

**PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
JANUARY 16, 2019**

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of January 16, 2019, was called to order at 6:33 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge was recited. Roll call was conducted. Regular members present: Gilmore, Andel, Miller, Gilles, Kinley, Schmidt. Absent: Knight. Staff present: Pappas, Hartley, Lane, Wold. Guests present: District residents Jason Cann and Jon Gilmore, Greg Schaffer with Busey Bank (left at 7:32 p.m.), Courtney Soesbe with PMA Financial Network (left at 7:32 p.m.).

SECRETARY PRO TEM: Gilles served as Secretary Pro tem.

PUBLIC COMMENT: None.

Trustee Attendance at Community Events: Trustees discussed attendance at various events including Coffee with the Mayor and the State of the Village.

Friends of the Plainfield Library: The next meeting will be held on January 30, 2019.

CONSENT AGENDA: Gilmore accepted the minutes of the December 19, 2018 regular meeting.

Miller moved approval of Bills Paid and Bills Payable for December in the amount of \$265,519.36 as follows: Payroll \$138,574.59, General Bills \$100,875.61, IMRF \$23,838.66, VALIC \$887.50, Petty Cash \$.00, Flexible Spending Plan \$1,343.00, Special Reserve Fund \$.00. Andel seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: Chair Miller and Pappas reported on the January 7, 2019 Finance Committee meeting and presented updates to the FY2019 mid-year budget.

Gilmore will appoint an ad hoc committee to review the Board of Trustees By-laws.

LIBRARY DIRECTOR'S REPORT: Pappas presented her report including: upcoming IMRF rate of return changes, the Park District's preview night, additional security cameras installed, Neil Davilo promoted to Assistant Head of Account Services.

ACTION ITEMS

A. Unfinished Business

1. Residential Property Plans – the Building & Grounds Committee will delay their meeting until after a Committee of the Whole meeting. The Committee of the Whole will discuss the Library's options within a strategic plan. Pappas will email date options to the Board.

B. New Business

1. Investment Presentations – Guests Schaffer and Soesbe presented separately on low risk, short-term investment options. The Board requested additional information for February's meeting including statutory limitations, benchmark comparisons over the past ten years, and clarification of insurance maximums.
2. ILA Legislative Breakfast – Pappas and Head of Youth Services DeFazio will attend the breakfast. DeFazio is writing letters to District legislators to ask them to attend.
3. ILA Trustee Forum Workshop – the topics are not timely enough to the Library's needs to justify the event fees. In addition, ILA's annual conference will be nearby and may be a better alternative this year.
4. Date Change Request: February Regular Meeting Date to February 27, 2019 – this change of date requires publication in a local paper and posting on the Board's bulletin board.

Kinley moved to approve the move of the February regular meeting to February 27, 2019. Schmidt seconded the motion, all voted yes via roll call vote; motion passed.

5. New Library Board First Organizational Meeting – according to Illinois statutes 75 ILCS 16/30-10 and 75 ILCS 16/30-40, the new Board must hold their first organized meeting between May 20 and June 17. These dates fall outside of the Board’s scheduled regular meetings; therefore, the Board must move a regular meeting or schedule a special meeting. The Board has tentatively set a special meeting for May 22, 2019. Pappas will email members of the Board to confirm the date.
6. Finance Committee Recommendations – Miller recommended the Board accept the changes presented in the mid-year budget. The recommendation was accepted by consensus via roll call vote.

ADJOURNMENT TO EXECUTIVE SESSION: the Board did not adjourn to executive session.

ADJOURNMENT: Andel moved to adjourn; Miller seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Aimee Hartley
Recording Secretary

Ryan Gilles
Board Secretary Pro Tem