ 174,743   | \$ 2,259                          | \$ 1,560,945    | 11.19%   |
| 2016        | 196,726                             | 203,728  | 7,002                             | 1,635,293       | 12.46%   |
| 2017        | 200,053                             | 200,078  | 25                                | 1,634,423       | 12.24%   |
| 2018        | 183,619                             | 183,619  | -                                 | 1,542,969       | 11.90%   |
| 2019        | 198,394                             | 198,394  | -                                 | 1,701,124       | 11.66%   |
| 2020        | 205,487                             | 205,487  | -                                 | 1,799,392       | 11.42%   |

Notes to the Required Supplementary Information:

|                               |   |
|-------------------------------|---|
| Actuarial Cost Method         | Entry Age Normal  |
| Amortization Method           | Level % Pay (Closed)  |
| Remaining Amortization Period | 24 Years  |
| Asset Valuation Method        | 5-Year Smoothed Market, 20% Corridor  |
| Inflation                     | 2.50%   |
| Salary Increases              | 3.35% - 14.25%  |
| Investment Rate of Return     | 7.50%   |
| Retirement Age                | See the Notes to the Financial Statements   |
| Mortality                     | IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). |

Note:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Illinois Municipal Retirement Fund**

**Required Supplementary Information  
Schedule of Changes in the Employer's Net Pension Liability  
June 30, 2020**

|   | <u>12/31/2014</u>          | <u>12/31/2015</u>       |
|---|----------------------------|-------------------------|
| Total Pension Liability   |                            |                         |
| Service Cost  | \$ 194,595                 | 176,497                 |
| Interest  | 349,048                    | 394,624                 |
| Differences Between Expected and Actual Experience                            | 71,606                     | 99,448                  |
| Change of Assumptions   | 208,951                    | 7,943                   |
| Benefit Payments, Including Refunds of Member Contributions                   | <u>(192,990)</u>           | <u>(206,234)</u>        |
| Net Change in Total Pension Liability   | 631,210                    | 472,278                 |
| Total Pension Liability - Beginning   | <u>4,659,379</u>           | <u>5,290,589</u>        |
| Total Pension Liability - Ending  | <u><u>5,290,589</u></u>    | <u><u>5,762,867</u></u> |
| Plan Fiduciary Net Position   |                            |                         |
| Contributions - Employer  | \$ 174,743                 | 203,728                 |
| Contributions - Members   | 71,162                     | 103,485                 |
| Net Investment Income   | 240,209                    | 21,466                  |
| Benefit Payments, Including Refunds of Member Contributions                   | (192,990)                  | (206,234)               |
| Other (Net Transfer)  | <u>38,226</u>              | <u>65,777</u>           |
| Net Change in Plan Fiduciary Net Position                                     | 331,350                    | 188,222                 |
| Plan Net Position - Beginning   | <u>3,911,397</u>           | <u>4,242,747</u>        |
| Plan Net Position - Ending  | <u><u>4,242,747</u></u>    | <u><u>4,430,969</u></u> |
| Employer's Net Pension Liability  | <u><u>\$ 1,047,842</u></u> | <u><u>1,331,898</u></u> |
| Plan Fiduciary Net Position as a<br>Percentage of the Total Pension Liability | 80.19%                     | 76.89%                  |
| Covered Payroll   | \$ 1,560,945               | 1,635,293               |
| Employer's Net Pension Liability as a<br>Percentage of Covered Payroll        | 67.13%                     | 81.45%                  |

Note:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

| 12/31/2016 | 12/31/2017 | 12/31/2018 | 12/31/2019 |
|------------|------------|------------|------------|
| 187,449    | 175,228    | 153,131    | 167,992    |
| 428,880    | 453,134    | 473,282    | 495,945    |
| (42,329)   | 115,841    | (55,910)   | (36,621)   |
| (24,988)   | (206,517)  | 214,923    | -          |
| (230,457)  | (254,501)  | (261,480)  | (263,870)  |
| 318,555    | 283,185    | 523,946    | 363,446    |
| 5,762,867  | 6,081,422  | 6,364,607  | 6,888,553  |
| 6,081,422  | 6,364,607  | 6,888,553  | 7,251,999  |
| 200,078    | 183,812    | 192,341    | 201,401    |
| 73,558     | 72,603     | 72,248     | 79,781     |
| 305,010    | 837,665    | (289,604)  | 991,531    |
| (230,457)  | (254,501)  | (261,480)  | (263,870)  |
| 33,441     | (88,982)   | 100,135    | (249,446)  |
| 381,630    | 750,597    | (186,360)  | 759,397    |
| 4,430,969  | 4,812,599  | 5,563,196  | 5,376,836  |
| 4,812,599  | 5,563,196  | 5,376,836  | 6,136,233  |
| 1,268,823  | 801,411    | 1,511,717  | 1,115,766  |
| 79.14%     | 87.41%     | 78.05%     | 84.61%     |
| 1,634,423  | 1,555,091  | 1,605,514  | 1,772,901  |
| 77.63%     | 51.53%     | 94.16%     | 62.93%     |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Other Post-Employment Retiree Benefit Plan**

**Required Supplementary Information  
Schedule of Changes in the Employer's Total OPEB Liability  
June 30, 2020**

|   | 2018         | 2019      | 2020      |
|---|--------------|-----------|-----------|
| Total OPEB Liability                                    |              |           |           |
| Service Cost  | \$ 4,157     | 4,573     | 2,353     |
| Interest  | -            | 1,921     | 1,746     |
| Changes in Benefit Terms                                | -            | -         | -         |
| Differences Between Expected and Actual Experience      | -            | -         | (11,930)  |
| Change of Assumptions or Other Inputs                   | -            | 3,322     | (15,078)  |
| Benefit Payments  | (1,178)      | (1,259)   | -         |
| Other Changes   | 51,020       | 37        | 394       |
| Net Change in Total OPEB Liability                      | 53,999       | 8,594     | (22,515)  |
| Total OPEB Liability - Beginning                        | -            | 53,999    | 62,593    |
| Total OPEB Liability - Ending                           | 53,999       | 62,593    | 40,078    |
| Covered Payroll   | \$ 1,527,300 | 1,527,300 | 1,792,321 |
| Total OPEB Liability as a Percentage of Covered Payroll | 3.54%        | 4.10%     | 2.24%     |

Notes:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

*Changes of Assumptions.* There were changes of assumptions related to the discount rate in 2018, 2019, and 2020.

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**General Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

|  | <u>Budget</u>         |                  |
|--|-----------------------|------------------|
|  | Original<br>and Final | Actual           |
| Revenues   |                       |                  |
| Taxes  | \$ 3,133,816          | 3,136,191        |
| Intergovernmental  | 94,171                | 94,171           |
| Fines and Forfeitures  | 30,000                | 22,263           |
| Grants and Donations   | -                     | 21,824           |
| Interest   | 31,150                | 52,095           |
| Miscellaneous  | 334,639               | 362,126          |
| Total Revenues   | <u>3,623,776</u>      | <u>3,688,670</u> |
| Expenditures   |                       |                  |
| Culture and Recreation                                       |                       |                  |
| Personnel  | 2,114,500             | 2,045,399        |
| Contractual Services   | 31,500                | 18,053           |
| Technology Processing Supplies                               | 45,900                | 43,964           |
| Technology Services  | 233,600               | 215,551          |
| Office Expenditures  | 144,600               | 134,684          |
| Equipment and Furnishings                                    | 20,000                | 20,429           |
| Programming and Outreach                                     | 99,500                | 88,764           |
| Print Materials  | 254,500               | 191,065          |
| Non-Print Materials  | 232,800               | 246,435          |
| Other Materials  | 16,000                | 6,801            |
| Total Expenditures   | <u>3,192,900</u>      | <u>3,011,145</u> |
| Excess (Deficiency) of Revenues<br>Over (Under) Expenditures | 430,876               | 677,525          |
| Other Financing (Uses)                                       |                       |                  |
| Transfers Out  | -                     | (500,000)        |
| Net Change in Fund Balance                                   | <u>430,876</u>        | 177,525          |
| Fund Balance - Beginning                                     |                       | <u>1,721,857</u> |
| Fund Balance - Ending  |                       | <u>1,899,382</u> |

## **OTHER SUPPLEMENTARY INFORMATION**

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Budgetary Comparison Schedules – Major Governmental Funds
- Combining Statements – Nonmajor Governmental Funds
- Budgetary Comparison Schedules – Nonmajor Governmental Funds

# INDIVIDUAL FUND DESCRIPTIONS

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## GENERAL FUND

The General Fund, a major fund, accounts for all financial resources except those required to be accounted for in another fund.

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## SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital projects funds) that are legally restricted to expenditure for specified purposes.

### Social Security Fund

The Social Security Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for payment of the employer's portion of Federal Social Security and Medicare taxes.

### Illinois Municipal Retirement Fund

The Illinois Municipal Retirement Fund is used to account for the Library's participation in the Illinois Municipal Retirement Fund. Financing is provided by a specific annual property tax levy which produces a sufficient amount to pay the Library's contributions to the fund on behalf of its employees.

### Audit Fund

The Audit Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for the annual audit of the Library.

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## CAPITAL PROJECTS FUND

The Capital Projects Funds are created to account for all resources used for the acquisition of capital facilities by a governmental unit except those financed by Proprietary and Trust Funds.

### Special Reserve Fund

The Special Reserve Fund is used to account for capital improvements at the Library.

### Sites, Building and Equipment Fund

The Sites, Building and Equipment Fund is used to account for Library building maintenance and operational related costs.

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**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**General Fund**

**Schedule of Revenues - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

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|   | <u>Budget</u>         |                  |
|---|-----------------------|------------------|
|   | Original<br>and Final | Actual           |
| Taxes                                   |                       |                  |
| Property Taxes                          | \$ 3,110,816          | 3,104,802        |
| Replacement Taxes                       | 23,000                | 31,389           |
|   | <u>3,133,816</u>      | <u>3,136,191</u> |
| <br>                                    |                       |                  |
| Intergovernmental                       |                       |                  |
| Per Capita Grant                        | <u>94,171</u>         | <u>94,171</u>    |
| <br>                                    |                       |                  |
| Fines and Forfeitures                   | <u>30,000</u>         | <u>22,263</u>    |
| <br>                                    |                       |                  |
| Grants and Donations                    |                       |                  |
| Gifts and Memorials                     | <u>-</u>              | <u>21,824</u>    |
| <br>                                    |                       |                  |
| Interest                                | <u>31,150</u>         | <u>52,095</u>    |
| <br>                                    |                       |                  |
| Miscellaneous                           |                       |                  |
| Photocopies                             | 8,000                 | 6,939            |
| Fax Fees                                | 1,500                 | 1,326            |
| Non Resident Fees                       | 3,000                 | 2,073            |
| Overlapping Districts Agreement Revenue | 317,439               | 322,747          |
| Miscellaneous                           | <u>4,700</u>          | <u>29,041</u>    |
|   | <u>334,639</u>        | <u>362,126</u>   |
| <br>                                    |                       |                  |
| Total Revenues                          | <u>3,623,776</u>      | <u>3,688,670</u> |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**General Fund**

**Schedule of Expenditures - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

|                                       | Budget<br>Original<br>and Final | Actual    |
|---------------------------------------|---------------------------------|-----------|
| <b>Culture and Recreation</b>         |                                 |           |
| <b>Personnel</b>                      |                                 |           |
| Employee Salaries                     | \$ 1,894,000                    | 1,839,709 |
| Employee Benefits, Insurance          | 180,500                         | 171,326   |
| Staff Development                     | 16,000                          | 17,301    |
| Travel Expenditures                   | 15,000                          | 9,236     |
| Membership Dues                       | 5,500                           | 6,000     |
| Human Resources                       | 3,500                           | 1,827     |
|                                       | 2,114,500                       | 2,045,399 |
| <b>Contractual Services</b>           |                                 |           |
| Payroll Service                       | 7,500                           | 7,802     |
| Legal and Consulting Services         | 6,000                           | 7,355     |
| Accounting Services                   | 13,500                          | -         |
| Bank Fees                             | 2,000                           | 1,968     |
| Trustee Development                   | 2,500                           | 928       |
|                                       | 31,500                          | 18,053    |
| <b>Technology Processing Supplies</b> |                                 |           |
| Bindery                               | 400                             | 100       |
| Microfilming Supplies                 | 4,000                           | 4,702     |
| Circulation Supplies                  | 15,000                          | 15,881    |
| Computers                             | 26,000                          | 23,135    |
| ILL Lost Items                        | 500                             | 146       |
|                                       | 45,900                          | 43,964    |
| <b>Technology Services</b>            |                                 |           |
| OCLC                                  | 3,000                           | 2,929     |
| Software                              | 8,000                           | 3,983     |
| Comptuer Supplies                     | 1,200                           | 1,155     |
| Computer Fees - Pinnacle Cooperative  | 60,000                          | 55,788    |
| Data Lines - ICN                      | 3,400                           | 1,826     |
| Computer Maintenance Agreement        | 66,000                          | 56,980    |
| Lease Agreements                      | 32,000                          | 23,601    |
| E-Mail and Web Hosting                | 5,000                           | 8,775     |
| Subscriptions Services                | 55,000                          | 60,514    |
|                                       | 233,600                         | 215,551   |
| <b>Office Expenditures</b>            |                                 |           |
| Office Supplies                       | 19,000                          | 21,693    |
| Postage                               | 3,200                           | 3,427     |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**General Fund**

**Schedule of Expenditures - Budget and Actual - Continued  
For the Fiscal Year Ended June 30, 2020**

|                                    | <u>Budget</u><br><u>Original</u><br><u>and Final</u> | <u>Actual</u>        |
|------------------------------------|--|----------------------|
| Culture and Recreation - Continued |  |                      |
| Office Expenditures - Continued    |  |                      |
| Newsletter                         | \$ 45,000  | 49,077               |
| Web Page Development               | 5,400  | 7,100                |
| Printing                           | 2,000  | 742                  |
| Telephone                          | 10,000   | 10,489               |
| Public Relations, Other            | 40,000   | 26,282               |
| Contingencies                      | 20,000   | 15,874               |
|                                    | <u>144,600</u>                                       | <u>134,684</u>       |
| <br>Equipment and Furnishings      | <br><u>20,000</u>                                    | <br><u>20,429</u>    |
| <br>Programming and Outreach       |  |                      |
| Adult                              | 77,500   | 75,232               |
| Children and Young Adult           | 12,000   | 8,548                |
| Library-Wide                       | 10,000   | 4,984                |
|                                    | <u>99,500</u>  | <u>88,764</u>        |
| <br>Print Materials                |  |                      |
| Adults                             | 132,000  | 107,114              |
| Children                           | 93,500   | 67,353               |
| Young Adults                       | 29,000   | 16,598               |
|                                    | <u>254,500</u>                                       | <u>191,065</u>       |
| <br>Non-Print Material             |  |                      |
| Database Licensing                 | 130,000  | 120,545              |
| Downloadable Materials             | 95,000   | 124,143              |
| Young Adult                        | 7,800  | 1,747                |
|                                    | <u>232,800</u>                                       | <u>246,435</u>       |
| <br>Miscellaneous                  | <br><u>16,000</u>                                    | <br><u>6,801</u>     |
| <br>Total Expenditures             | <br><u>3,192,900</u>                                 | <br><u>3,011,145</u> |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Special Reserve - Capital Projects Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

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|  | <u>Budget</u>                 |                         |
|--|-------------------------------|-------------------------|
|  | <u>Original<br/>and Final</u> | <u>Actual</u>           |
| Revenues   |                               |                         |
| Interest   | \$ 3,000                      | 18,846                  |
| Miscellaneous  | 35,000                        | 44,842                  |
| Total Revenues   | <u>38,000</u>                 | <u>63,688</u>           |
| Expenditures   |                               |                         |
| Culture and Recreation                                       |                               |                         |
| Contractual Services   | 4,000                         | 1,913                   |
| Capital Outlay   | 476,800                       | 268,242                 |
| Total Expenditure  | <u>480,800</u>                | <u>270,155</u>          |
| Excess (Deficiency) of Revenues<br>Over (Under) Expenditures | (442,800)                     | (206,467)               |
| Other Financing Sources                                      |                               |                         |
| Transfers In   | <u>-</u>                      | <u>500,000</u>          |
| Net Change in Fund Balance                                   | <u>(442,800)</u>              | 293,533                 |
| Fund Balance - Beginning                                     |                               | <u>1,362,637</u>        |
| Fund Balance - Ending  |                               | <u><u>1,656,170</u></u> |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Nonmajor Governmental Funds**

**Combining Balance Sheet**

**June 30, 2020**

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|  | <u>Special Revenue</u> |                   |              | <u>Capital</u>         |              |
|--|------------------------|-------------------|--------------|------------------------|--------------|
|  | <u>Social</u>          | <u>Illinois</u>   |              | <u>Projects</u>        |              |
|  | <u>Security</u>        | <u>Municipal</u>  | <u>Audit</u> | <u>Sites, Building</u> | <u>Total</u> |
|  |                        | <u>Retirement</u> |              | <u>and Equipment</u>   |              |
| <b>ASSETS</b>  |                        |                   |              |                        |              |
| Cash and Investments   | \$ 68,658              | 120,371           | 7,314        | 267,962                | 464,305      |
| Receivables - Net of Allowances                                    |                        |                   |              |                        |              |
| Property Taxes   | 56,820                 | 103,757           | 4,940        | 171,694                | 337,211      |
| Total Assets   | 125,478                | 224,128           | 12,254       | 439,656                | 801,516      |
| <b>LIABILITIES</b>   |                        |                   |              |                        |              |
| Accounts Payable   | -                      | -                 | -            | -                      | -            |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                               |                        |                   |              |                        |              |
| Property Taxes   | 103,534                | 189,044           | 9,004        | 312,791                | 614,373      |
| Total Liabilities and Deferred Inflows of Resources                | 103,534                | 189,044           | 9,004        | 312,791                | 614,373      |
| <b>FUND BALANCES</b>   |                        |                   |              |                        |              |
| Restricted   | 21,944                 | 35,084            | 3,250        | 126,865                | 187,143      |
| Total Liabilities, Deferred Inflows of Resources and Fund Balances | 125,478                | 224,128           | 12,254       | 439,656                | 801,516      |

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**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Nonmajor Governmental Funds**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Fiscal Year Ended June 30, 2020**

|                             | Special Revenue |                               |         | Capital                                | Totals    |
|-----------------------------|-----------------|-------------------------------|---------|--|-----------|
|                             | Social Security | Illinois Municipal Retirement | Audit   | Projects Sites, Building and Equipment |           |
| Revenues                    |                 |                               |         |  |           |
| Property Taxes              | \$ 90,301       | 163,310                       | 5,764   | 272,823                                | 532,198   |
| Expenditures                |                 |                               |         |  |           |
| Culture and Recreation      | 144,001         | 205,487                       | 7,400   | 284,551                                | 641,439   |
| Net Change in Fund Balances | (53,700)        | (42,177)                      | (1,636) | (11,728)                               | (109,241) |
| Fund Balances - Beginning   | 75,644          | 77,261                        | 4,886   | 138,593                                | 296,384   |
| Fund Balances - Ending      | 21,944          | 35,084                        | 3,250   | 126,865                                | 187,143   |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Social Security - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

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|                            | <u>Budget</u><br><u>Original</u><br><u>and Final</u> | <u>Actual</u>  |
|----------------------------|--|----------------|
| Revenues                   |  |                |
| Property Taxes             | \$ 110,823   | 90,301         |
| Expenditures               |  |                |
| Culture and Recreation     |  |                |
| Personnel                  | <u>150,000</u>                                       | <u>144,001</u> |
| Net Change in Fund Balance | <u>(39,177)</u>                                      | (53,700)       |
| Fund Balance - Beginning   |  | <u>75,644</u>  |
| Fund Balance - Ending      |  | <u>21,944</u>  |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Illinois Municipal Retirement - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

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|                            | <u>Budget</u><br><u>Original</u><br><u>and Final</u> | <u>Actual</u>  |
|----------------------------|--|----------------|
| Revenues                   |  |                |
| Property Taxes             | \$ 163,625   | 163,310        |
| Expenditures               |  |                |
| Culture and Recreation     |  |                |
| Personnel                  | <u>220,000</u>                                       | <u>205,487</u> |
| Net Change in Fund Balance | <u>(56,375)</u>                                      | (42,177)       |
| Fund Balance - Beginning   |  | <u>77,261</u>  |
| Fund Balance - Ending      |  | <u>35,084</u>  |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Audit - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

|                            | <u>Budget</u><br><u>Original</u><br><u>and Final</u> | <u>Actual</u> |
|----------------------------|--|---------------|
| Revenues                   |  |               |
| Property Taxes             | \$ 5,775   | 5,764         |
| Expenditures               |  |               |
| Culture and Recreation     |  |               |
| Audit                      | <u>7,500</u>   | <u>7,400</u>  |
| Net Change in Fund Balance | <u>(1,725)</u>                                       | (1,636)       |
| Fund Balance - Beginning   |  | <u>4,886</u>  |
| Fund Balance - Ending      |  | <u>3,250</u>  |

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Sites, Building and Equipment - Capital Projects Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2020**

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|                            | <u>Budget</u><br><u>Original</u><br><u>and Final</u> | <u>Actual</u>         |
|----------------------------|--|-----------------------|
| Revenues                   |  |                       |
| Property Taxes             | \$ 273,354   | 272,823               |
| Expenditures               |  |                       |
| Culture and Recreation     |  |                       |
| Building Expenditures      | <u>335,900</u>                                       | <u>284,551</u>        |
| Net Change in Fund Balance | <u>(62,546)</u>                                      | (11,728)              |
| Fund Balance - Beginning   |  | <u>138,593</u>        |
| Fund Balance - Ending      |  | <u><u>126,865</u></u> |

**SUPPLEMENTAL SCHEDULE**

**PLAINFIELD PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Schedule of Tax Assessed Valuations, Rates, Extensions and Collections  
Last Two Tax Levy Years  
June 30, 2020**

|                     | 2018            |                | 2019            |                |
|---------------------|-----------------|----------------|-----------------|----------------|
|                     | Will County     | Kendall County | Will County     | Kendall County |
| Assessed Valuations | \$2,130,488,669 | \$1,160,525    | \$2,249,928,811 | \$1,223,975    |

| Tax Extensions           | Rate           | Amount           | Rate           | Amount       | Rate           | Amount           |
|--------------------------|----------------|------------------|----------------|--------------|----------------|------------------|
| Corporate                | 0.16160        | \$ 3,442,870     | 0.15629        | \$ 1,814     | 0.15750        | \$ 3,543,638     |
| Audit                    | 0.00030        | 6,391            | 0.00050        | 6            | 0.00040        | 9,000            |
| IMRF                     | 0.00850        | 181,092          | 0.01089        | 126          | 0.00840        | 188,994          |
| Social Security          | 0.00470        | 100,133          | 0.94136        | 86           | 0.00460        | 103,497          |
| Insurance                | -              | -                | -              | -            | -              | -                |
| Construction/Maintenance | 0.01420        | 302,529          | 0.94136        | 164          | 0.01390        | 312,740          |
| <b>Total Tax Rates</b>   | <b>0.18930</b> | <b>4,033,015</b> | <b>2.05040</b> | <b>2,196</b> | <b>0.18480</b> | <b>4,157,869</b> |

|                   |  |                  |  |                |  |                  |
|-------------------|--|------------------|--|----------------|--|------------------|
| Collections       |  | <u>3,634,803</u> |  | <u>2,196</u>   |  | <u>1,875,898</u> |
| Percent Collected |  | <u>90.13%</u>    |  | <u>100.00%</u> |  | <u>45.12%</u>    |
|                   |  |                  |  |                |  | <u>1,568</u>     |
|                   |  |                  |  |                |  | <u>69.32%</u>    |

Data Source: Office of the County Clerks for each of the counties for which the Library files a property tax levy.  
 Note: Rates are per \$1,000 of Assessed Value