

**PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
FEBRUARY 27, 2019**

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of February 27, 2019, was called to order at 6:34 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge was recited. Roll call was conducted. Regular members present: Gilmore, Gilles, Kinley, Knight. Absent: Andel, Miller, Schmidt. Staff present: Pappas, Hartley, Wold. Guests present: District resident Jason Cann.

PUBLIC COMMENT: None.

Trustee Attendance at Community Events: Trustees discussed attendance at various events including Coffee with the Mayor and the Library's mini golf fundraiser.
Friends of the Plainfield Library: the Friends prepared the 19th hole for the well-attended Caddy Stacks Fun-Raiser.

CONSENT AGENDA: Gilmore accepted the minutes of the January 16, 2019 regular meeting.

Knight moved approval of Bills Paid and Bills Payable for January in the amount of \$246,676.94 as follows: Payroll \$135,609.69, General Bills \$86,359.97, Other Compensation/Administrative Costs \$24,707.28. Gilles seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: Pappas will select three to four dates at the March meeting for the Board to plan a Committee of the Whole meeting.

Gilmore will appoint an ad hoc committee to review the Board of Trustees By-laws.

LIBRARY DIRECTOR'S REPORT: Pappas presented her report including: the Library's Head of Youth Services Veronica DeFazio is running for president of the Illinois Library Association, she already serves as Chair of their Nominating Committee, Account Services hired a new part-time AS Assistant, the Library purchased a used lift to be able to complete costly hard-to-reach maintenance tasks in-house, the Library was awarded \$750.00 as a top performer in the Beanstack-Mark Cuban winter reading challenge, the money will support Library literacy events.

ACTION ITEMS

A. Unfinished Business

1. Residential Property Plans - Pappas will email date options to the Board for a Committee of the Whole.
2. Investment Presentations - the Board reviewed the recommendations presented. Kinley moved to accept the recommendations presented for investment with Busey Bank and PMA. Knight seconded the motion, all voted yes via roll call vote; motion carried.
3. New Library Board First Organizational Meeting - the Library will hold a special meeting to comply with Illinois statutes 75 ILCS 16/30-10 and 75 ILCS 16/30-40. Knight moved to hold a special meeting for the new Library Board's first organizational meeting on May 22, 2019 at 6:30 p.m. Gilles seconded the motion, all voted yes via voice vote; motion carried.

B. New Business

1. Finance Policy: Investment of Funds - the Board reviewed the updated policy. Knight moved to adopt the amended Finance Policy, Investment of Funds. Gilles seconded the motion, all voted yes via roll call vote; motion carried.

2. Library Services Policy: Appendix 3C, Loan Rules & Fines – the Library presented updated loan rules to include the new Hot Flicks & Hot Pick collection and extending the TV series loan time.
Kinley moved to approve the updated Library Services Policy: Appendix 3C, Loan Rules & Fines. Knight seconded the motion, all voted yes via roll call vote; motion passed.
3. Fandom Fest Extended Hours – the Library would like to open the Library on April 26 from 7:00 pm – 10:00 pm for PROMicon and April 27 from 5:30 pm – 7:30 pm Trivia Night Fundraiser.
Knight moved to approve the Fandom Fest extended hours for both days and times. Gilles seconded the motion, all voted yes via roll call vote; motion carried.
4. Strategic Plan – Pappas has been researching options for hiring a consultant and will provide those options at the March meeting.

ADJOURNMENT TO EXECUTIVE SESSION: the Board did not adjourn to executive session.

ADJOURNMENT: Gilles moved to adjourn; Knight seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary