

PLAINFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF BOARD MEETING  
SEPTEMBER 18, 2019

**CALL TO ORDER, ROLL CALL:** The meeting of September 18, 2019, was called to order at 6:35 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Regular members present: Gilmore, Andel, Miller, Cann, Knight (Secretary Pro Tem), Schmidt. Absent: Gilles. Staff present: Pappas, Hartley, Kohn, Lane, Wold. Guests present: District residents Rob Andel, Donna Morrow, Vicky Polito.

**PUBLIC COMMENT:** None.

**OTHER COMMENT:**

Trustee Attendance at Community Events: Trustees discussed attendance at various events including a Zonta meeting and Plainfield Area Chamber of Commerce luncheon. Joliet Junior College held a reception in recognition of Family Literacy Grant from the Secretary of State to expand services for families in English as a Second Language classes to be performed in partnership with Plainfield Public Library.

The Friends of the Library: Tom Hernandez donated \$200.00 raised from his book reading at the Library. The Friends will have a fundraising event at restaurant Crave at 24020 W 119th St, Plainfield on October 2, 2019 from 7:00 a.m. to 9:00 p.m.

**CONSENT AGENDA:** Gilmore accepted the minutes of the August 21, 2019 hearing and regular meeting.

Schmidt moved approval of Bills Paid and Bills Payable for August for \$253,180.13 as follows: Payroll \$150,559.16, General Bills \$75,914.26, Other Compensation/Administrative Costs \$26,706.71. Miller seconded the motion, all voted yes via roll call vote; motion carried.

**COMMITTEE REPORTS:** No reports were presented.

**LIBRARY DIRECTOR'S REPORT:** Pappas presented her board report. The StoryWalk is complete and the grand open is on Saturday, October 5. The Friends donated the funds to purchase the StoryWalk signs and the Village donated time to install the signs and landscape around them. The packet includes details on the Best Buy grant for robotics. The Library hosted its first, and well-attended, Maker Faire with its new Oculus virtual reality headset. The Vox Books collection, started by the Library trustees in honor of Sharon Kinley, are already popular.

**ACTION ITEMS**

A. Unfinished Business

1. Strategic Plan – The Library Board retreat is on Saturday, September 28, 2019 at 1:00 p.m.

B. New Business

1. Ordinance 2019-10 Tax Levy – Miller moved to approve Ordinance 2019-10 Tax Levy. Knight seconded the motion. Voted yes via roll call vote: Andel, Gilmore, Knight, Miller, Schmidt. Voted no: Cann. Motion carried.

2. PACC Legislative Lunch – Schmidt moved to approve the attendance of one board member at the Plainfield Area Chamber of Commerce luncheon. Andel seconded the motion, all voted yes via roll call vote; motion carried.
3. Proctoring Policy – Pappas presented the proposed policy and internal procedures to offer proctoring services to Library cardholders. Kohn will track statistics. Andel moved to approve the Proctoring Policy as presented. Knight seconded the motion, all voted yes via roll call vote; motion passed.
4. Temporary Library Card – Pappas presented the suggested Temporary Library Card policy for those who are unsheltered or living in the District temporarily. Schmidt moved to approve the Temporary Library Card policy. Andel seconded the motion, all voted yes via roll call vote; motion passed.
5. FY2020 Per Capita Grant – the Board reviewed and discussed Chapters 11 and 12 in the Trustee Facts File as part of the Per Capita Grant requirements.

**ADJOURNMENT TO EXECUTIVE SESSION:** The Board did not adjourn to executive session.

**ADJOURNMENT:** Miller moved to adjourn; Knight seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 7:22 p.m.

Respectfully submitted,

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Aimee Hartley  
Recording Secretary

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Vicki Knight  
Board Secretary Pro Tem