

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
OCTOBER 16, 2019

CALL TO ORDER, ROLL CALL: The meeting of October 16, 2019, was called to order at 6:49 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Regular members present: Gilmore, Andel, Miller, Knight, Schmidt (Secretary Pro Tem). Absent: Gilles, Cann. Staff present: Pappas, Hartley, Lane, Wold. Guests present: District residents Donna Morrow and JoLynn Wolden.

PUBLIC COMMENT: None.

OTHER COMMENT:

Trustee Attendance at Community Events: Trustees discussed attendance at various events including Plainfield's Harvest Fest 5K, StoryWalk, and Homecoming Alumni. Trustee Emerita Kinley and her husband were inducted into the Plainfield Central High School's Athletic Hall of Fame.

The Friends of the Library: Knight reported on the earnings of the Hazel Marie and Crave fundraisers and a discussion with the mayor for a Friends of the Library week.

CONSENT AGENDA: Gilmore accepted the minutes of the September 18, 2019 hearing and regular meeting and the September 28, 2019 Strategic Plan Retreat.

Miller moved approval of Bills Paid and Bills Payable for September for \$229,946.11 as follows: Payroll \$144,303.63, General Bills \$58,506.78, Other Compensation/Administrative Costs \$27,135.70. Andel seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: The Finance Committee set a date for November 9, 2019 at 9:30 a.m.

LIBRARY DIRECTOR'S REPORT: Pappas presented her board report. Library staff presented programs to JJC adult literacy learners at nearby schools as part of the Penny Severns Family Literacy Grant and Joliet Junior College kicked off its Census 2020: Make Sure Illinois Counts.

ACTION ITEMS

A. Unfinished Business

1. FY2020 Per Capita Requirements – the Board discussed chapters 13 – appendices in the Trustee Facts File. The per capita check was received. Lane is working on a policy for community outreach.
2. Strategic Plan – informal notes from the Retreat can be found on the Trustee's website. The Strategic Plan consultant will attend the November meeting by video.

B. New Business

1. 2020 Library Closings – Andel moved to approve the closings for calendar year 2020. Knight seconded the motion. All voted yes via roll call vote.
2. Impact Fee – the fees to the Library have not increased since 2006. The Library is talking with the Village to potentially increase these fees.

3. Special Library Opening: Caddy Stacks 2020 – the Library’s second annual Caddy Stacks fundraiser is tentatively scheduled February 9, 2020 from 11:00 a.m. to 3:00 p.m. pending Board approval. The Library is requesting additional hours, 9:00 a.m. to 5:00 p.m. for staff and volunteers to set up and take down. Agne will build the supplies this year. Schmidt approved the special hours on February 9, 2020 from 9:00 a.m. to 5:00 p.m. for the Caddy Stacks fundraiser. Knight seconded the motion, all voted yes via roll call vote; motion carried.
4. Trustee Requests – this item has been tabled for the November regular meeting.

ADJOURNMENT TO EXECUTIVE SESSION: The Board did not adjourn to executive session.

ADJOURNMENT: Andel moved to adjourn; Schmidt seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Aimee Hartley
Recording Secretary

Lisa Schmidt
Board Secretary Pro Tem