

**PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
NOVEMBER 14, 2018**

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of November 14, 2018, was called to order at 6:31 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge was recited. Roll call was conducted. Regular members present: Gilmore, Knight, Miller, Gilles, Kinley, Schmidt. Absent: Andel. Staff present: Pappas, Agne, Hartley, Lane, Wold. Guests present: Allen Person with the Village of Plainfield, Matt Beran and Michael Del Valle of Lauterbach and Amen.

PUBLIC COMMENT: None.

Trustee Attendance at Community Events: Trustees discussed attendance at various events including the Village board meeting, Rotary Club, Coffee with the Mayor, and the Library's Happy Hour.

Friends of the Plainfield Library: the Friends will be voting on president next week and have other unfilled positions on their board.

CONSENT AGENDA: Gilmore accepted the minutes of the October 17, 2018 regular meeting as presented.

Miller moved approval of Bills Paid and Bills Payable for October in the amount of \$436,857.76 as follows: Payroll \$204,005.18, General Bills \$207,970.06, IMRF \$22,807.18, VALIC \$1,331.25, Petty Cash \$.00, Flexible Spending Plan \$744.09, Special Reserve Fund \$.00. Knight seconded the motion, all voted yes via roll call vote; motion carried.

LIBRARY DIRECTOR'S REPORT: Pappas presented her report including: a surplus check received from LIRA for \$991.25, Marisa Barys started her new position as Head of Account Services, Rebecca Pfenning was named ILA's Resources and Technical Services Forum Manager, a spike in school visits to Youth Services, the successful program and finale of The Great American Read, the planned Caddy Stacks fundraiser in the Library.

In accommodation of the guests time, Person reported on the Village IGA and the Auditors presented the audit prior to action items.

ACTION ITEMS

A. Unfinished Business

1. FY2019 Per Capita Grant Requirements - the Board reviewed and discussed chapter 6 in the Trustee Facts File. Reference & Reader Services Librarian Tina Beaird will present at the December meeting on the Illinois Veterans' History Project. A webinar on meeting the needs of patrons with challenges or disabilities will be available to the Board in December.
2. Residential Property Plans - the Building & Grounds Committee will meet in the near future to discuss the request for proposal (RFP) for a feasibility study.

B. New Business

1. Audit FY2018 - the Auditors presented the report for fiscal year 2018 (July 1, 2017 - June 30, 2018). The Library successfully implemented prior recommendations and no new recommendations were reported.
2. Springs/Enclave Annexation Ordinance - Pappas reported on this property annexed into the Village in 2012 but not into the Library. The Park District and Library are working toward annexations.
3. Village Intergovernmental Agreement - Director of Public Works Allen Persons presented the details of the intergovernmental agreement regarding the design, construction, and development of 143rd Street improvements.

Schmidt moved to accept the intergovernmental agreement provided by the Village. Knight seconded, all voted yes via roll call vote; motion passed.

4. Mini-Golf Fundraiser – the Library and the Friends of the Library are requesting a special opening on February 2, from noon to 4:00 p.m., to host a fundraiser inside the Library. Miller moved to approve the special opening on February 2, 2019. Gilles seconded the motion, all voted yes via voice vote; motion passed.

ADJOURNMENT TO EXECUTIVE SESSION: Miller moved to adjourn to executive session pursuant 5 ILS 120/2 (c)(5) Purchase or Lease of Real Property and 5 ILS 120/2 (c)(21) Closed Session Review. Schmidt seconded the motion, all voted yes via roll call vote; motion carried.

Board adjourned to executive session at 8:06 p.m. and returned from executive session at 8:43 p.m.

RECOMMENDATION OF EXECUTIVE SESSION:

Empower Director Pappas to begin negotiations regarding the neighboring property. Miller moved to approve the authorization of Pappas to begin negotiations regarding property. Gilles seconded the motion, all voted yes via voice vote; motion passed.

Maintain the minutes of closed sessions eligible for open and release in accordance with the Open Meetings Act as closed. Review the minutes again at the May regular meeting. Schmidt moved to table the release of closed sessions eligible for open and release and review them again at the regular May meeting. Knight seconded the motion, all voted yes via roll call vote; motion carried.

ADJOURNMENT: Schmidt moved to adjourn; Kinley seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 8:46 p.m.

Respectfully submitted,

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary