

**PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
OCTOBER 17, 2018**

CALL TO ORDER, ROLL CALL: The meeting of October 17, 2018, was called to order at 6:30 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Regular members present: Gilmore, Anandel (arrive at 6:36 p.m.), Miller, Gilles, Kinley, Knight. Absent: Schmidt. Staff present: Pappas, Agne, Hartley, Lane, Wold. Guests present: Practicum student Anne Traverso and government high school student and parent.

PUBLIC COMMENT: None.

Trustee Attendance at Community Events: Trustees discussed attendance at various events including the Village board meeting, Rotary Club, and Plainfield's homecoming parade.

CONSENT AGENDA: Gilmore accepted the minutes of the September 19, 2018 Truth in Taxation Hearing and regular meeting as presented.

Kinley moved approval of Bills Paid and Bills Payable for September in the amount of \$242,399.66 as follows: Payroll \$135,044.41, General Bills \$83,260.48, IMRF \$22,987.70, VALIC \$443.75, Petty Cash \$.00, Flexible Spending Plan \$663.32, Special Reserve Fund \$.00. Knight seconded the motion, all voted yes via roll call vote; motion carried.

LIBRARY DIRECTOR'S REPORT: Pappas presented her report including the recent house clearing, the consistent growing number of cardholders, and collaborating with the Friends of the Library for a mini-golf fundraiser in the Library.

ACTION ITEMS

A. Unfinished Business

1. Advisory Project Script - Gilmore suggested tabling this item until after the April election.
Anandel moved to table the Advisory Project Script until after a new Board is seated. Knight seconded the motion, all voted yes via voice vote; motion passed.
2. FY2019 Per Capita Grant Requirements - the Board reviewed and discussed chapters 7 and 8 in the Trustee Facts File.
3. Witchell Endowment Fund - Pappas reported the trustees of the endowment fund have provided permission to use the funds as needed by the Library.
4. Residential Property Plans - Pappas and Agne reported on a recent survey completed for the Library's residential property. The Board agreed a feasibility study is the next step on this item. Pappas will create a Request for Proposal (RFP) for the feasibility study.

B. New Business

1. 2019 Library Closings - the Board reviewed the proposed Library closings for the upcoming year.
Miller moved to approve the 2019 Library Closings as presented. Gilles seconded the motion, all voted yes via voice vote; motion carried.
2. Ordinance 2018-7 Transferring Funds to the Special Reserve Fund - the Library's accountant suggested, after reviewing the FY2018 audit, to transfer the unexpended funds to the Special Reserve Fund.
Miller moved to approve the transfer of \$150,000 to the Library's Special Reserve Fund. Anandel seconded the motion, all voted yes via roll call vote; motion carried.

ADJOURNMENT TO EXECUTIVE SESSION: The Board did not move to executive session.

ADJOURNMENT: Miller moved to adjourn; Knight seconded the motion. All voted yes via voice vote, motion carried. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary