

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
OCTOBER 21, 2020

CALL TO ORDER: The regular meeting of October 21, 2020 was called to order at 7:04 pm via remote access in the Library's Lower Level Bay area at 15025 S. Illinois Street. Pledge of Allegiance was recite. Roll call was conducted. Library attendance: Regular member Gilmore. Staff: Pappas and Hartley. Guest: Tech Pro Logic's Manish Bavaria. Remote attendance: Regular members: Andel, Knight, Schmidt, Grotto, Malec. Regular members absent: Cann. Staff present: Kohn, Lane, Wold. Guest present: Realtor Bill Wilson and a Plainfield resident.

PUBLIC COMMENT: None.

OTHER COMMENT: Schmidt attended the Illinois Library Association's annual conference. Knight reported the Friends of the Library donated \$2,000.00 to the Library's winter reading event.

CONSENT AGENDA: Gilmore accepted the regular meeting minutes of September 16, 2020 and the Library's calendar of 2021 closings.

APPROVAL OF BILLS PAID: Andel moved approval of bills paid and bills payable for September for a total of \$331,965.15. Schmidt seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORT: Knight gave a report on the Building & Grounds Committee meeting of October 17, 2020.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report including the retirement of Ginny Stephens after almost thirty years. Ginny will be celebrated at an open house at the Library on October 29.

ACTION ITEMS

A. UNFINISHED BUSINESS

1. Strategic Plan – the Board has a training session scheduled for November 11, 2020. Additional discussion coming from the Buildings & Grounds Committee will be had in New Business.
2. Per Capita Grant – the Board received their homework assignments: Chapters and appendices for One – Six in November, Chapters and Appendices for Seven – Thirteen in December. Pappas will present items for discussion in the packets for the respective meetings.

B. NEW BUSINESS

1. Public Services Policy – Schmidt moved to approve the updated Public Services Policy to reflect fine free. Malec seconded the motion, all voted yes via roll call vote; motion carried.
2. Trustee Emerita Recommendation – Gilmore nominated Dr. Patricia Lynn Miller for Trustee Emerita. The trustees who had previously served with

Miller agreed with the honor. The item is postponed until an in-person meeting is practical.

3. Building & Grounds Committee Recommendations – Knight proposed two recommendations from the Committee:
 - the Library proceed with the pricing of the priority items of replacing the fire panel, removing the lantern posts, demolishing the 15022 S Rte 59 garage and shed, and upgrading the Route 59 sign.
 - the Finance Committee meet to determine a budget and then recommends hiring an architectural firm to provide a master plan and estimates on costs to complete the projects listed in the Projects Requiring Design and Construction Expertise listing in order to prepare an RFP for an architectural services to complete the projects.

Schmidt moved to approve the recommendations by the Building & Grounds Committee. Knight seconded the motion, all voted yes via roll call vote; motion carried.

CLOSED SESSION: The Board adjourned to closed session prior to Action Item b.iii. Malec moved to adjourn to executive session pursuant to 5 ILCS 120/2 (c)(5) – Purchase or Lease of Real Property. Andel seconded the motion, all voted yes via roll call vote; motion carried.

The Board adjourned to closed session at 7:44 pm and returned at 8:32 pm.

ADJOURNMENT: Knight moved to adjourn; Schmidt seconded the motion. All voted yes via roll call vote. The meeting adjourned at 9:21 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary